

UFFAB Meeting Minutes
Thursday 8 September 2011
Room 303, General Services Building

Members Present: Tamla Blunt, Graduate School, Chair
Teresa Molello, College of Applied Human Sciences
Lexi Evans, Warner College of Natural Resources
Vincent Crespin, College of Liberal Arts
Chris Johnston, College of Business
Laura Bishop, College of Vet. Med. & Bio. Med., Vice Chair
Jacob Medina, College of Natural Sciences
Jesse Jankowski, College of Engineering
Jenna Muniz, ULC

Members Not Present: Lizzy Wolfson, College of Agricultural Sciences

Members at Large Not Present: Justin Safady, College of Business

Associate Members Present:

Associate Members Not Present: Elan Alford, Graduate School
Hilary Smith, College of Vet. Med. & Bio. Med.

Ex – Officio Members Present: Steve Hultin, Faculty Advisor
Toni Scofield, Staff Support
Lindsay Brown, Staff Support
Annie Johnson, Staff Support
Kristi Buffington, Manager for Space and Information Management, Facilities Management
Steve Abt, Vice President of University Operations Facilities Advisor

Ex – Officio Members Not Present: SFRB Liaison
Patrick Burns, Ex – Officio Member

I. Call to Order

Meeting called to order.

II. Approval of Minutes from 21 April 2011

Motion made to approve minutes by Jesse Jankowski. Teresa Molello made second to the motion.

Minutes approved.

III. Introductions

Board members introduced themselves and stated the college that they represent. Tamla Blunt made announcement about Brian Chase leaving Colorado State University and Steve Hultin's appointment to Interim Director of Facilities Management, thus, making Steve Hultin the Faculty Advisor to the Board.

Steve Hultin introduced himself and described his history with Colorado State University.

Kristi Buffington introduced herself as the Manager for Space and Information Management, Facilities Management.

Steve Abt introduced himself as the Vice President of University Operations Facilities Advisor and described his role as a connection between the Board and Amy Parsons, the Vice President of University Operations.

Tamla Blunt announced that at the next meeting, the first week of October, Amy Parsons and Rick Miranda will be in attendance to discuss the University Priorities for funding from UFFAB.

IV. Review UFFAB By-laws

Tamla Blunt reviewed the UFFAB By-laws with the Board. She highlighted that the first round of proposals is due September 15th and if proposals are not in by that date, they will be pushed to the Spring Semester for consideration. She stated to the Board they should expect to hear presentations from previously funded projects. Also, classroom renovations are starting to finish up and classrooms that were closed over the summer break are opening.

Tamla asked for questions regarding the By-laws. No questions were asked.

V. Provide feedback to University regarding requests to have big events in Behavioral Sciences Building with food and drinks.

Tamla Blunt described that the Board had originally said "no" to having large events with outside food and drink in the Behavior Sciences Building, however, it has recently been brought up again to reconsider this option.

Jesse Jankowski asked if the events would still have to abide by CSU regulations.

Tamla Blunt commented on the patio outside and stated that the request had no specifics on what events are desired to be held. She also commented on other concerns for the custodial staff.

Toni Scofield commented that the atrium and most of the building has 24 hours study access which could be disruptive to students.

Jesse Jankowski suggested the possibility of groups reserving a classroom.

Tamla Blunt asked the Board if groups should be allowed to hold events with food in BSB and, if so, what conditions and regulations should they need to comply with or should the conclusion on the subject remain no.

Jesse Jankowski stated that groups would need to have a specific reason and it is hard to say generally if it is ok or not. He also mentioned that there are other places and buildings on campus that groups can have access to for events.

Tamla Blunt commented that the Lory Student Center is for such occasions.

Steve Hultin commented that if you allow it and have restrictions then it creates a grey area of why one reason may be good enough but not another. He suggested that the answer should either be a definite yes or a definite no.

Tamla Blunt stated that people might try and stress the balance of what conditions are suitable if it is not a definite yes or no. She also suggested that perhaps Sweet Sensations could contract with housing and dining to bring in food.

Laura Bishop stated that she is not a fan of the idea. The building was built for academics and if the events are outside conferences then the situation is not addressing the needs of the students.

Jesse Jankowski and Laura Bishop made a motion that the subject was discussed and the final conclusion is to remain that no events can be held in the Behavioral Sciences Building that includes food and drinks. The Board agreed unanimously to uphold no events to be held at Behavioral Sciences Building.

