

UFFAB Meeting Minutes
Thursday 7 April 2011
Room 303, General Services Building

Members Present: Tamla Blunt, Graduate School, Chair
Jesse Jankowski, College of Engineering, Vice Chair
Laura Bishop, College of Vet. Med. & Bio. Med.
Brittany Bernard, Warner College of Natural Resources
Lizzy Wolfson, College of Agricultural Sciences
Matt Baca, College of Applied Human Sciences
Joseph Garcia, College of Business
Lisa Vigil, College of Natural Sciences
Jenna Muniz, ULC
Sarabess Judd for Vincent Crespino, College of Liberal Arts

Members Not Present:

Members at Large Present: Justin Safady, College of Business

Associate Members Present: Teresa Molello, College of Applied Human Sciences
Jacob Medina, College of Natural Sciences
Hilary Smith, College of Vet. Med. & Bio. Med.

Associate Members Not Present: Elan Alford, Graduate School
Christopher Johnson, College of Business

Ex – Officio Members Present: Patrick Burns, Ex – Officio Member
Brian Chase, Faculty Advisor
Toni Scofield, Staff Support
Lindsay Brown, Staff Support

Ex – Officio Members Not Present: Eric Berlinger, SFRB Liaison

I. Call to Order

Meeting called to order.

II. Approval of Minutes from 24 March 2011

A motion was made to approve the minutes. Minutes approved.

III. Presentations for Small Cash Funded Projects

a. College of Natural Science: Nuclear Magnetic Resonance Spectrometer: Presented by Joseph DiVerdi, Assoc. Professor of Chemistry

Joseph DiVerdi introduced himself and passed around a handout to the Board about the Nuclear Magnetic Spectrometer and thanked the Board for allowing him to present. He stated that he just joined the university last fall and has proposed upper division chemistry labs obtain a spectrometer for dedicated use in coordinating labs.

Joseph DiVerdi told the Board that he has already secured the funds for the spectrometer machine and the Dean's office has also given funds for the use of the spectrometer. He stated that he already has bits and pieces of the machine on campus in hallways and is just waiting for a place to put it. He stated that the Dean's office is getting a great deal of equipment for this use. He stated that Organic Chemistry class, as well as other upper division chemistry courses, will use this instrument.

Joseph DiVerdi showed the Board pictures of the current lab and stated that they have an existing lab and he has also already moved the console from The School of Mines to Colorado State University. He has identified a big room on the 5th floor of Yates Hall which is currently part of a classroom with a movable partition. He directed the Board to look at the Facilities prepared budget opinion and stated that the removable wall needs to be replaced with a firm wall and a suitable air line, anti- static carpet, and utilities need to be put in the room and that is the only work that needs to be done. He also stated that he was given permission by Kristi Buffington of Facilities Management, who oversees space allocation for the University, to change the classroom given funding from UFFAB.

Tamla Blunt asked how many classes are currently held in the classroom.

Joseph DiVerdi stated that he is the only professor that teaches in the classroom and it is used for the pre-lab portion of a three hour lab experience.

Brittany Bernard asked what classes use the Spectrometer now.

Joseph DiVerdi stated that mostly Organic Chemistry and other physical labs use the instrument, however; he wants to include more labs in the use of the instrument. He stated that he has intentions of building a program around the instruments and wants to develop electro- chemistry and time domain

experiments. He stated that he wants to create a sort of research laboratory and that everyone in the Chemistry Department is behind this idea.

Joseph Garcia clarified that Joseph DiVerdi has the instrument and he is simply asking for UFFAB to remodel the room.

Joseph DiVerdi stated that to move the console from the School of Mines was \$600 and that is done so now he is just asking for the remodel of the room the equipment would go in. He stated that he would love to have the room remodeled by Fall 2011 and that he already has the money for a course curriculum.

Brian Chase stated that he has talked to the Dean of the Chemistry Department and there are plans for a new Chemistry Building that would be state funded. He questioned Joseph DiVerdi on where he feels the Chemistry Department is heading in the future.

Joseph DiVerdi stated that he loves the idea of new space between research and education efforts for undergraduate, as well as, graduate students. He stated that there are many reasons for more space such as increased faculty who will drive research labs. There is not a need for practical application to practice science but in the long term it will translate into practical applications and students just need the experience.

