

**University Facility Fee Advisory Board Meeting**  
Thursday, February 12<sup>th</sup>, 2015 - 5:00-6:00 pm  
303 GSB

**Members present:** Ashley Cypress- Chair  
Sam Laffey- Vice Chair  
Zack Alves – College of Health and Human Sciences  
Jessica Boyd - College of Engineering  
Jeff Cook- Graduate College  
Grace Fenske – College of Business  
Clayton King – College of Liberal Arts  
Rachel Largay- Warner College of Natural Resources  
Annalis Norman- CVMBS  
Brady Rink – College of Agricultural Sciences

**Associate Members present:** Liz Danke – CVMBS  
Garrett Stockton - College of Health and Human Sciences

**Members at Large present:** Jeff Seligman- CVMBS  
Rachel Franz – College of Liberal Arts

**Ex-Officio**

**Members Present:** Steve Hultin – Advisor  
Pat Burns – Ex-Officio  
Becca Wren- Staff Support  
Savanna Bunnell- Staff Support

**Presenters:** Dan Kozlowski – Facilities Management

**I. Call to order at 5:00 PM**

- a. Meeting was called to order.

**II. Approval of Minutes**

- a. Jeff Cook moved to approve the minutes from February 5<sup>th</sup>, 2015.
- b. Grace objected and asked that a comment be clarified by adding the last name of the Rachel that made the comment. Rachel Largay and Rachel Franz will be distinguished by last names moving forward.
- c. Minutes will be edited to reflect the change.

**III. Presentation - General Assignment Classroom Renovations in Wagar and Microbiology - Dan Kozlowski**

- a. Total Ask for Wagar classrooms: **\$545,569.80**
  - i. 132 **\$87,146.97**
  - ii. 133 **\$147,378.39**
  - iii. 231 **\$146,981.13**
  - iv. 232 **\$164,063.31**

- b. Total Ask for Microbiology classrooms: **\$593,716.97**
  - i. A101 **\$231,492.90**
  - ii. A108 **\$183,159.60**
  - iii. A113 **\$92,079.28**
  - iv. A114 **\$86,984.19**
- c. Many classrooms in Wagar and Microbiology are in need of remodeling and rank high on the classroom condition list, meaning they are in poor condition.
- d. These classrooms are all general assignment and are heavily used by all colleges.
- e. None of the classrooms are currently flipped classrooms and most of them do not have the capacity to become a flipped classroom.
- f. Funds would potentially go towards renovation and general updating including improving lighting, aesthetics, ADA accessibility, updated technology, sound panels, white boards, furniture, audio enhancement, video, and bluetooth capability, power outlets, and wireless connection.
- g. Any technology, like projectors, will be repurposed if they are still usable.
- h. Specific room needs include new furniture, flooring, ceiling, lighting, sound panels, audio visual, podium, blinds, HVAC, power and data, wireless internet
- i. All instructors Dan has spoken with have mentioned that sound and acoustics in the room are the most important for student learning.
- j. HVAC upgrades control the climate and comfort level of the classrooms and are also very important to student learning.
- k. Students impacted per semester would be 8,176 per semester, based on capacity and sections of each room, not including summer or winter classes.
- l. Cost per user would be \$69.70 only counting students who are currently taking classes in the rooms.

#### Questions -

- a. Because UFFAB doesn't have the budget to fund all of these classrooms in both buildings, what rooms are in the worst condition and need immediate funding?
  - i. All of the classrooms are in equally bad condition but Wagar 232 and Micro A113 are the least expensive to remodel. In general, the classrooms in Wagar are in worse condition than Micro.
- a. Are you going to go to UTFAB for technology funding?
  - i. If the remodel project requires upgraded technology, UFFAB can fund technology. All of these remodels require enhanced technology as well as the infrastructure to allow more technology upgrades in the future.
- a. If funded, what would be the timeline for renovation?
  - i. Most of these classrooms could be renovated in a week, once the funds are released. The renovation would begin in the summer.
- a. Is the wood-like vinyl more sustainable than carpet?
  - i. It depends on the style of the carpet. Some carpets can be recycled better than others. The wood-like vinyl has a lifespan of 10-15 year, while carpet has a lifespan of 15-20 years.

#### IV. Update on Plant Science C101

- a. The design of Plant Science C101 is almost complete.
- b. The room will be renovated over the summer and will be ready for use in Fall 2015.
- c. Dan will send drawings to the Board for comments.

- d. Dan would be happy to accommodate input from UFFAB on what works in a classroom and what doesn't.

**V. Legitimacy Vote:**

**General Assignment Classroom Renovations – Wagar and Microbiology**

- a. Jeff Seligman commented that he believes these general assignment classrooms definitely pass the all of the funding rules in the bylaws.
- b. Grace has a class in one of the classrooms and knows first-hand what poor condition the room is in.
- c. Jeff Seligman also mentioned that his professor, who is supposed to teach in one of the Microbiology classrooms, frequently reserves seminar rooms so the class doesn't have to meet in the Microbiology classroom.
- d. Clayton called the room "snooze classrooms" because their poor condition is not effective for student learning and students often fall asleep.
- e. Jeff Cook moved to legitimize the Microbiology General Assignment Classroom Renovations proposal.
  - i. Grace seconded.
  - ii. All in favor, none opposed.
  - iii. Legitimacy vote passed.
- f. Sam moved to legitimize the Wagar General Assignment Classroom Renovations proposal.
  - i. Clayton seconded.
  - ii. All in favor, none opposed.
  - iii. Legitimacy vote passed.

**Next Meeting – Thursday, February 19<sup>th</sup>, 2015 – 5:00-6:00 pm, 303 GSB**

**VI. Adjorn**