VI. Discuss ways to prevent vandalism to furniture in classrooms and lounges which the student facility fee has paid for.

Pictures taken of vandalized furniture were passed among the Board.

Lexi Evans stated that perhaps a news article that was written by the student to the students would help to influence a positive peer pressure. She suggested that an opinion piece on the topic would be beneficial. She has a friend at the Collegian that she is going to discuss the proposal with.

VII. Review Interior Design Studio Original Proposal/Award for Upgrades (Not yet spent) and the Department's Current Request to Change Use of Funds.

Tamla Blunt stated that the Interior Design Department originally came to the Board to get funding to refurbish a student lounge. The Board declined to fund a lot of it but did give them a small portion of money to paint their lounge. The students who petitioned the Board have since graduated and did not pass on the information about the funding. Tamla received an email recently from the department who now wants the \$1,900 to be used for new furniture. However, last year it was decided, and the By-Laws amended, to reflect that funds must be used within a year and it has been over a year and a half since the money was awarded. Tamla asks for discussion among the Board about whether the Board should let the department have the money and let them change the use for it or ask them to submit a new proposal. She mentions that if they are going to submit a proposal it will probably be asking for more funding.

Vincent Crespin stated that they took over a year for money that was originally allotted for paint.

Jesse Jankowski suggested that if they submitted a new proposal they would be given more money than the \$1,900 most likely.

Steve Hultin expressed his concerns over what the original reason the Board said no to additional funding other than the \$1,900.

Tamla Blunt stated that the students originally wanted to use the money for wall art, painting, toasters and microwaves, and even a coffee machine.

Vincent Crespin commented that the lounge is in one building that is generally secluded to Interior Design majors and he was concerned that not a lot of other people would be willing to use it outside of the specific college.

Laura Bishop asked the Interior Design Department had made any headway in improving the lounge.

Tamla Blunt replied that she did not believe that they had.

A motion was made to wait for a new proposal from the Interior Design Department.

VIII. Initial Review Project Proposal Funding Requests.

Kristi Buffington commented that the Resources for Disabled Students need small individual rooms for students who can not take tests in large classroom settings. The department wants to put these small testing rooms in the Publication Warehouse of

the first floor of the General Services Building. The department has laid out 6-8 rooms for testing. There are approximately 1,300 students in the program.

Toni Scofield commented that some of the tests take up to 4 hours to complete and they have to be monitored. She highlighted the specific problems that appear around finals week.

Kristi Buffington commented that Amy Parsons will be looking into this as a priority.

Tamla Blunt stated that these rooms would be across from the current Disabled Students area.

Lexi Evans commented on a speech given by Tony Frank about moving all student organizations to the Lory Student Center. She was concerned if it would be logical to build these rooms if the Resources for Disabled Students were going to be moving to the Student Center.

Tamla Blunt commented that even if the department office is moved to the Student Center, there still would not be the facilities for testing. If the offices moved to the Student Center the previous offices could be turned into testing rooms and the offices in the Lory Student Center would be more of a place of contact.

Steve Abt stated that the layout for the building is currently being done and charettes are being done in the Lory Student Center this week to see how much space will be allotted for all of the different departments hoping to move to the Student Center. The results would not be known till at least Friday, September 9, 2011. He suggested that the next step would be to follow up with Mike Ellis on Friday or the following week to see if Resources for Disabled Students got space in the Student Center. He commented that Resources for Disabled Students might have too large of a footprint to fit in the Lory Student Center.

IX. Other Possible Funding Requests.

Steve Abt also stated that the Board should expect to hear from the following colleges: One or two Proposals from the College of Applied Human Sciences, Liberal Arts may have small projects in Clark C-wing; as well as, follow up proposals from the Washington School and Engineering II. He suggested that the Board could end up with ten to twelve proposals because of the popularity of the committee at the moment. He stated that there will be very specific solid deadlines with all of the projects however.

Steve Hultin stated that when he meets with Dean's of Colleges and they suggest projects he refers them to UFFAB.

Tamla Blunt commented that the deadlines for proposals will be very solid because there will only be conflicts if all proposals do not comply with the same deadlines.

Tamla Blunt stated that if the members did not already have an associate member that representatives were welcome to bring one to the meetings.

Jesse Jankowski commented on the interest of the Board in conserving paper and asked that all handouts not be printed.

X. Next Meeting: 6 October 2011 @ 5pm in 303 General Services Building

XI. Adjourn

Motion made to adjourn meeting. Meeting adjourned.