

UFFAB Meeting Minutes  
April 5, 2007  
Provost's Conference Room  
106 Administration Building

Members  
Attending: Katlin Miller, Warner College of Natural Resources, Chair  
Gwynnevere Milner, College of Veterinary Medicine &  
Biomedical Sciences  
Sara Craven, College of Agricultural Sciences  
Zack Kulbeck, College of Applied Human Sciences  
Jen Taussig for Morgan Harnew, College of Business  
Nathaniel Moller, College of Engineering  
Tamla Blunt, Graduate School  
Jered Lish, Intra-University Academic Council  
Sage Morris-Greene, College of Liberal Arts

Members at  
Large: Dan Imo, College of Applied Human Sciences  
Will Vieth, ASCSU Representative

Associate  
Members: Sean Timmons, Assoc. Member, College of Applied Human  
Sciences  
Tony George, Assoc. Member, College of Natural Sciences  
August Ritter, Assoc. Member, Warner College of Natural  
Resources

Members  
Absent: Jered Lish, Vice Chair, Intra-University Academic Council  
Adam Avery, College of Natural Sciences

Ex-Officio  
Members: Patrick Burns, Assoc. V.P. for Info. & Instr. Tech., Advisor to  
UTFAB  
Jason Huitt, UTFAB Representative

Facility Advisor: Brian J. Chase, Director, Facilities Management, Advisor to  
UFFAB

Guests: Ann Gill, Dean, College of Liberal Arts  
Gary Petrie, Jennifer Cordes, Slater-Paull Architects and Matt  
Blakley, Jim Sell Designs  
Cass Beitler, Project Manager, Facilities Management, CSU

I. Call to Order:

Chairperson, Katlin Miller, calls the meeting to order.

Quorum is present.

II. New Business:

**University Center for the Arts Design Update:**

Dean, Ann Gill, addresses the Board and expresses the deep appreciation from the Department of Music, Theatre and Dance, and the College of Liberal Arts for the financial support the UFFAB has given to complete the University Center for the Arts.

Cass Beitler introduces Gary Petrie and Jennifer Cordes from Slater-Paull architects and Matt Blakely from Jim Sell Designs.

Matt is working on the exterior elements of this project that include landscaping, parking, detention pond, and pedestrian walkways. With the use of design map and landscape design boards, he orients the Board to the location of the UCA and the surrounding area. He talks about the planned parking areas, detention pond, landscaping, walks in response to the additions made to the building. He notes the improvements made to areas such as the loading dock, for its more utilitarian function.

He talks about the east entrance to the building and the planned green space, pedestrian walkways and courtyard and uses design boards to show the Board the areas and what is planned for them. The courtyard is an area designed to be adaptable and could have summer productions in the future and be adaptable for other types of social functions for the University.

Matt also talked about the improvements to the east side of the annex for vehicular traffic, removal of the concrete on the south side of the annex and locating trees and other green space and making it a more pedestrian friendly walkway.

On the west side of the UCA the landscaping plan will tie in with the existing landscape for the Edna G. Rizley Concert Hall and create a tree line and green space along the walkway.

Jennifer reminds the Board that the University Center for the Arts is intended to bring the Department of Music, Theatre & Dance together under one roof and provide the University with one performance facility. She talks about the issues and challenges related to Phase III of the project, i.e. designing the space to meet the needs of the users while preserving the historic design of the building.

There will be all new exterior lighting that will enhance the historic entrance features of the building.

Jennifer shows the Board the Phase III area of the historic building pointing out location for the rehearsal, performance, acting labs and faculty spaces. She also orients them to the location of the Visual Arts area on the south side of the annex which will hold the historic costumes in a temperature controlled atmosphere.

Jennifer pointed out that the details of the Concert Hall exterior will be carried over and blended into Phase III of the project.

Katlin thanked the architects and Cass for their presentation.

III. Approval of March 22, 2007 Minutes

Motion was made and seconded to approve the Minutes of March 22, 2007. Minutes approved.

II. New Business cont'd.

**Bond Memo form University Treasurer, Bob Osika:**

Brian presents the Memo to the Board from the University Treasurer and explains how the bonding process works. He tells the group that the UFFAB-sponsored projects will be a bond of \$47M to \$48M. He told the Board that the University is looking at a total bond amount in the range of \$100M that includes the UFFAB-approved projects. Brian said that the Board of Governors is expected to approve the bond plan at its May meeting.

There was a general discussion about the length of bonds, interest rate, credit ratings and the process in general.

Clark is not on the list of bond projects and this was questioned. Brian explained that there is currently enough funding in the UFFAB fund to pay the \$2M of the UFFAB part of the Clark renovation with the remainder of the funds coming from the state so there is no need to include this project in the bond list.

Brian told the Board there will be an updated report for the Board of Governors regarding the information on the list of projects that are being considered for bonding and he will try to have that list and information for the next meeting.

**Address IAUC Membership and UFFAB By-Laws:**

Katlin questions why the UFFAB By-Laws do not specifically address the IAUC representation and if it is legitimate to have a representative from them. Jason

advises that IAUC is considered a college of the University and therefore should have representation on the Board.

#### IV. Old Business:

##### **Consideration/Vote for Funding the Computer Kiosk Project:**

Based on the memo from Pat Burns, which each Board member has a copy of, this project is being submitted to the Board for consideration after being withdrawn at the last meeting.

Pat explains that there was an error in the UTFAB budget and apologizes to the Board. As explained in the memo, based on the information that there was more money in the UTFAB budget than originally thought, the UTFAB voted to fund the technology portion of the Kiosk project. The UTFAB portion includes the server hardware.

This project is before the UFFAB for their reconsideration for funding the physical infrastructure portion of the project. Jason requests the updated amount of \$54,000 for the physical infrastructure from UFFAB for the project. This cost includes networking power and furniture.

The question was raised about alternative funding if UFFAB does not approve the request currently before it. Also questioned was the location for the planned kiosks. Jason explained that several colleges have already determined areas for the kiosks but did not have specific information on the locations. He told the group that UTFAB would compile a list of locations for UFFAB review.

A motion is made and seconded to approve the request. The motion fails with 4 in favor and 6 opposed.

##### **Status of Associate Members:**

Katlin encourages the members from the colleges of Engineering, Liberal Arts, the Graduate School, Agricultural Sciences, Veterinary Medicine & Biomedical Sciences and IAUC to enlist and request associate members from within their respective colleges to support them as UFFAB members. All members are trying to find students willing to be associate members.

##### **Miscellaneous:**

There was a brief discussion about representation for next year and the need for the individual college councils to appoint members for those students who will not be representing them next year.

Cass Beitler, Project Manager for the Rockwell Hall Minor in Business Addition, comes back before the Board requesting to let the UFFAB representatives on the Rockwell Hall project user group know the first meeting of the user group will be April 6<sup>th</sup> at 1:00 p.m.

Morgan Harnew is absent tonight and Jen does not know her schedule but will advise her of the meeting date. Nathaniel's schedule will not allow him to be at the meeting. Brian interjects that the students should submit their schedules to Cass and every effort should be made to accommodate their schedules to allow them to attend the user group meetings.

Katlin informs the group that, aside from electing officers at the next meeting, there are no further projects for them to review for funding. She suggests that the April 19<sup>th</sup> meeting be the last meeting of the year. The Board approves and agrees with her suggestion.

The April 19<sup>th</sup> meeting will include, in addition to the election of officers, a presentation of furniture designs for the Clark classroom renovations and a tour of the Microbiology Study Lounge.

Motion to adjourn is made and seconded.

Meeting is adjourned.