

UFFAB Meeting Minutes
September 30, 2010
303 room, General Services Building

Members Attending: Tamla Blunt, Graduate School, Chair
Jesse Jankowski, College of Engineering, Vice Chair
Zach Laraway, College of Natural Resources
Laura Bishop, College of Vet. Med. & Bio. Med. Sciences
Joseph Garcia, College of Business
Vincent Crespin, College of Liberal Arts
Matt Baca, College of Applied Human Sciences
Cara Kulbacki, Undeclared Leadership Council
Lisa Vigil, College of Natural Sciences

Members at Large: Justin Safady, College of Business

Associate Members: Teresa Molello, College of Natural Sciences

Ex-Officio Members: Brian J. Chase, Director of Facilities and Advisor to UFFAB
Patrick Burns, Assoc. V.P. for Info. & Instr. Tech., Advisor to UTFAB
Toni Scofield, Facilities Management, Staff Support
Annie Johnson, Facilities Management, Staff Support

Associate Members Absent: Hilary Smith, College of Vet. Med. & Bio. Med. Sciences
Elan Alford, Graduate School
Matthew Hoppal, College of Business
Brady Babbitt, College of Applied Human Sciences

Ex-Officio Members Absent: Eric Berlinger, SFRB Liaison

I. **Call to Order:**

Chair, Tamla Blunt, calls the meeting to order.

Quorum is present.

II. **Approval of September 16, 2010 Minutes:**

Motion was made by Laura and seconded by Joe to approve the Minutes of September 16, 2010.

Minutes approved.

III. New Business:

A. Rockwell Hall Room 38:

Ernie MacQuiddy and Jon Schroth from the College of Business appear to address the UFFAB's questions regarding the funds awarded to the College of Business (COB) two years ago for converting Room 38 to a networked classroom and lack of action on COB's part to expend the funds.

Ernie addressed the group first and apologized for not using the UFFAB funds in a timely manner for Room 38.

Jon Schroth told the Board that Room 38 was used as a mock-up room for the technical equipment that was planned to go into Rockwell West. It was the only room they had available to use like this and it helped tremendously in testing equipment and trouble shooting technical issues on equipment before they were installed in Rockwell West. The College had a better design for layout and installation as a result of using Room 38 in this fashion.

Ernie asks the UFFAB to extend the time COB can expend the funds awarded to them two years ago. He tells them the seating has been ordered and they are moving forward now on Room 38 with the original plans.

Tamla states that UTFAB funds were withdrawn for this project because they had not been spent within the time frame. She asks how this will affect Room 38. Jon responds that it will not have that much of an impact on doing the room as they have funds from Charges for Technology.

There was discussion about the design of the room and Ernie explained that it will be along the same lines as Room 213 in Rockwell West. He invited UFFAB members to stop by any time to see how the room is progressing.

Ernie and Jon were excused.

The Board discusses whether or not to give the COB an extension of time to spend the funds awarded to them for Room 38. The Board discusses the pros and cons of withdrawing the funds or extending the time for COB to spend the funds. Tamla suggests that the Board can give an extension of time with a deadline for the funds to be spent and request quarterly reports on the project to ensure it is moving forward in a timely manner. Laura moves to vote on giving the COB an extension of time to complete Room 38, Justin seconds the motion. Tamla asks for a show of hands that

are in favor of proceeding this way. 8 in favor and 1 opposed. The motion passes. The COB will be given an extension of time to June 30, 2011 to use the funds to complete Room 38. They will have to file quarterly reports with the UFFAB on the progress of the project. *The first report will be due to the UFFAB December 9, 2010; the second report will be due March 24, 2011 with the final report due June 30, 2011. The final report will be sent to UFFAB electronically.*

Toni will communicate with Ernie and Jon and let them know the outcome of UFFAB's decision. **Done Friday, October 1, 2010.**

Toni confirmed that Barry Willier with Facilities Construction and Remodel unit is the project manager and Larry Trampe of Architectural Resource Group is the architect for the project. **Done Friday, October 1, 2010.**

B. Unscheduled, Alternative Spring Break:

Laura invites the Board members to participate in Alternative Spring Break and to spread the word about Alternative Spring Break to their respective college councils and classmates and friends. Laura explained that students provide service in exchange for education about current social and cultural issues facing the host communities. Past trips have focused on such social/cultural issues as hunger, AIDS/HIV, housing, homelessness, issues facing Native American living on reservations, environmental conservation, education, economic sustainability, and women's issues. The SLICE Office can be contacted for more information.

Old Business:

Engineering II and Library Design & Budget:

Per Hogestad, Facilities Architect, present the Library Café interior design and the exterior design showing the cube which will be a study/social area. The cube and café are meant to be open 24/7 while the book area of the Library can be closed at night. The café will be similar to Sweet Sensations in what it will offer and will have a mix of moveable and fixed seating. The cube is estimated to be 50'x50' space with a partial second floor that will look down on the first floor. Total square footage will be approximately 4,000 gsf. The University is going for LEED Gold on this project. Pat told the group that the cube will have a reference desk in the cube with someone manning it at all times. There was discussion about both spaces and the students liked both designs. Brian advised that the contract with the general contractor should be in place by the time the students return from Christmas Break.

Brian talked about the Engineering II Building and showed the group an exterior design and the floor plan that the architects have been working on. The complete design of the building is not finished as there are still many questions about users and the kind of spaces they will need. The Dean of Engineering has raised \$28 million in the form of grants and donations so the total money now held for this project is \$58 million which includes the \$30 million UFFAB is funding.

Construction should start in May after graduation. Jesse told the group an open house is planned for Oct. 7th in the LSC Ballroom to get input from Engineering students and others on lab spaces needed, classrooms, etc.

Budget For All UFFAB Projects:

Brian went over the income and expenses of the UFFAB funds from 2005 to the present with the members. Everyone was given a copy of the spreadsheet. Brian told the group that in the near future the UFFAB will have enough money to begin considering options for funding other large projects, more classroom renovations, new building, additions, etc. that will improve the learning environment of students.

We are going to request proposals for small cash funded projects in a different way this year. Tamla will be sending a letter to the Deans asking for them to submit proposals for small cash funded projects first. We will follow up with ads requesting proposals.

Motion to adjourn is made and seconded.

Meeting is adjourned.

Next meeting will October 14, 2010 in room 303 General Services Building at 5 p.m.