

UFFAB Meeting Minutes
October 9, 2008
Grey Rock Room, Lory Student Center

Members Attending: Julie Stafford, Vice Chair, College of Veterinary Medicine & Biomedical Sciences
Tamla Blunt, Graduate School
Erik Garcia, College of Natural Sciences
Heather Lindsay, Warner College of Natural Resources
April McGill, College of Applied Human Sciences
Matthew Bratschun, College of Business
Danae Johnson, Intro-University Academic Council
Matt Worthington, College of Liberal Arts

Associate Members: Irene Nissen, College of Applied Human Sciences
Elan Alford, Graduate School
Jess Moseley, Intra-University Academic Council
Tim Sellers, College of Engineering

Members Not Present: Matt Brown, Chair, College of Engineering

Associate Members Not Present: Jennei Sneden, College of Veterinary Medicine & Biomedical Sciences

Ex-Officio Members: Brian Chase, Director of Facilities Management, Advisor to UFFAB
Pat Burns, Assoc. VP of Info & Instructional Technology
Advisor to UTFAB
Toni Scofield, Program Asst., Staff Support

Visitor: Katlin Miller, Warner College of Natural Resources
John Anest, College of Applied Human Sciences

I. Call to Order:

Vice Chair, Julie Stafford, calls the meeting to order.

Quorum is present.

II. The Minutes of April 24, 2008, Sept. 11, 2008 and Sept. 25, 2008 for approval. Julie asks for a motion to approve. Motion is made and seconded. All minutes are approved unanimously.

III. Old Business:

Financial Status Report of All UFFAB Funded Projects Including Small Projects

A cash flow analysis for Student–Fee Funded Projects was reviewed with the students. Brian explained the spreadsheet and how to read it and went through the document line by line with the students. He explained the expenditures and the bond payments. The students asked about interest earned on the bond money and Brian will get that information and provide to the students for the next meeting.

Pat talked about technology in the classrooms and that technology costs for classrooms are paid by the UTFAB when classrooms are being refreshed.

Rockwell Hall Minor in Business Addition

Brian went over the floor plan for the first and second floors with the use of design boards. He told the Board that the bid for the construction of the building came in under the targeted price by \$1million so there will be money for some of the extras that had been cut out of the project. The building should be completed and ready for occupancy Fall 2010.

Brian told the students that, without their willingness to fund capital construction projects like the Rockwell Minor in Business Addition, donors would not be as willing to contribute to projects such as this. The student facility fee provides a certain amount of leverage for the University and Colleges when approaching donors.

IV. New Business:

Potential Future Capital Construction Projects

The students were given a copy of a Collegian article in their handouts. Brian talked about the article and the references made about the UFFAB money to be used for The Institute for Learning and Teaching (TILT) and the Biology Building.

In addition to the article the students also have copies of the actual documents for each of the above projects as well as the Engineering II project that were submitted to the Board of Governors for approval of the program plans for each project.

Brian explained to the group that there is a process that must be followed in obtaining approvals for construction projects and receiving legislative approval for spending authority. The whole process begins with the Board of Governors' approving the program plan for a capital construction project. It then goes to the Dept. of Higher Education (DHE) and the Colorado Commission on Higher Education (CCHE) for their approval. If approved the project is then submitted for legislative approval the following

spring. This is about a 12 to 18 month process. The program plan has to set out the need for the project, funding sources, timelines, etc.

Brian explained to the students that when the TILT and Biology program plans were written a source of funding had to be identified. The same is true with the Engineering II building which is asking for state funding.

There was a general discussion about the process and the students asked if the student facility fee will have to be increased and by how much. They also wanted to know if they would have any say in whether the fee is increased or not. Brian told the group that Provost Tony Frank will be attending a meeting in the near future to talk to the students about the process. *Dr. Frank will be attending the October 23, 2008 meeting.*

There was a general discussion of the best way to let the rest of campus know how the process works for capital construction project approvals and the time involved in navigating the various requirements. There were suggestions to put an article in the Collegian explaining the process, Matt and Julie could meet with the reporter and explain the process to her, or talk to the various college councils and let them inform their constituents.

Someone asked if the UFFAB had ever turned down projects. Katlin Miller, former chair of UFFAB, told the group that the UFFAB had turned down several projects and that this UFFAB should not be afraid to do the same if they felt the project or request was not worthwhile.

Tamla moved to adjourn the meeting. Jess seconded the motion. The meeting was adjourned.

The next regular meeting will be October 23, 2008 at 5:00 p.m. Location: Grey Rock Room, Lory Student Center