

University Facility Fee Advisory Board

Minutes

Thursday, October 25th, 2018

5:00-6:00 pm

303 GSB

Members Present

Nick Bohn	Chair
Dillon Donaghy	Secretary
Natalie Miller	CVMBS
Arnold Paecklar	Graduate School
Marie Cusick	Liberal Arts
Logan Johnson	Warner College
Brye Windell	Engineering
Nolan Bunting	Natural Sciences

Associate Members

Cassie Gardner	Liberal Arts
Madi Sanchez	Health and Human Sciences
Mauri Richards	Engineering
Emma Parent	CVMBS

Members at Large

Tristan Syron	ASCSU
---------------	-------

Other Members

Becca Mueller	Program Manager
Tom Satterly	Advisor

1. Budget/Cash flow review

- a. Stephanie Swanson, Assistant Director of Finance, gave a presentation on the UFFAB budget and cash flow projection for the next year
- b. Review of the history of the facilities fee and the projected revenue from the fee for fiscal year 2019.
- c. UFFAB must be spending at least \$2/credit hour on cash projects. Cash projects are projects that will be paid for up front. Bonded projects are paid over time.
- d. Reviewed percentage of funding by college for the \$231 million in projects funded since FY2006.

2. Memo to Deans, Department Heads, Directors—Nick Bohn

- a. Review of the memo sent out to deans of colleges by UFFAB
- b. Includes information on how to make a project proposal for the board
- c. Contact info of representatives included to allow deans to reach out to board members
- d. No dissent to memo. Will be sent out as is.

3. UFFAB Plaques—Becca Mueller

- a. Plaques included in buildings that have received UFFAB funding
- b. Recommendation for future plaques is to use standard UFFAB plaque with members' names from the board that voted to fund project.
- c. Small project plaques to potentially be hung at locations of smaller projects. Member names not included.
- d. Will discuss more in depth at next meeting

4. Other Business

- a. All colleges are allowed a representative as well as an **associate representative**.
 - i. More information is available in the bylaws.