

March 2, 2006

UFFAB Meeting Minutes
February 16, 2006
Room 230, Lory Student Center

Members Luke Coffin, Chair, College of Applied Human Sciences
Attending: Jennifer Debes, College of Agriculture Sciences
 Jered Lish, IUAC
 Jesse Doerffel, College of Applied Human Sciences
 Tamla Blunt, Graduate School
 Megan Royer, College of Veterinary Medicine & Biomedical Sciences
 Michael Miranda, Member at Large
 Sean Timmins, Member at Large
 Michael Foxman, Student Fee Review Board
 Mandy Elliott, College of Business

Members BJ Tiemessen, College of Natural Sciences
Absent:

Facility Advisor: Brian J. Chase, Director of Facilities, Advisor to UFFAB

Ex-Officio: Patrick Burns, Assoc. V.P. for Info. & Instr. Tech., Advisor to UTFAB
 Jason Huitt, UTFAB
 Michael Foxman, SFRB

I. Call to Order/Introductions:

Chairman, LukeCoffin, calls the meeting to order.

The Chair opens the floor to nominations for a new vice chair. Tamla nominates herself. Tamla provided her background working with and on other committees. There being no other nominations a vote is taken. Tamla is unanimously voted in as Vice Chair of UFFAB and assumes her place alongside Luke.

II. Approval of February 2, 2006 Minutes

The Minutes of the February 2, 2006 meeting were approved.

III. Old Business:

a. Letter of Recommendation

The Board has been provided a copy of the draft letter of project recommendations to the SFRB.

Jason is in the process of arranging a meeting with the Chair of the SFRB. The official presentation of the UFFAB recommendations to SFRB is currently scheduled for April 10, 2006. Brian would like to have the meeting sooner, if at all possible. Jason and Michael Foxman discuss getting on the Student Fee Review Board calendar before April.

Jason reminds the group that the UFFAB recommendations will be reviewed by the Student Fee Review Board first; then they will be sent to the ASCSU Senate for their approval. The discussion turned to the process for moving the UFFAB project recommendations through ASCSU without going to committee. Jennifer and Megan talk about writing a resolution approving the projects as ASCSU Senators.

Luke asks the Board to review the bond timelines.

He then opens the floor to voting on bonding the projects. The group discusses the length of time for bonding (i.e. 10, 15, 20 years); option to pay bonds off early if money is available; interest earnings; "early call".

Brian advised the group that there is no prepayment penalty if bonds are paid off early.

A motion to vote on a short-term bond minimizing interest to be paid is made. No one seconds. Motion is dismissed.

Motion to vote on a long-term bond is made and seconded. Motion unanimously carries. The Letter of Recommendation will be revised to indicate the UFFAB favor bonding for a longer period of time. This will make more money available for future projects.

The Board discussed mandating to future boards that a certain percentage of student fee money be available each year for construction projects; length of time for bonds and leaving enough cash to do smaller projects. Pat suggested that a memo be placed in the UFFAB file by this Board outlining the pros and cons of the bond issues discussed by the Board so that next year's board will have a history to refer to. Brian interjects that the minutes of the UFFAB meetings will serve in place of a memo to the file.

b. Clark Classrooms/Lecture Halls to be Renovated

The group has received a handout indicating the use of classrooms in Clark for upper level courses and lower level courses. Sarah addresses the decision-making process to determine which Clark classrooms will be renovated first. Pat advises the group of how UFFAB decides which rooms will receive technology upgrades. The suggested rooms

for renovation are also rooms that will receive UTFAB technology upgrades. In an effort to save time, money and resources, it seems prudent to perform both renovation and technology upgrades at the same time. The Board is concerned that upper classmen aren't in Clark classrooms very much and wouldn't see the benefit of their student fees. Surprisingly, there are more upper level courses held in Clark classrooms as shown by the chart in the handout.

Clark C-Wing classrooms could be completed by August 2006. The lecture halls will take longer because of the size of space, number of seats, etc. involved. The project will have to go through the bid process and alternative lecture hall space has to be renovated before Clark A104 renovation begins. Timeline for the Clark A104 renovated to begin is Fall 2006.

c. Status of Clark Study Lounge Furniture & Plaque

Some of the furniture is in and the remainder is expected to arrive in the next few weeks. The plaque is on order.

IV. New Business

Michael Foxman brought up the subject of restroom and water fountain cleanliness. He has been in Glover, Guggenheim, and Moby Arena and has had occasion to use the restrooms and/or water fountains in those buildings and has found them to be dirty and water fountains have gum or other things in them. He's gone back a few hours later or the next day and found them to be in the same condition. Brian will follow-up with Custodial on these issues and report back.

Mandy announced that Business Day is March 1st. The College of Business holds this event to promote business and will have speakers from many different companies. The event is free of charge and will be from 8:30 to 2 at the Lory Student Center. Signs will be posted where to go.

V. Next Meeting – March 2, 2006 at the University Center for the Arts (UCA).

a. 5:00 to 6:00 p.m.

VI. Adjourn