

**UFFAB Meeting Minutes**  
Thursday March 7, 2013  
303 GSB

**Members Present:** Vincent Crespin, College of Liberal Arts, Chair  
Jenna Muniz, ULC, Vice Chair  
Hillary Brown, College of Applied Human Sciences  
Alex Brown, College of Engineering  
Lexi Evans, Warner College of Natural Resources  
Ryan Knodle, College of VMBS  
Kaylyn Miller, College of Business

**Members Not Present:** Robert Harris, College of Natural Sciences

**Present:**

**Members at Large Present:** Andrew Olson, ASCSU Representative

**Members at Large Not Present:**

**Associate Members Present:**

**Associate Members Not Present:**

**Ex – Officio Members Present:** Toni Scofield, Staff Support  
Lindsay Brown, Staff Support  
Daphne Frey, Staff Support  
Kristi Buffington, Manager for Space and Information Management, Facilities Management  
Tamla Blunt, Ex-Officio Member

**Ex – Officio Members Not Present:** Steve Hultin, Faculty Advisor  
Patrick Burns, Ex – Officio Member  
Lindon Belshe, SFRB Liaison

**Visitors:** Fred Haberecht, For Steve Hultin  
Tony DeKrey, Project Manager Facilities Management  
Steve Kellums,

**I. Call to Order**

Meeting called to order.

**II. Approval of Minutes from**

Motion made to approve minutes by Ryan Knodle. Lexi Evans made second to the motion. All Board members were in favor of approving the minutes from February 28, 2013.

Minutes approved.

**III. 103 MRB Presentation: Aaron Sholders, Biochemistry & Molecular Biology Instructor; Tony DeKrey, Facilities Management Project Manager**

Aaron Sholders, Biochemistry and Molecular Biology Instructor, undergraduate coordinator, and senior advisor, introduced himself to the Board. He explained that the project he is bringing before the Board is an upgrade to the undergraduate resource room in MRB 103. He has been at CSU since 2001 and the room has stayed the same and is in need of a major upgrade.

The student population this room serves is between 190-200 students and a smaller population of biochemistry and molecular biology minors. This room serves a total of 230 undergraduate students each year and is secured by key card access to only these students.

Currently the room has a total of eight computers and two printers. The current area of the room is 16x16 and BMB is asking UFFAB to fund expansion of 5 feet and upgrade to the room. They would like to add another row of computers (four more computers total), purchase printer stands, computer tables, and a few more new chairs.

Aaron explained the rationale behind this project. The department wants to increase the number of computers that students have access to, increase the area available for students to study and work on projects, and make the area safe for students and more aesthetically appealing. Aaron showed the Board pictures of the room and explained that the area is full of safety concerns with computer wires draping and hanging all over, the solid wood door, carpet peeling off the floor, and computer equipment is too large for its stand.

Vincent began discussion and questions by explaining that UFFAB cannot fund computers or technology upgrades. He asked Aaron if they had looked at other avenues for funding technology. Aaron explained that the Charges for Technology chair advised him to come to UFFAB with this request and that he has submitted other projects to UFFAB but not this project. No further discussion.

**IV. Adams Atkinson Arena: Jerry M. Black, DVM, Equine Sciences; Steve Kellums, Facilities Management; Tony DeKrey, Facilities**

Jerry Black, the Director of Veterinary Medicine and Equine Sciences, presented the Adams Atkinson Arena air-conditioning upgrade proposal to the Board. He explained that the Equine Science Program at CSU is number one in the country and most likely number one in the world. The program has 400 undergraduate students at the current time. All elective classes are taken in the building and many different people use the room. Not only are classes held at the Arena, but also summer camps, The Legends of Horses Show and Sale, therapeutic riding classes, short courses, and club meetings. This building also serves the community, State of Colorado, and surrounding regions.

Most of the undergraduate classes are held on the Foothills Campus and this location is the only classroom in the building. The first floor of the Atkinson Arena is the lab and where the horses are housed and the second floor is the classroom location. The arena is an ideal location to have class because most classes have a lecture upstairs and then go down to the arena for lab. The arena is a refurbished metal barn with no climate control and the veterinary department is asking for air-conditioning for the building. The classroom holds about 60 students, and in August temperatures have reached 85 degrees without students in the room. Classes are constantly canceled because of extreme heat and students are unable to learn in this environment. The classroom went through a technology and aesthetic upgrade last year and now would like to add air-conditioning.

