

# University Facility Fee Advisory Board

Meeting Minutes

Thursday, November 13<sup>th</sup>, 2014

303 GSB

**Members Present:** Sam Laffey – Vice Chair  
Elly Bingaman – College of Business  
Noah Taherkhani – College of Engineering  
Annalis Norman – College of Veterinary Medicine and Biomedical Sciences  
Zack Alves – College of Health and Human Sciences  
Robert Edwards – College of Natural Sciences  
Jeff Cook – Graduate College  
Clayton King – College of Liberal Arts  
Rachel Largay- Warner College of Natural Resources

**Members Not Present:** Ashley Cypress- Chair

**Members at Large Present:** Jeff Seligman - College of Veterinary Medicine and Biomedical Sciences

**Associate Members Present:** Liz Danke - College of Veterinary Medicine and Biomedical Sciences

## Ex – Officio

**Members Present:** Steve Hultin – Facilities Management, Advisor  
Becca Wren – Staff Support  
Savanna Bunnell – Staff Support  
Kristi Buffington – Ex-Officio Member

**Visitors:** Gay Israel – Department of Health and Exercise Science  
Barry Braun - Department of Health and Exercise Science  
Milt Brown – Facilities Management  
Tod Clapp – College of Veterinary Medicine and Biomedical Sciences  
Bob Kaempfe - College of Veterinary Medicine and Biomedical Sciences  
Per Hogestad – Facilities Management

## I. Call to Order at 5:00 PM

- a) Meeting was called to order.

## II. Introductions

## III. Approval of Minutes

- a) Jeff Cook made a motion to approve the minutes from October 30<sup>th</sup>, 2014.
- b) Noah seconded.
- c) All approved, none opposed, none abstained.
- d) Minutes approved.

## IV. HES Project Update- Gay Israel

- a) Gay Israel, along with Barry Braun (the new department head) gave an update of the HES addition.
- b) Health and Exercise Science is the largest major on campus, therefore needed a large classroom and teaching laboratory.
- c) The building will be constructed to support a 2<sup>nd</sup> floor to accommodate for the needed additional space.
- d) The project requested \$1.2 million dollars from UFFAB, to be spread across 4 fiscal years.

- e) The actual bid total came in higher than anticipated and the project has hit many unforeseen circumstances and delays.
- f) The HES department has \$900,000 invested.
- g) They plan to pursue development/donor funding to complete the project.
- h) Milt Brown is CSU Project Manager.
- i) HES asked for advice in finding other funding sources for the remaining items, i.e. equipment, furniture, and technology.
- j) Jeff Cook suggested the department return to UFFAB with a supplemental funding request to complete the project.
  - i. Via the UFFAB bylaws, there is no restriction in applying for additional funding.
  - ii. The board would vote on it just as they would any other funding request.
- k) A board member asked about the timeline of the department's fundraising efforts.
  - i. The department has not yet set a building dedication date, which would be the deadline for fundraising.

#### **V. A/Z Project Update - Tod Clapp**

- a) Tod Clapp began an update of the status of the A/Z addition.
- b) In the fall of 2012, UFFAB allocated a total of \$1,000,000 to this project.
- c) The department is hoping to break ground next spring, with a tentative occupancy date of July of 2017.
- d) Currently, the department has 7 human anatomy oriented courses and 8 animal anatomy oriented courses.
  - i. 6 out of 8 Colleges host prerequisite classes in the labs.
  - ii. More than 700 undergrads pass through the lab every year and programs grow every year.
  - iii. The wait list for classes held in the lab is unacceptably long and has delayed some students from graduating on time.
- e) The current layout of the facility is not ideal for moving cadavers.
  - i. There are safety issues around the movement of cadavers; a new lab would allow for better transportation.
  - ii. The building also has regulatory code violations in the HVAC system.
- f) New addition will rival Ivy League schools.
- g) Features of the new addition:
  - i. Second floor for office/administrative space
  - ii. Digital computer lab for cross-section anatomy
  - iii. Elimination of waiting lists and graduation delays
  - iv. Improved access and transport to specimen
  - v. Elimination of code violations and increase safety
  - vi. Increase in cadaver ratio for improved learning
- h) A board member asked about the fundraising status of the project.
  - i. The department does not anticipate major donor support; they will fund about \$3 million and are relying on other sources of funding to complete the project.
- i) Another board member asked if the addition will have enough room to account for the growth in enrollment.
  - i. Dr. Clapp believes the addition will accommodate the needs of the program for the next 5-10 years.
- j) The lab will close for one summer semester during construction but the impact will be minimal.

Next meeting: **Monday 17<sup>th</sup>, 2014, 4:00-5:00 pm in 303 GSB**

- Amy Parsons and Provost Miranda to attend

**Adjourn at 6:00 PM**