Joseph DiVerdi very enthusiastically thanked the Board for their time.

b. UFFAB Updated Income/Expense Spreadsheet

Tamla Blunt directed the Board to look at the updated income spreadsheet. She stated that the first page of the sheet is mostly done with and directed everyone to turn to the second page and look at the second quarter 2001 for April/June. She stated that currently the Board has 2.9 million dollars in funds and that does not include the \$1 million the Board will be getting back from the Behavioral Sciences Building. She stated that by 2015 there will be an average of \$5-\$7 million each year to fund projects which means that everyone in the Colorado State community will be coming to UFFAB to fund projects.

c. Legitimacy and Final Votes on Small Cash Funded Projects

Tamla Blunt stated that the Spectrometer may have to wait until next year because the budget must be turned into The Student Fee Review Board on Monday, April 11, 2011 and they would go to ASCSU on Wednesday, April 13, 2011.

Tamla Blunt opened discussion on the NMR project.

Laura Bishop stated that anyone who takes Organic Chemistry deals with the spectrometer and that it caters to a large undergraduate student body.

Tamla Blunt stated that it seemed to be more focused to physical chemistry.

Jesse Jankowski expressed concern that it only served 70 students according to the proposal.

Laura Bishop stated that in labs in her classes she deals with the spectrometer and that it is involved in several lecture classes.

Tamla Blunt stated that Joseph DiVerdi already is using the classroom; he simply wants to convert it into more of a lab environment.

Brittany Bernard commented that Joseph DiVerdi already had everything else for the project.

Tamla Blunt stated that not only does he have everything and all he wants is a remodel but he also has a lot of support for the project.

Jenna Muniz stated that she felt it showed his dedication to the school because he called in so many favors to make this happen.

Tamla Blunt reminded the Board that he has already moved the spectrometer to campus so that could be removed from the budget.

Jesse Jankowski brought up the carpet being in the proposal.

Tamla Blunt stated that the new total without the machine movement would be \$28,613.42.

Laura Bishop and Brittany Bernard made a motion to approve the project for funding.

Joseph Garcia stated that he felt that the project was a great idea and stated that if no one was against it maybe the Board could approve the proposal during the April 7, 2011 meeting instead of waiting two weeks.

Tamla Blunt stated that the Board could take a vote to suspend the bylaws and add the project to the final votes.

All were in favor of legitimization of the project. The project was legitimized.

Joseph Garcia and Laura Bishop made a motion to suspend the bylaws for this project.

All were in favor of suspending the bylaws to take a final vote on the project right away instead of waiting. The bylaws were suspended.

Joseph Garcia commented that the student study areas for Rockwell Hall have different prices on the original proposal for \$86,815 and what is on the budget worksheet as \$45,687.

Tamla Blunt stated that there were two budget opinions for Rockwell Hall and asked the Board for clarification on what was approved.

Toni Scofield stated that the Board approved the \$86,815 at the last meeting and that the \$45,687 was for the study carrels.

This misunderstanding was cleared up.

Tamla Blunt asked the Board to look at the information for the new chairs for Engineering and stated that the new furniture was the same chair with a different fabric and by changing the fabric the price was lowered by \$150 a chair.

The Board decided to go down the proposal list in order to hold discussion on each of the projects. The first topic for discussion was the Gifford Computer Lab.

Tamla Blunt reminded the Board that the computer lab serves students in the College of Applied Human Sciences and provides a classroom space. She stated that the project would have to upgrade electrical outlets and put in new walls. The first part of the room contains 40 computer seats and 8 computer kiosks and is an open computer lab for students. Room 39 can be reserved for classes but can only be accessed through the first room and that it is not functional for teaching. The new computers would be purchased with the College's student technology fees and their co-sponsorship is \$172,000 and they are asking for \$259,339.63.

There was no discussion on the project.

Joseph Garcia and Justin Safady made a motion to approve the project for funding.

All were in favor and the Gifford Computer Lab was approved for funding.

The next topic of discussion was the Anthropology Labs.

Tamla Blunt stated that this proposal originally requested technology money however, they went to UTFAB and got co-sponsorship for the technology part of the project and UTFAB approved the project for technology fees, so UTFAB is now only being asked to fund \$70,000 for the remodel of the classrooms. The Anthropology Department is trying to bring their teaching facilities up to date with modern standards.

The rooms would need lighting and utilities for \$69,718 however, UFFAB legitimized \$70,000 and there was discussion on whether the final vote should remain at the \$70,000 or be dropped down to the accurate price.

Tamla Blunt stated that she remembered Vincent Crespín saying that he had been in the rooms and they were awful classrooms.

Brittany Bernard asked the Board if they felt that the Anthropology renovations could use the \$300 or if the Board should not approve the additional \$300.

