

UFFAB Meeting Minutes  
December 3, 2009  
303 Room, General Services Building

Members Attending: Tamla Blunt, Graduate School, Chair  
Erik Garcia, College of Natural Sciences  
Zach Laraway, College of Natural Resources  
Terrance Unrein, College of Applied Human Sciences  
Cara Kulbacki, Undeclared Leadership Council (formerly IUAC)  
Hillary Smith, College of Vet. Med. & Bio. Med. (sub for Laura Bishop)

Associate Member: Matthew Hoppal, College of Business  
Brady Babbitt, College of Applied Human Sciences

Ex-Officio Members: Patrick Burns, Assoc. V.P. for Info. & Instr. Tech., Advisor to UTFAB  
Toni Scofield, Facilities Management, Staff Support  
Chelsea Floyd, Facilities Management, Staff Support

Members Absent: Jesse Jankowski, College of Engineering  
Vincent Crespin, College of Liberal Arts  
Laura Bishop, College of Vet. Med. & Biomed. Sciences

Associate Members Absent: Elan Alford, Graduate School

Ex-Office Members Absent: Brian Chase, Director Facilities Management  
Jenny Romanin, Student Fee Review Board

Guests: Norm Laurence, Architect, Facilities Construction; Linda Wagner, Facilities Construction Architect; Matt Barttel, Facilities Construction Architect; Per Hogestad, Facilities Management Architect; Lauren Spear, Construction Design Student

I. **Call to Order:**

Chair, Tamla Blunt, calls the meeting to order.

Quorum is not present.

## II. Approval of November 12, 2009 Minutes:

Committee will review minutes next meeting, February 4, 2010

## III. Old Business:

Architects presented Interior Design Finishes and Furniture Designs for AIB. We were shown the floor plan, coffee shop café, courtyard, atrium space, 3D classroom, and art to divide atrium.

A meeting will be held Dec. 17<sup>th</sup> to discuss art, no theme wanted.

Shown translucent samples of ceiling panels, schemes for classrooms, and informed that the roof PV provides 2.5% of entire building's energy. Question posed on how this information will be posted- flat screen tv to contain this type of information. And acoustics in classrooms will enable students in back to be heard.

## IV. New Business:

Poll update- Behavioral Sciences proves to be the favorite taking 52% of the votes  
A draft of a letter from UFFAB will be drafted and will need UFFAB approval, then will be sent to the VP of operations, by February, stating which name the students chose.

Tour of Rockwell Hall postponed to March 4<sup>th</sup> when we will have more daylight hours

## V. Other Business:

Review of the Budget reports have also been postponed until after Christmas break, either Ginger Wright or Brian Chase will present that information at the February 4<sup>th</sup> meeting

Terrance will be turning in a couple more proposals. We will hold off on forming a sub committee to give people a chance to turn in late proposals. Proposals will be conducted during the February 18<sup>th</sup> and March 4<sup>th</sup> meetings after Facilities has reviewed cost estimates for the proposals.

UFFAB will take a vote via email for their favorite proposals over the break. Bylaws and criteria for reasonable proposals will be sent out with the list of potential projects.

Semester Wrap Up- review of business for this past semester, seniors are encouraged to bring interested parties to future meetings to see if they would like to take their position on the Board once the member graduates, March is the suggested time to begin thinking about this. Architectural Guidelines for campus standards are available to members by request.

**VI. *Next meeting will be February 4<sup>th</sup> in Room 303, General Services Building at 5:00 p.m.***

Motion to adjourn is made and seconded.

Meeting is adjourned.