Meeting Minutes: February 24th, 2022

Marie Cusick	Chair
Alison Kuderka	Vice Chair
Isha Sahasrabudhe	Secretary
Kevin Clausen	College of Agricultural Sciences
	College of Business
Adrian Hernandez	College of Engineering
Jacob Lerner	Associate Member
Emma Cutting	College of Health and Human Sciences
Samantha May	College of Liberal Arts
Benton Roesler	College of Natural Sciences
Kelly Ditter	CVMBS
Debora Nunes	Graduate School
	Warner College of Natural Resources
Karin Rees	Advisor
Simon Taverner	Advisor
Tom Satterly	Advisor
Kristi Buffington	Facilities Management
Mike Shortall	Facilities Management
Dan Kozlowski	Facilities Management

Presentation:
> CSU Libraries Proposal: First-Floor South Remodel
> Robert Ayala, Manager of Library Space and User Experience

General Project Overview:
> Convert first floor south area, currently dense with bookshelves, to study space. Request includes increase to 53 seating locations with mobile furniture for both group and individual study spaces. New carpet, new paint included

Project appraisal: $250,551.01

Questions:

Simon Taverner: Where will the books be moving to?
Presenter: Some books are being redistributed to the library, particularly a section on the second floor. The other material, that is now outdated or inaccurate, will be deaccessioned.

Simon Taverner: This area was typically very quiet, how is that maintained?
Presenter: We have a dedicated quiet room as well as study spaces, we do not enforce quiet spaces in the library as that idea has shifted a lot in the last 20 years.

Debora Nunes: Unfunded/ low funded students generally have harder times finding quiet spaces to study and work giving their living situations. How do we voice to the library that we, as students, are interested in these quiet spaces to be able to work?
Presenter: The library space advisory group uses user feedback to allocate spaces. While we don't have designated quiet spaces currently, giving feedback to this group may change that. Sound is not a component of this particular project.

Board Member: In the renderings, the floor is two different colors. Is that intentional?
Presenter: Not necessarily, the flooring is currently a combination of tile and carpet, leadership would make the final decision on that.

Presentation:
        CSU Libraries Proposal: Computer Classroom Remodel
        Rooms: 171, 173, 174,175
        Robert Ayala, Manager of Library Space and User Experience

General Project Overview:
        Improve room performance with new furniture, instruction tools, paint, carpet. Increase the mobility of the room from their currently fixed status to full mobility and provide new white boards and monitors. There is a simultaneous request to UTFAB for laptops.

        High visitation rates and class use. These classrooms are used for training, orientation, and testing.

        171: New furniture, carpet, tile, paint, glass whiteboard
        173: New furniture, carpet, tile, paint, glass whiteboard, 4x 85" monitors , remover current projector if needed
        174: New furniture, carpet, tile, paint, glass whiteboard, 2x 85" monitors , remover current projector if needed
        175: New furniture, carpet, tile, paint, glass whiteboard

Project appraisal: $331,309.72

Questions:

Benton: Usage rate?
Presenter: About 4,350 booked hours for the pre-pandemic year (2018-2019)

Marie: Capacity increase for all classrooms?
Presenter: The capacity will stay the same in 171 but increase by a few seats in each of the others.

Simon Taverner: How are the laptops are going to be secured and who is paying for the software on these computers?
Presenter: I do not know. However, I think it's fair to think that that has been considered in this proposal already.

Marie: What if you don't receive funding via UTFAB for this project?
Presenter: I think it changes the scope of the project quite a bit and we'd have to move forward deciding what to do once we hear.

Discussion:

Simon: This has happened before and we need to get the two committees together to help with this situation.

Tom Satterly: Might be worth emailing UTFAB and ask what the technological direction is that they are trending with this is. Ask desktops over laptops?

Benton: How are they planning on charging the laptops, overheating?

Debora: These classrooms don't have the software that classes that I teach need. I would hope that this would additionally be addressed maybe over some of the fancy technology they're interested in installing.

Discussion of partial funding due to usage.

Marie: Budget of the technology fee board?
Simon: It is considerably smaller than ours.
Debora: Does the library have a budget?
Tom: The library has funds; we don't know what it is at the moment.

Votes of Legitimacy:
Presentation 1: 5-2-0
Legitimized
Presentation 2: 4-?-?
Legitimized