Pat Burns reminded the Board that the money stays in the Facilities account and that if it is not spent it comes back to UFFAB.

Lisa Vigil and Brittany Bernard made a motion to approve the \$70,000 for Anthropology Lab renovations. All were in favor and the motion was approved.

The next topic of discussion for the Board was the Engineering B/C Student Study Lounge for \$63,191.04.

Jesse Jankowski stated that there are chairs that people can hurt themselves on and that last year he ripped his clothing on a piece of furniture. He stated that he feels strongly that if the Board should approve anything for Engineering that it should be this proposal because it is so student supported.

Lisa Vigil expressed her concern that carpet was part of the proposal.

Tamla Blunt stated that the new carpet would be in carpet tiles so that if a part of the carpet gets ruined it would not all have to be replaced, just the individual tiles.

Lisa Vigil stated that the Board is only currently approving carpet because it has been done in the past and asked if in the future if it would be a case-by-case basis.

Tamla Blunt stated that she feels that it is a case-by-case basis.

Jesse Jankowski stated that if the Board approves to remodel everything in the room that it would be weird if they did not approve carpet because it seems like part of the package.

Tamla Blunt stated that in the past carpet has not been approved as an individual remodel but was only approved when it was considered part of the whole remodel.

Lisa Vigil agreed that it would be incomplete without it.

There was no further discussion on the project.

Justin Safady and Jesse Jankowski made a motion to approve the B/C Student Study Lounge for \$63,191. All were in favor and the proposal was approved for funding.

The next topic for discussion was the Student Club Room Remodel for the Warner College of Natural Resources.

Tamla Blunt stated that this proposal was two rooms that have a door between them that will not be used for a classroom; however, they want to encourage student clubs to utilize the space. The back room would be remodeled for use, with new paint, electrical, carpet, and furniture.

Brittany Bernard stated that there are about 15 clubs with 25 students each that would hopefully utilize the space.

Lizzy Wolfson mentioned that the last page of the budget option allows for a computer allowance.

Tamla Blunt questioned whether that allowance was for computer desks or for computers.

Brittany Bernard stated that she did not think that the cost was for the computers however she would find out.

Tamla Blunt stated that the computer allowance was for \$600 multiplied by three computers which totaled \$1800 and that UFFAB does not fund computers. Therefore, the new total without the computer allowance that would be approved is \$22,312.74. She suggested that the Board approve this total and if the project needed something else that Steve return to the Board at a later date.

Jesse Jankowski asked about the current entry to the room.

Brittany Bernard stated that right now there is a lockbox with a code that only executive members of student clubs know.

There was clarification over taking out the center wall. The wall would be taken out; however, a supportive pillar would be left.

Tamla Blunt proposed the new total without the computer allowance for approval.

Brittany Bernard and Laura Bishop made a motion to approve. All were in favor and funding for the Warner College of Natural Resources club space was approved.

Tamla Blunt opened discussion of the Rockwell West student study areas.

The Board previously legitimized \$81,865 for the two rooms that would be converted into student study areas with individual study corrals.

Joseph Garcia explained that the quiet areas are currently a space used for storage; however, the College of Business would like to make a productive space for students to study.

Jesse Jankowski asked if anyone could access the rooms.

Joseph Garcia responded that the rooms would be open until midnight to anyone on campus.

Lisa Vigil and Joseph Garcia made a motion to approve funding for the Rockwell Hall West Study areas. All were in favor and funding was approved.

Tamla Blunt opened discussion on the Rockwell Hall 139 classroom renovation. She stated that the budget was lowered from the original proposal because the College of Business went to the University Technology Fee Advisory Board for funding of the two projector screens.

Justin Safady stated that it is the worst classroom he has ever been in and that it is the worst classroom experience.

Joseph Garcia stated that there is a felt wall that was built in front of the windows for video taping in previous years so there is no outside light sources, however, that taping is now done in the new Rockwell Addition.

Justin Safady and Joseph Garcia made a motion to approve funding. All were in favor and funding was approved for the Rockwell Hall classroom remodel.

Due to previous discussion of the NMR, very little discussion was held before a motion was made by Brittany Bernard and Laura Bishop to approve funding for the project. All were in favor and funding was approved.

Tamla Blunt opened discussion on the MIL Phase I for funding of \$162,169.24. She stated that this project would enlarge a room in the engineering basement for a lab. Right now the room is a safety issue. At a previous meeting the Board voted to recommend that Engineering come back to UFFAB once the Engineering II Building is built because Phase II can not happen until after the Engineering II building completion and UFFAB does not give money out that will not be utilized for that long of a period of time. Phase II is the moving of The Foundry.

