

UFFAB Meeting Minutes
Thursday September, 20 2012
Room 303, General Services Building

Members Present: Vincent Crespin, College of Liberal Arts, Chair
Jenna Muniz, ULC, Vice Chair
Teresa Molello, College of Applied Human Sciences
Alex Brown, College of Engineering
Andy Shank, College of Natural Sciences
Lexi Evans, Warner College of Natural Resources
Ryan Knodle, College of VMBS

Members Not Present:

Members at Large Present: Andrew Olson, ASCSU Representative

Members at Large Not Present:

Associate Members Present: Hillary Brown, College of Applied Human Sciences
Alexandria Schultz, College of Liberal Arts

Associate Members Not Present:

Ex – Officio Members Present: Patrick Burns, Ex – Officio Member
Toni Scofield, Staff Support
Daphne Frey, Staff Support
Andrew Olson, SFRB Liaison

Ex – Officio Members Not Present: Steve Hultin, Faculty Advisor
Lindsay Brown, Staff Support
Kristi Buffington, Manager for Space and Information Management, Facilities Management

Visitors: Per Hogestad, Facilities Design Architect
Annie Johnson
[name of lady here from CVMMS]

I. Call to Order

Meeting called to order.

II. Introductions

Each attendee stated their name and what college they are representing.

III. Review of Bylaws

Pat Burns began the review of bylaws. He noted that all the changes from TAMASAG were accepted and added to the document that was sent out by email to all members. Other changes he wanted to cover were as follows:

Article IV Section 2 – removing “at the last meeting of the spring semester” to allow the board to have more flexibility in when they want to choose a new Vice Chairperson.

Article VI Section 1 – Add “Projects not recommended for funding by the Board by the last meeting of the Board in an academic year shall be removed from further consideration by the Board. To be eligible for reconsideration, such projects must reapply to the Board in a subsequent academic year.”

Article VI Section 2 – delete completely

Article VI Section 3 – change to Section 2; remove the word funded to allow for all projects to make presentations to the Board whether they are funded, finished, in progress, etc.

Article VI Section 4 – change to Section 3

Article VI Section 5 – change to Section 4; third sentence fixed to allow the Board and Chairperson to appoint a small committee to prescreen the projects. This allows the Board more flexibility in how they want to receive and review projects.

Article VI Section 6 – change to Section 5; Add in last sentence. This supports the Boards process of waiting until the end of the year to approve projects.

Article VI Section 7 – change to Section 6

Article VIII Section 2 – add “considered by the Board” because some projects may not be considered because of the prescreening process that has been chosen.

A motion was made to approve the bylaws with the new changes. Alex Brown approved the motion and Andrew Olson seconded. All board members were in favor of the new changes to the bylaws.

IV. Review of Submitted Projects for Funding and Presentations

Vincent Crespin opened discussion on the revised submission of the HES Teaching Facility proposal. The total amount requested by the Department of Health and Exercise Science is \$1.2 million over a four-year period. This would equate to around \$300,000 a year. The Department would use other partners and funds to complete the project and it would take about 14.5 months to complete.

Discussion was started by Andy Shank reminding the Board that there is limited money to spend for the next few years due to funding the BSB addition last spring. Vincent added that it would be good to hear what Rick and Amy have to say before any large decisions are made. By waiting to hear what they have to say, the Board will know exactly how Rick and Amy are planning to grow the University and where they see the funds needing to go. The Board agreed to postpone any other conversation about the proposal until hearing from Rick and Amy on October 11. Vincent asked for a motion to legitimize the HES teaching facility proposal. Ryan Knodle made a motion to legitimize and Jenna Muniz seconded. All Board members were in favor of legitimizing the HES teaching facility proposal.

V. Meeting with Rick and Amy

Daphne Frey announced that the earliest Rick and Amy can meet with the Board is October 11. This was not a scheduled meeting date but the Board agreed that if Rick and Amy can make a meeting time, the Board needs to meet with them. Discussion was opened to talk about meeting every other week as the Board has been doing or moving meetings to every week. Due to schedules and other conflicts, the Board decided to keep meetings to every other week. An exception has been made for the October 11 visit from Rick and Amy. The Board will now meet on October 4 and October 11. The Board will not meet as scheduled on October 18. All other meetings on the calendar have not changed.

VI. Other notes from Toni Scofield

At the October 4 meeting, the Board will tour the Occupational Therapy renovation. The Board is also welcome to attend the open house Occupational Therapy is having on Friday October 5.

The Board will meet for the November 1st meeting in Rockwell Hall to view the renovation that UFFAB funded in the College of Business. The Board will also tour the Engineering II building on November 1.

The Board will hold their first meeting of the spring semester on January 31 at Washington School. Details and arrangements will be determined closer to the meeting date.

The Board will have a final tour of the Library during the fall semester. Toni or Daphne will work with Pat Burns to find a tour date.

Toni also announced that she will contact the Engineering Department for the Engineering Research Center project to inform them the Board will not be funding and will not accept a proposal for the ramp. They will need to fund that project on their own.

VII. Next Meeting: October 4, 2012

VIII. Adjourn