

UFFAB Meeting Minutes
August 30, 2007
Room B111, New Academic Village

Members
Attending: Katlin Miller, Warner College of Natural Resources, Chairperson
Tamla Blunt, Graduate School, Vice Chair
Julie Stafford, College of Veterinary Medicine & Biomedical Sciences
Brie Bath, College of Business
Mike Brunson, College of Engineering
Matt Brown, College of Engineering
Jered Lish, Intra-University Academic Council

Members at Large: Spencer, ASCSU (COLA)
Will Vieth, ASCSU

Facility Advisor Brian J. Chase, Director, Facilities Management, Advisor to UFFAB

Ex-Officio Members: Pat Burns, Assoc. VP of Info & Instructional Technology, Advisor to UTFAB

Members Absent: Sage Morris-Greene, College of Liberal Arts

Associate Members Absent: Zack Kulbeck, College of Applied Human Sciences

Ex-Officio Members Absent: Jason Huitt, UTFAB

Guests: S/VP Tony Frank

I. Call to Order:

Chairperson, Katlin Miller, calls the meeting to order.

Quorum is present.

III. New Business

Academic Instruction Building:

Due to Dr. Frank's schedule the Academic Instruction Building Letter and the Rockwell Hall project will be taken first.

Dr. Frank hands out his letter regarding Academic Instruction Building. The Administration is coming to the UFFAB, after the fact, to request UFFAB funding for this project. Dr. Frank extends his apologies that this project was initiated without UFFAB input and approval.

Dr. Frank provided background information for this project and how it came to be. A program plan was done last year when it looked like the State would be putting together a bond to fund many capital improvements across the state. However, the certificates of participation failed.

The program plan was rewritten and submitted to the Board of Governors and approved at the June meeting. The Board also approved the project for bond funding. The project also received legislative approval for spending authority.

Dr. Frank acknowledged that the process for this project is out of sequence and that the UFFAB should have been advised earlier. However, in an effort to save a year obtaining approvals and provide the much-needed additional faculty and academic space, the Administration went forward in obtaining all the necessary approvals. They are now coming before the UFFAB to request funding from the UFFAB for the bond payments.

Brian talked about the projected being supported by the students and that it meets all the criteria established in the UFFAB By Laws.

The \$45 million for the building is part of the bond request which the Board of Governors approved at their June meeting. This will increase the bond payment and Brian directs the students to the spreadsheet in their packet showing the cost of the bonds for all the projects approved by UFFAB and that they are still within the 80% limit.

If UFFAB agrees to fund an additional \$2 million for the Rockwell Hall Minor in Business this would still leave \$500,000 for small projects. There are accrued interest earnings from the monies received that also have to be added into the total money UFFAB has to spend on projects. Brian reassured the students that this is still within the UFFAB parameters.

Dr. Frank reiterates that the BOG has approved this project and the Administration is asking for forgiveness for being out of sequence in requesting UFFAB approval for funding. This will not happen again. The Board of Governors now understands that UFFAB has to review capital construction projects requesting UFFAB money before the project can be submitted for Board approval and state spending authority.

Dr. Frank emphasizes that the students are partners with the Administration, faculty and staff in the decision-making process at the University and that the UFFAB will be a part of any future communication having to do with important issues such as this.

Brian showed the students the conceptual designs for the Academic Instruction Building. A request for architects will be published in Sept. UFFAB will play a very important role in the selection of the architect and should plan to have representation for the process. May 2008 construction is expected to commence.

Brian went over the floor plan for the building and told the group that there will be 12-20 study/seminar rooms that will be scheduled for study groups. There will be key card access to the building to make the study areas available to students late at night. Space is planned for 200 faculty offices and 200 graduate student offices. The building will follow criteria for LEED gold standard.

Facilities is looking at using geothermal heating which pulls heat or cold from below ground. It is being contemplated to make this a glass-enclosed area so that it becomes a living lab for students to see how the process works.

The building will be located in the current Clark parking lot and 200 parking places will be lost. Parking Services is going to replace the lost parking with a parking lot at south campus.

