

UFFAB Meeting Minutes  
April 19, 2007  
Room 203, Morgan Library

Members  
Attending: Katlin Miller, Warner College of Natural Resources, Chairperson  
Jered Lish, Intra-University Academic Council, Vice Chair  
Adam Avery, College of Natural Sciences  
Gwynnevere Milner, College of Veterinary Medicine &  
Biomedical Sciences  
Morgan Harnew, College of Business  
Nathaniel Moller, College of Engineering  
Tamla Blunt, Graduate School  
Zack Kulbeck, College of Applied Human Sciences  
Sara Craven, College of Agricultural Sciences

Members at Large: Dan Imo, College of Applied Human Sciences  
Will Vieth, Student Fee Review Board Representative

Associate Members: August Ritter, Assoc. Member, Warner College of Natural  
Resources

Ex-Officio  
Members: Jason Huitt, UTFAB Representative

Members  
Absent: Sage Morris-Greene, College of Liberal Arts

Associate  
Members  
Absent: Sean Timmons, Assoc. Member, College of Applied Human  
Sciences  
Tony George, Assoc. Member, College of Natural Sciences

Ex-Officio  
Members  
Absent: Patrick Burns, Assoc. V.P. for Info. & Instr. Tech., Advisor to  
UTFAB

Facility Advisor  
Absent: Brian J. Chase, Director, Facilities Management, Advisor to  
UFFAB

Guests: Josh Brewinski, Facilities Management, Interior Design Student

Visitors: Julie Givens, Gwynnevere's replacement, College of Veterinary  
Medicine and Biomedical Sciences

I. Call to Order:

Chairperson, Katlin Miller, calls the meeting to order.

Quorum is present.

II. Approval of March 22, 2007 Minutes:

A motion was made and seconded to approve the March 22, 2007 Minutes. The motion carried unanimously.

III. Tour of Microbiology Study Lounge:

The students met at the new Microbiology Study Lounge. Per Hogestad, Architect and Jon Feiman, Project Manager from Facilities were present to take the students through the study lounge and answer questions.

The study lounge was very favorably received. The students liked the daylighting, the outdoor patio area, and the furniture. They asked when the stonefacing would be installed on the cinder blocks and the landscaping completed. Per told them that in the next few months all of that would be done.

Katlin told the group that the ribbon cutting for the study lounge will be held on Wed., April 25<sup>th</sup> from 12 to 1 p.m. She encouraged the members to attend if at all possible. The Pres. and Vice Pres. of ASCSU, both incoming and outgoing, and the Chair of the SFRB will be in attendance.

The Collegian will also be present to take pictures and give the study lounge some publicity.

IV. Clark Bldg. Renovation and Acoustic Design Presentation:

Josh brought some design boards with him showing the conceptual plans for the furniture for the four corners of the first floor Clark Bldg. These areas will be study areas arranged in a café style and will have a bank of four computer stations, both high and low for accessibility.

He also showed them a design board of the layout for the acoustic panels for the lecture halls. These were done in color and it is planned that the acoustic panels will be colored but not necessarily the colors Josh is presenting tonight.

When the final selection of furniture and acoustic panels has been made, Josh will bring the designs back to the Board for their approval.

V. **Computer Science Building Furniture:**

Josh brought a design board of the furniture contemplated to be used in the Computer Science lab. Josh told the group that the furniture will be used by the department in the current location and, when the new Computer Science Building is completed, the furniture will be moved to the 24/7 computer lab there.

VI. **Selection of Replacement for Morgan Harnew on the Rockwell Hall Addition User Group:**

Katlin told the group that she and Morgan attended the first meeting of the user group on Friday, April 13<sup>th</sup>. She said the user group will be meeting through the summer and, since Morgan will be out of town, she asked for a volunteer to replace her. No one else is available during the summer. Katlin will be in town and will attend the meetings. She will ask her College Council members if one of them can attend as well.

VII. **Election of Officers:**

Katlin asks for those interested in being Chair of the UFFAB next year to come forward. Tamla indicates she would be interested in being the Chair. Katlin also indicates she is interested in being Chair again.

Zack nominates Tamla for Chair. Will nominates Katlin for Chair.

Katlin requests Jered step in and run the elections since she is one of the interested candidates. Jered asks each candidate to tell the group why she wants to the position of Chair and what qualities and experience she possesses that make her the right choice for the position.

Tamla tells the group that she is serving on several committees and has been chair for some of them. She has experience as a chairperson, was vice chairperson of UFFAB last year and she is sincerely interested in seeing that UFFAB is successful in its mission.

Katlin tells the group she has had experience in 4-H and running meetings and thinks she has done a good job these few months as Chair for UFFAB. She would like an opportunity to serve again for the full year as she has enjoyed the experience and feels she has brought more organization to the meetings.

The candidates leave the room while the remaining members vote. The group discusses the candidates' strengths and commitments to UFFAB. A vote is taken and Jered counts the votes; 6 for Katlin and 4 for Tamla.

The candidates and brought back in. Jered informs them that Katlin has been chosen as Chair of UFFAB for next year.

Zack nominates Tamla as Vice Chair for next year. No opposition and Tamla accepts the position.

VIII. **Miscellaneous:**

Katlin asks the members to offer suggestions for improvements to the UFFAB process for next year and for projects to be considered or anything else they might think of.

There was some discussion about the Kiosk proposal and inviting the UTFAB to attend a UFFAB meeting to talk about the proposed project. This would give the two groups a better understanding of each mission and provide for better collaboration on projects involving technology.

They discuss the Rockwell Hall Addition project and the possibility of adding a study lounge to the building.

August suggests that when soliciting for projects from the campus it be noted that maintenance issues/projects are taken care of by the University Facilities department and will not be considered by the UFFAB for funding.

Jered suggested providing a central area for tutoring that is easy for students to get to. August said that ASCSU is also discussing this but more as a collaboration across campus to offer various kinds of tutoring to meet the needs of students. There might also involve collaboration between the various colleges. Perhaps it could be paid for with student fees.

Katlin requests everyone send Toni their email addresses for the summer.

Motion to adjourn is made and seconded.

Meeting is adjourned.

The next meeting will be August 30, 2007 at 5:00 p.m. Location TBA.