The renovation would include electrical, wall removal, dust filters, stairs, and utility.

Jesse Jankowski stated that he recognized that Engineering is asking for a lot however he feels that this is the most important project to fund because of the enormous safety issue that it proposes.

Justin Safady and Jesse Jankowski made a motion to approve funding of \$162,169.24 for the MIL Phase I. All were in favor and funding was approved.

Tamla Blunt opened discussion on the collaboration spaces in the Engineering Building. The original quote included almost \$14,000 for only 18 chairs. However, the same chairs with a different fabric brings that total for the furniture down to \$10, 854.00. In a previous meeting the Board did not legitimize the directional banners.

Justin Safady stated that the banners just did not make enough sense.

Tamla Blunt stated that she understood wanting to have banners, however, the banners do not really help and only worked for people who are familiar with the Engineering Building. The proposed new total without the banners and with the new chairs for approval is \$50,970.00.

Jesse Jankowski stated that as an Engineering student this is his lowest priority. He stated that he understands that these spaces have a little more natural sunlight however, he could not see them being used as collaboration spaces because they are so small.

Laura Bishop stated that the collaboration spaces are unnecessary since the Board just approved the B-C infill and now they are approving repainting and new carpet for Engineering I in light of the fact the Board has previously approved funding of \$30,000,000 towards the new Engineering II building .

Joseph Garcia stated that he understands the paint and carpet in the hallways because of the representation of the school that it presents.

Justin Safady stated that the hallways get really bad and are a really bad first impression of CSU for students on campus tours. Justin proposed that the hallways be redone but not the study spaces.

Lisa Vigil commented how she does not like to study in high traffic areas and a clarification was made that the hallway and the study spaces were on opposite sides of the building.

Jesse Jankowski stated that collaboration areas need a lot of space and the proposed study spaces are not large enough.

Joseph Garcia stated that in his opinion there are so many other great study facilities elsewhere on campus.

Jesse Jankowski also stated how he remembered hearing something about how Engineering wanted to figure out a system to keep the furniture in place so that it could not be moved.

Joseph Garcia and Brittany Bernard stated that if Jesse Jankowski feels that the study areas are truly needed that they would support them. However, Jesse felt that there are much more important projects that need funding.

Laura Bishop stated that she feels that since the hallway is a representation of the University that it should be approved for funding.

Tamla Blunt stated that the new total for just the painting and carpeting of the hallway was \$40,116. This total did not include the banners or the study spaces.

Lisa Vigil asked if the study spaces would be used if they were there and Jesse Jankowski stated that they would be if they were larger areas with tables not just the chairs because most people work in groups and need white boards and large tables to collaborate. Lisa stated that perhaps funding should be considered if they have potential to get used for studying. However, Jesse insisted that the spaces would most likely just get used by students waiting for teacher's office hours, not for the intended purpose.

Laura Bishop and Brittany Bernard made a motion to approve the \$40,116 for the hallway paint and carpet. All were in favor and the funding was approved.

The following proposals and amounts were approved.

NMR- \$28,613.42

College of Business Study Spaces- \$86,815

Gifford Computer Lab- \$259,339.63

Anthropology Labs- \$70,000

Engineering B/C Infill- \$63,191.04

Warner College of Natural Resources club space- \$22,312.74

Engineering MIL Phase I- \$162,169.24

Engineering Hallway-\$40,116

IV. Other Information and Announcements

Joseph Garcia made an announcement that on Wednesday, April 13, 2011 the College of Business will be holding the Leadership Council which will include a great amount of speakers and influential people and passed fliers around to the Board.

Jesse Jankowski also made an announcement about Engineering Days which would include the EII ground breaking at the building site as well as a BBQ. There would also be a senior events showcase and a fire works show on campus the Friday of Engineering Days.

Tamla Blunt stated that the next meeting would include updates from Facilities architects and voting for officers would take place for the following year. She also stated that UFFAB is hoping to do some public relations work for UFFAB to show students where their fees are going. There would hopefully be ads in the Collegian and on CSU Today.

Pat Burns also stated that he has been conducting research about building a large freestanding lecture hall and stated that he would have a finalized classroom utilization study for the next meeting.

V. Next Meeting: 21 April 2011 @ 5pm in 303 General Services Building

VI. Adjourn

Motion made to adjourn meeting. Meeting adjourned.