Jerry also mentioned that the building is not ADA compliant but the department doesn't have enough money for that right now and they knew UFFAB didn't have the funds either. He handed out a new cost quote to the Board.

Chelsey began discussion and questions from the Board by asking if the insulation in the arena will be enough for the air-conditioning. Jerry explained that there is enough insulation there and it will be able to function correctly. Another Board member clarified that the entire second floor would get the air-conditioning upgrade, not just the classroom. Jerry confirmed this and said the entire area would be air-conditioned since the lobby space is also used in conjunction with the classroom.

**V. GA Classroom Upgrades; Kristi Buffington, Space Planning and Delta Management, Facilities Management Project Manager**

Tony DeKrey, Project manager for Facilities Management, introduced himself and began the presentation regarding the general assignment classroom upgrades. He began by explaining that there are still 71 classrooms left to do, however they are only asking to renovate three left on the original list of classrooms to be renovated that really need the upgrades. Furniture for these classrooms has already been ordered when the original order was placed for all the original classrooms. He showed the Board some of the projects that have been funded already and where their money has

gone. Each classroom received ADA upgrades, new paint, lighting, audio visual upgrades, visual appeal upgrade, instructor usability, comfortable chairs, acoustic neutrality, and upgrades so the room is energy efficiency. He showed the Board before and after pictures from Chemistry A 103, Eddy large lecture hall, Glover 130, Natural Resources 112, and Pathology 101. In total, the remodel includes 87 classrooms in 27 buildings equaling over 5000 seats total. Today, on campus, during a class period over 1/5 of the students are now taking class in a renovated classroom.

Tony explained his gratitude and thanks for the Board's funding and support of this large project. He explained the professors and buildings are extremely happy with the upgrades and that classrooms are now being renovated to the "UFFAB standard."

Tony then showed the Board the conceptual design for the three proposed buildings. The Natural Resources 113 design includes removing the paneling from the wall and finding a way to repurpose it, making the room ADA compliant, along with all the other "UFFAB standard" upgrades. Tony will sit down with the college and people in the building to figure out what special requests and needs they have for the building.

The second design Tony showed was AZ W205. The room will have all the standard upgrades, along with ADA seating, and a DNA alpha helix sound panel design on the wall.

The final conceptual design was Natural Resources 109. This upgrade will include infilling the unused door in the front of the room, moving speakers to the ceiling, making the room ADA compliant, and making a mountain theme on the sound panels.

The Board really liked the work that has been done thus far and was very happy with the classrooms. The only concern expressed by the Board was the importance of reusing the wood paneling for another project in the building.

A Board member questioned the number of students that use each classroom. NR 113 has 89 seats, NR 109 has 51 seats, and AX W205 has 87 seats and each classroom is full all semester.

## **VI. UFFAB Discussion/Legitimacy Vote**

The Board began discussion on the presented projects starting with MRB 103. Jenna began by reminding everyone there is little money to use and she personally felt that this project is not the best project to fund at this time. She felt that the expansion of only 5 feet and a total of 4 more computers were not serving a large enough population. Another Board member expressed concern that the room only serves a specific major. More discussion was made regarding the limited amount of funds available this semester.

Ryan made a motion to legitimize MRB 103 and Andrew seconded the motion. Two Board members were in favor of legitimizing the project and all others were not in favor. MRB 103 is not legitimized for Spring 2013 final vote.

The Board then moved on to the Adams Atkinson Arena air-conditioning project. Vincent did the math for cost per student and the cost is about \$30/student. Board members commented that many students are affected by this and Board members need to keep in mind that this will serve a very well-known community on campus. One member questioned if this project falls under maintenance and if the Board has funded specifically maintenance projects in the past. Vincent and Toni clarified that this type of project had not been funded in the past and to keep in mind that this project may set a precedent for future projects. Steve Kellums clarified that HVAC was added to the Shepardson building when UFFAB funded that project.

Ryan made a motion to legitimize the Adams Atkinson Arena air-conditioning project and Jenna seconded the motion. All Board members were in favor of legitimizing this project.

Vincent then moved on to discussion regarding the General Assignment Classrooms. He began discussion by explaining that he feels this project is the most important project in from of the Board this semester. The Board members agreed and Chelsey made a motion to legitimize the project and Lexi seconded the motion. All Board members were in favor of legitimizing this project.

**VII. Next Meeting: March 14, 2013 in Room 303, GSB**

**VIII. Adjourn**

