

**UFFAB Meeting Minutes**  
Thursday November, 8 2012  
Room 303, General Services Building

**Members Present:** Vincent Crespin, College of Liberal Arts, Chair  
Jenna Muniz, ULC, Vice Chair  
Teresa Molello, College of Applied Human Sciences  
Alex Brown, College of Engineering  
Andy Shank, College of Natural Sciences  
Lexi Evans, Warner College of Natural Resources  
Ryan Knodle, College of VMBS

**Members Not Present:**

**Members at Large Present:** Andrew Olson, ASCSU Representative

**Members at Large Not Present:**

**Associate Members Present:**

**Associate Members Not Present:** Hillary Brown, College of Applied Human Sciences  
Alexandria Schultz, College of Liberal Arts

**Ex – Officio Members Present:** Steve Hultin, Faculty Advisor  
Toni Scofield, Staff Support  
Lindsay Brown, Staff Support  
Daphne Frey, Staff Support  
Kristi Buffington, Manager for Space and Information Management, Facilities Management

**Ex – Officio Members Not Present:** Lindon Belshe, SFRB Liaison  
Patrick Burns, Ex – Officio Member

**Visitors:**

**I. Call to Order**

Meeting called to order.

**II. Approval of Minutes from**

Motion made to approve minutes by Alex Brown. Lexi Evans made second to the motion. All Board members were in favor of approving the minutes from November 1, 2012.

Minutes approved.

**III. Anatomy/Zoology Addition: Legitimacy Vote**

Vincent Crespin opened discussion on the Anatomy/Zoology Human Anatomy and Neuroanatomy Learning Center revised proposal for \$1 million. The Board asked Ryan Knodle, the representative from the College of Veterinary Medicine and Biomedical Sciences, to explain the project and his experience with the need for the addition.

Ryan explained that there is a disparate need for the addition of a floor to the west wing of the Anatomy/Zoology building. Currently, the space is inadequate for the amount of students who need to take various courses dealing with human cadavers. Ryan explained that wait lists for classes are extremely long, students are dropping minors because they can't get into classes, and students have delayed graduation due to the lack of space. The new space would allow 100 more students each semester to take the class, which increases the number from 300 to 400 students. Ryan explained that the human cadaver lab at CSU is well known throughout the state. He told the Board that very few schools have labs that contain 22 cadavers and it is a privilege to get hands on experience like this. Ryan also explained that the College participates in an outreach program to Colorado high school students each year. This helps grow the program by encouraging young college prospects to attend CSU and ultimately grow the campus to 35,000 students.

Ryan explained that the overall funding plan is to receive the money from UFFAB to kick-start the rest of the funding. Rick Miranda, Amy Parson, and Dr. Tony Frank have had many discussions with the College and want to see student support for this project before they are willing to find funds to support it. The rest of the funding for this project is projected to come from donor support, other colleges who use the lab, and from the University.

The time frame for this project is from now through FY 14. Due to this, Steve Hultin suggested that the Board consider giving the College a window of time to raise the funds. If they raise the funds in the specified amount of time, they get the money. If they don't raise the funds, they must return the money to the Board. Ryan agreed to

talk to the College and make sure a fundraising timeline is included in the presentation they will make to the Board.

Andrew Olson informed the Board that UTFAB approved technology funding at its last meeting for this proposal.

Vincent asked for a motion to legitimize the Human Anatomy and Neuroanatomy Learning Center proposal. Andrew Olson made a motion to legitimize and Andy Shank seconded. All Board members were in favor of legitimizing the Human Anatomy and Neuroanatomy Learning Center proposal.

#### **IV. 35K Student Population – Revenue Projections**

Steve Hultin led the discussion on increasing student enrollment to 35,000 concerning UFFAB funding. He explained that an increase in enrollment by 8,000 would increase the funding to the Board by \$3.5 million each year. In the future, the Board will have money to fund very large projects, but the Board needs to be cautious not to debt fund too many projects. A way of dividing funds may be to make two accounts in the future. The main point of this discussion was to keep everyone thinking about the future and looking at the big picture of the University.

#### **V. Discussion on using Facility Fee for Maintenance Projects**

Toni Scofield explained to the Board that the original purpose of the UFFAB was to fund capital construction projects since the State was no longer funding these projects. The proposal to begin funding controlled maintenance projects, which was brought to the Board by Rick Miranda and Amy Parsons, is also due to the lack of state funding the University is receiving. Controlled maintenance includes projects that update existing buildings, but is different than annual maintenance projects to existing buildings. Since state funding has decreased for controlled maintenance projects, Facilities receives many complaints from students, faculty, and staff regarding the general maintenance of buildings.

Steve Hultin explained to the Board that these projects have no glamour, but are key to keeping the University looking nice, attracting, and retaining students. There is a long list of buildings and classrooms on campus that can use cosmetic improvements, and Steve would recommend that the Board consider funding projects like these.

The Board was in agreement that it is a good idea to fix small problems and keep the University looking nice rather than having buildings be unoccupiable. The Board understands that it is cheaper to do this and help the University in the long run.

The Board asked Steve and his staff to make a package of example projects that fall under this category for the December 6<sup>th</sup> meeting.

## **VI. Voting Process Long Term Discussion – One Vote in March**

Currently, the Board votes on projects twice a year; Once during the last meeting in December and then again during the last meeting in April. The idea of this discussion is to vote once a year in March instead of voting twice a year. This idea was brought to the Board because there have been recent projects that were approved by UFFAB at the last meeting in April and didn't get funding until fall, when they had expected the money at the beginning of summer. Voting once a year, in March, would allow time for all approvals to be met and funds to be transferred by the beginning of summer and so Colleges can begin the design process.

This model of voting would also allow the Board to see all proposed projects before taking a vote. Currently, the Board runs the risk of funding a project in December and then not having enough money to fund a different project in April because they already used the UFFAB funds for the year.

The current deadlines for submitting projects would also change with this model. Right now, the fall deadline is in September and the spring deadline is in January. The Board would have to decide if they still want to have two deadlines, or change it to one deadline, or have no deadline. Vincent talked about continuing to have two deadlines, but change the dates and have one deadline for large projects and a second deadline for smaller projects. The idea behind deadlines would help the Board spread out the presentations over the year.

Vincent proposed the idea of adopting this model in the current fiscal year. The Board concluded that this appeared to be changing the rules in the middle of the game and Steve Hultin agreed saying that if it changes in the middle of a fiscal year, it may appear to be bad poor form.

Vincent asked for a motion to further discuss this topic at a later date. Alex Brown made a motion to continue discussion at a later date and Andrew Olson seconded. All Board members were in favor of continuing this discussion on changing bylaws to voting once a year at a future meeting.

## **VII. Revised Proposal Submission**

Steve Hultin asked the Board to look over the project proposal sheet and he would add further comments to it. This topic is to be discussed at another meeting.

## **VIII. Next Meeting: November 15, 2012, 303 GSB**

## **IX. Adjourn**