

UFFAB Meeting Minutes
November 20, 2008
Grey Rock Room, Lory Student Center

Members Attending: Matt Brown, Chair, College of Engineering
Julie Stafford, Vice Chair, College of Veterinary Medicine & Biomedical Sciences
Tamla Blunt, Graduate School
Erik Garcia, College of Natural Sciences
April McGill, College of Applied Human Sciences
Joseph Garcia for Matthew Bratschun, College of Business
Danae Johnson, Intro-University Academic Council

Associate Members: Irene Nissen, College of Applied Human Sciences
Jennei Sneden, College of Veterinary Medicine & Biomedical Sciences
Tim Sellers, College of Engineering

Members at Large: John Anest, College of Applied Human Sciences

Members Absent: Heather Lindsay, Warner College of Natural Resources
Matt Worthington, College of Liberal Arts

Associate Members Not Present: Elan Alford, Graduate School

Members at Large Absent: Jess Moseley, Intra-University Academic Council

Ex-Officio Members: Brian Chase, Director of Facilities Management, Advisor to UFFAB
Pat Burns, Assoc. VP of Info & Instructional Technology
Advisor to UTFAB
Beverly Jones, SFRB
Toni Scofield, Program Asst., Staff Support

Visitors: Darrell Whitley, Dept. Head, Computer Science Dept.; Denise Czarkowski and Lauren Spear, Interior Design Students with Facilities Management

I. Call to Order:

Chair, Matt Brown, calls the meeting to order.

Quorum is present.

II. The Minutes of October 23, 2008 for approval. Matt asks for a motion to approve. Motion is made and seconded. Minutes are approved unanimously.

III. New Business:

Computer Science Lounge Furniture – 1st and 3rd Floors: Denise Czarkowski and Lauren Spear

Brian talks about the \$500,000 donation from the Griffin Foundation for lobby furnishings and a flat panel display; equipment and furnishings throughout the building including student lounges outfitted with state-of-the-art equipment; classrooms equipped with video conferencing systems, audio visual equipment, computers and acoustic panels; and furniture for all 30 faculty offices including the Information Science and Technology Center.

Denise and Lauren introduce themselves.

Denise and Lauren brought handouts and boards of the furniture design and layouts for the 1st and 3rd floor lounges.

Lauren explained to the group that furniture design is minimalistic and this works better in high traffic areas. The color palette mimics the palette of the building with greens, oranges, yellow and tan colors. The furniture is composite with wood, fabric and steel. Glass was kept to a minimum on the furniture due to the difficulty in keeping it clean. All the furniture is comfortable and moveable so the areas can remain flexible and allow for groups to meet together or have individual seating areas.

The 3rd floor lounge is where ISTec is located. ISTec is a consortium of Computer Science, Electrical Engineering and other computing groups from around campus.

Spring Semester Process/Timelines: Matt Brown, Chair, UFFAB

Matt told the group that he wanted to have a schedule for discussing the student facility fees and the possibility of an increase to the fees. Matt is scheduled to meet with the Provost Dec. 4th to talk about the fee. An open forum has been scheduled for February 5th in Senate Chambers from 11:30 to 1:30 to allow input from students about the fee. The UFFAB is scheduled to have more discussions in February, if necessary, about any potential increase in the fee and to make a recommendation to the SFRB in March.

IV. Old Business:

Status of Projects: Brian Chase, Facilities Management

Brian talked about the Lake Street Parking Structure which will be bid in a few weeks. The parking structure is being paid for with parking fees. The University is optimistic that the bids will come in under the projected estimate and, if so, that would allow some things to be put back into the project, i.e. retail space and office space.

Brian will bring the parking structure design to the next meeting to share with the group.

Brian showed the boards for the WCNR computer classroom and the HES lab that UFFAB money funded. Both projects were well received by the group.

Brian gave a brief overview of the work that has been done at Clark. In the students' handouts is a write up of the status of the project.

Brian encouraged the students to let Facilities or the Classroom Review Board know about any issues in classrooms that need to be addressed, i.e. lighting, chairs, etc.

There was a question about the Academic Instruction Building and when the project will be starting and why the fence was put up so early. Brian advised the group that the contractor has begun utility work. The fence was put up at the beginning of the semester as it was believed the project would be starting then. However, there were some contractual issues to work out so the project delayed a short while.

Tamla asked if the costs of the AIB project go down, can some things that were cut from the design be added back in. Brian answered in the affirmative.

A motion to adjourn the meeting was made and seconded. The meeting was adjourned.

The next regular meeting will be December 4, 2008 at 5:00 p.m. Location: Grey Rock Room.