Rockwell Hall Minor in Business Addition

Dr. Frank advised the students that the cost to do the addition for the Minor in Business has risen as a result of inflation. Currently there is a \$3.5 million shortfall for the original scope of the project.

Brian talked about the meeting this summer attended by the SVP, VPFA, Brian, Dean Menon and others to talk about the funding issues.

Dr. Frank informed the Board that Dean Menon has been asked to generate an additional \$1.5 million and UFFAB is being asked to fund an additional \$2 million for the project. Dr. Frank said that they won't come back to UFFAB for any additional requests for money for this project.

Total UFFAB money for the project will be \$10 million for Phase I and total money from the Dean of Business will be \$5.2 for Phase II. Dean Menon is raising donor funds and, since there is a naming opportunity involved, believes he can draw more donor interest.

Phase I, Minor in Business Addition, will be two-story with a full basement. There will be lecture halls, study rooms and some offices. The Minor in Business is popular with students majoring in other fields of study as the Minor in Business makes them more marketable.

The project is going to be bid in April/May of 2008.

Dr. Frank has to leave and the students thank him for his presentation.

I. Introductions are made.

II. Katlin asks if the Minutes of April 19, 2007 are approved.

Julie Stafford has a change. Her last name is Stafford not Gibbons.

With that correction, a motion is made and seconded to approve the Minutes of April 19, 2007.

III. New Business

Academic Instruction Building

Brian goes back to the Academic Instruction Building and advises the Board that they are the user group for this project and should be ready to attend the user group meetings to select the architect, the design phase, etc. Some faculty members may also participate in the process but this is the students building and they should have a strong voice in the process.

The Academic Instruction Building is contemplated to be complete in Jan./April of 2010 if not sooner.

Katlin explains the voting system for UFFAB and asks for a vote of legitimacy for the Academic Instruction Building.

There was a discussion among the group. Some felt that this was already a done deal so what say do they really have.

Brian advised the group that the project aligns with 1,2,3,5,6,and 7 of the funding criteria set out in the UFFAB By Laws and that UFFAB is still the advising group. The group discusses number 4 of the criteria. The Board can do a “vote of support subject to following items (list) to be considered”.

Brian also informed the Board that the Governor issued an Executive Order that all new construction and renovations must follow LEED Gold requirements.

A motion to approve the legitimacy of the project is made and seconded. The motion passes unanimously.

Rockwell Hall Minor in Business Addition

Katlin goes through the funding criteria for this project. The project meets all 7 criteria set out in the By Laws.

Katlin refers to the spreadsheet in everyone's packet and points out the costs and the interest earned. The group discussed the figures and what they mean.

This project will go out to bid in April/May of 2008.

It is decided there will be no legitimacy vote taken at this meeting.

The architects for the project will be invited to attend the next UFFAB meeting Sept. 13th.

Katlin requests a volunteer to represent UFFAB on the user group for Rockwell Hall as her schedule does not allow her to continue in that capacity. The meetings are usually 2 hours in length. Brian informed the students that the committee will be advised to schedule meetings at times when the students can attend. If there is no volunteer from UFFAB able to attend meetings perhaps a student from the Business College could.

Katlin will send an email to everyone with the meeting schedule and time which is currently Wed., 1 to 3 p.m.

Miscellaneous:

UFFAB will meet here again Sept. 13th so that the group may tour the New Academic Village.

Next meeting the group will review the project status report from Brian and address the remaining items on tonight's agenda.

Brian will have information on how much money is left for the group to fund small cash projects.

The group will also take a legitimacy vote on the additional \$2 million being requested to fund the Rockwell Hall Minor in Business Addition.

Katlin goes through the remaining items in everyone's folders. She advises the group that a minimum of 7 members must be in attendance at meetings in order to have a quorum. She asks that each member have an associate member for their respective college so that the associate can vote in the member's absence.

Motion to adjourn is made and seconded.

Meeting is adjourned.

The next meeting will be September 13, 2007 at 5:00 p.m. Location Room B111, New Academic Village.