

UFFAB Meeting Minutes
April 23, 2009
Room 203, Morgan Library

Members Attending: Matt Brown, Chair, College of Engineering
Julie Stafford, Vice Chair, College of Veterinary Medicine & Biomedical Sciences
Zach Laraway, College of Natural Resources
Erik Garcia, College of Natural Sciences
Tamla Blunt, Graduate School
Danae Johnson, Intra-University Academic Council
Joseph Garcia, College of Business
Irene Nissen, College of Applied Human Sciences

Associate Members Present: Tim Sellers, College of Engineering
Elan Alford, Graduate School

Members at Large John Anest, College of Applied Human Sciences

Members Absent: Matt Worthington, College of Liberal Arts

Associate Members Not Present: Jenni Sneden, College of Veterinary Medicine & Biomedical Sciences
Matthew Bratschun, College of Business

Ex-Officio Members: Brian Chase, Director of Facilities Management, Advisor to UFFAB
Pat Burns, Assoc. VP of Info & Instructional Technology
Advisor to UTFAB
Toni Scofield, Staff Support, Facilities Management

Visitors: Jon Feiman, Project Manager, Facilities Management
Terrance Unrein, College of Applied Human Sciences

I. Call to Order:

Chair, Matt Brown, calls the meeting to order. Matt has to leave the meeting early for an Engineering test so he will turn the meeting over to Vice Chair Julie Stafford when he leaves.

Matt tells the Board that a new chair for FY09/10 has to be selected tonight. Matt describes the duties and responsibilities of the Chair and asks for nominations.

Tamla nominates Matt. There are no other nominations for the position. Matt provides the Board with his background and tells them why he wants to continue as Chair of UFFAB for next year. Matt leaves the room. Vote is taken. Matt is unanimously selected as the Chair of UFFAB for the FY09/10 academic year.

Matt returns to the room and is advised that he will be the Chair of UFFAB for the FY09/10 academic year.

Matt hands the gavel to Julie Stafford to run the remainder of the meeting.

II. The Minutes of April 9, 2009 for approval. Julie asks for a motion to approve. Motion is made and seconded. Minutes are approved unanimously.

III. Old Business:

Legitimacy Vote and Final Vote for request from the Construction Management Dept. for \$143,000 for furnishings for the newly renovated Industrial Sciences space.

Students were provided with handouts describing each request and were sent the information electronically prior to the April 9, 2009 meeting.

Construction Management

Brian shows the floor plan and the design of the renovated areas in Industrial Sciences and talks about the programs that will be served.

Terrance Unrein from the Construction Mgmt. Dept. provides background for the request and tells the Board that even though this furniture will serve the students in the Construction Management program it will also provide relief to other labs on campus by freeing up lab space for other instruction, thus impacting more than just the Construction Management students.

Julie asks for a motion take a legitimacy vote on this request. A motion to take the vote is made and seconded. Julie asks for a show of hands for the legitimacy vote showing that the project is meets the guidelines for a request for UFFAB funding. **The vote is unanimous that the request meets the guidelines.**

Julie has for a motion to take the final vote approval funding for the project. A motion to take the final vote is made and seconded. Julie asks for a show of hands. **The vote is unanimous to approve the request by Construction Management to fund the furnishings requested.**

Morgan Library

Pat Burns talks to the group about the request for furnishings, electrical outlets and power strips for the Morgan Library renovation project. He talks about the number of laptops being brought to campus by students and how the need for more outlets and power strips has become critical. He also talks about the need for new and more seating based on the number of students using the Library at any given time and the feedback from students requesting more comfortable furniture.

There was discussion about the chairs, where the love seats/comfy chairs would be placed and the need for more electrical outlets and power strips.

Julie asks for a motion take a legitimacy vote on this request. A motion to take the vote is made and seconded. Julie asks for a show of hands for the legitimacy vote showing that the project is meets the guidelines for a request for UFFAB funding. **The vote is unanimous that the request meets the guidelines.**

Julie has for a motion to take the final vote approval funding for the project. A motion to take the final vote is made and seconded. Julie asks for a show of hands. **The vote is unanimous to approve the request by Morgan Library to fund the furnishings, electrical outlets and power strips as requested.**

IV. New Business:

Tour The Institute for Learning and Teaching:

Jon Feiman, Project Manager for The Institute for Learning and Teaching, has come to the meeting to tour any students that want to see the Great Hall at The Institute for Learning and Teaching. The furniture for the Great Hall was funded by the UFFAB.

A motion to adjourn the meeting was made and seconded. The meeting was adjourned and those wishing to see the furnishings in the Great Hall at The Institute for Learning and Teaching leave with Jon to take the tour.

The next regular meeting will be September, 2009. Date and location to be determined.