

University Facility Fee Advisory Board

Meeting Minutes

Thursday, April 7th, 2016

303 GSB

Members Present:	Clayton King	Chair
	Tristian Syron	Vice-Chair
	Grace Clark-Rabinowitz	College of Natural Science
	Rachel Largay	Warner College of Natural Resources
	Annalis Norman	CVMBS
	Noah Taherkhani	College of Engineering
	Jeff Cook	Graduate College
	Landon Wright	College of Liberal Arts
	Kalyn Blach	College of Agriculture
	Luke Yeager	College of Business

Associate Members Present:	Liz Danke	CVMBS
	Madison Tolan	CVMBS
	Alex Meersman	College of Natural Sciences.
	Ben Wheatly	Graduate School

Other Members Present:	Becca Wren	Staff Support
	Sandy Sheahan	Advisor
	Tom Satterly	Associate Vice President
	Pat Burns	Ex-Officio
	Kristi Buffington	Facilities Management
	Tamla Blunt	Ex-Officio
	Dan Kozlowski	Facilities Management
	Savanna Bunnell	Staff Support

1. Approval of minutes
 - a. Jeff moved to approve the minutes from the March 31st meeting.
 - b. Landon seconded.
 - c. All those in favor: 8
 - d. All those opposed: 0
 - e. All those abstained: 0
 - f. Minutes approved.
2. Clayton refreshed the Board on the process for voting.
3. Tristan made a motion to remove the bottom 9 projects (ranked the lowest) from consideration. (Aylesworth VR cave, Shepardson/Education flipped classroom furniture, Microbiology A114, Gifford 145, Military Science 200, Shepardson benches, Yates 502, Engineering E202 and HPCRL phase 3.)
 - a. The motion was not seconded.
 - b. The motion failed.

4. Jeff made a motion to remove the bottom 8 projects from the list. (Including the previously mentioned projects excluding the Aylesworth VR cave.)
 - a. Noah seconded.
 - b. Tristan mentioned that he visited the classrooms in Military Science and they were not only in bad shape aesthetically, but they were uncomfortably hot. He would advocate for keeping the Military Science classrooms in consideration.
 - c. Jeff Cook mentioned that he ranked the Military Science classrooms low on his rankings because the impact to students was lower than other classrooms up for consideration. Additionally, there are two Military Science classrooms on the list and this motion would only include removing one.
 - d. Anthony advocated for the Gifford 145 Campus Connections project. It is a relatively low ask in comparison to others, and it would have a significant impact to the Campus Connections program.
 - e. Landon also showed support for the Campus Connections program.
 - f. Jeff Cook mentioned that he supported the Shepardson/Education flipped classroom project and did not mean to include it in his motion of elimination.
 - g. Clayton noted that the Board has shown interest in Gifford 145, Shepardson/Education flipped classroom furniture, and Military Science 200.
 - h. Grace moved to make an amended to the motion, by keeping Gifford in consideration.
 - i. Tristan seconded.
 - i. Jeff Cook rescinded his motion.

5. Jeff Cook moved to eliminate HPCRL Phase 3, Engineering E202, Yates 502, Shepardson Benches, and Microbiology A114.
 - a. Tristan seconded.
 - b. All those in favor: 8
 - c. All those opposed: 0
 - d. All those abstaining: 2
 - e. Motion passed.
 - f. HPCRL Phase 3, Engineering E202, Yates 502, Shepardson Benches, and Microbiology A114 were removed from consideration.

6. Discussion
 - a. Jeff Cook explained to the Board that the reason he listed Engineering 100 so low on his rankings is because UFFAB has already given a lot of money to Engineering in the past years and even though the classrooms are general assignment, the building predominantly only serves students in the engineering department.
 - i. Annalis countered by saying that the classroom is a general assignment classroom and serves students from many departments. It is also highly used.
 - ii. Tristan noted that he has had a class in Engineering 100 and it is in need of renovating, especially for the acoustics in the room.
 - b. Clayton advised the Board that while all discussion is helpful, the board should try and focus on eliminating projects from consideration before discussion support for projects.

7. Annalis made a motion to remove Microbiology A113 from consideration.
 - a. Jeff seconded.
 - b. Annalis explained that the classroom is really small and only serves about 30 students. It is a high cost and there is another Microbiology classroom ranked with high support.
 - c. Jeff moved to amend the motion on the table, by including Wagar 132 in elimination.

- i. Annalis seconded.
 - ii. Landon mentioned that it was his understand that the Wagar classrooms are among the worst classrooms across campus.
 - iii. Annalis replied that the Wagar classroom definitely need renovating but the Board is already most likely funding one classroom in Wagar.
 - iv. Landon wondered if we would be able to partially fund classroom renovations.
 - 1. Clayton noted that the board will not be splitting funding on any of the projects. The board will either vote to fund a project fully or not at all.
 - v. Landon expressed his support for emphasizing classroom renovations and projects that maintain existing buildings before investing in new projects.
 - vi. Clayton noted that historically, the Board has always given a large portion of funding towards high priority classrooms. Classrooms that are presently medium priority will likely become higher in priority in the coming years, in which case UFFAB would likely fund them.
 - vii. Annalis mentioned that she too felt renovating classrooms was important, but the Board already has the classrooms with the highest student impact ranks high and they are likely to be funded.
 - viii. Voting on amending the current motions.
 - 1. All those in favor: 10
 - 2. All those opposed: 0
 - 3. All those abstained: 0
 - 4. Amendment added.
 - d. Madison added that there are classrooms on the list that serve more students and are in greater need.
 - e. All those in favor: 9
 - f. All those opposed: 0.
 - g. All those abstained: 0.
 - h. Motion passed.
 - i. **Microbiology A113 and Wagar 132 were removed from consideration.**
8. Tristan made a motion to remove Weber 223J, 223H and 223 from consideration.
- a. Jeff seconded.
 - b. Tristan pointed out the when he visited the classroom, he did not think the classrooms in Weber were in much need for renovation, especially given the cost of the project. Other than the carpet and the slight awkwardness of the offices, the classrooms seemed fully functional.
 - c. Grace responded saying that the proposal was not to fix the existing classroom but to convert the unused office spaces in to a classroom that is a more efficient use of space.
 - d. Jeff mentioned that is was not creating a new opportunity, it was just shifting space around. The classes currently taught in Statistics 006 would move to the 223J and the Statistics 006 would be converted to office space. Both classrooms are of comparable size and office space doesn't need to be that nice.
 - e. Alex noted that while the rooms may be of similar size, moving classes from Statistics to Weber gives the students a much more pleasant experience. There is natural light and higher ceilings.
 - f. Grace mentioned that she has taken a class in the Statistics 006 and it is not a space that is being well used. Teachers and students are not comfortable in the room. Also, the office spaces in Weber sit unused as it stands.
 - g. Tristan rescinded his motion.

9. Annalis made a motion to remove Military Science 200 from consideration.
 - a. Jeff seconded.
 - b. Annalis explained there is a Military Science classroom ranked higher on the list with more support. It is unlikely both classrooms will get funded so it makes sense to remove the one with less support.
 - c. Luke asked about the HVAC unit, and Dan explained that the proposal for Military Science 201 is higher because it includes a HVAC unit that will benefit both Military Science classrooms.
 - d. All those in favor: 10
 - e. All those opposed: 0
 - f. All those abstained: 0
 - g. Motion passed.
 - h. **Military Science 200 was removed from consideration.**

10. Jeff made a motion to remove Visual Arts Main Corridor from consideration.
 - a. Tristan seconded.
 - b. Jeff explained that we gave them funding last year and two years before that. With so many other projects to consider and such a high figure request, this might not be the year to allocate more funding to Visual Arts.
 - c. Landon added that there is a lot of technology in the proposal and it's not a priority compared to the other projects.
 - d. Grace expressed that she felt it was a dishonor to allow the department to continue to struggle with security issues. Art students should feel confident in displaying their artwork. Also, the building should aim to attract students so the department can go and right now that is not the case.
 - e. Jeff noted that the Board has funded several projects in the Visual Arts building and there are some very nice parts of the building.
 - f. Jeff also suggested that we could split funding for this project, because we have done it in the past. The proposal included a number of projects and they could decide what the best use of funding would be.
 - g. Clayton mentioned that his problem with this proposal is that it does not go far enough. The building is lacking on the interior and the exterior, and because it will be right next to the new stadium, the entire building needs a facelift.
 - h. Alex agreed that the exterior is important too but all aspects need help and this proposal would set them in the right direction.
 - i. Annalis expressed that while there is a need in this building and it is important to protect the student's art work, this project is not competitive with the other proposals.
 - j. Jeff rescinded his motion.

11. Jeff made a motion to lock in Microbiology A108, Engineering 100, Wagar 133 and 231 into approved funding.
 - a. Landon seconded.
 - b. Luke suggested switching Wagar 133 with Military Science 201.
 - c. Jeff moved to amend his motion to only lock in Microbiology A108, Engineering 100, and Wagar 231.
 - i. Tristan Seconded.
 - d. All those in favor: 10
 - e. All those opposed: 0

- f. All those abstained: 0.
- g. Motion passed.
- h. **Microbiology A108, Engineering 100, and Wagar 231 were locked into funding.**

12. Jeff made a motion to lock in the Foothills Composting Operation.

- a. Tristan seconded.
- b. Jeff expressed his support for this project because UFFAB has historically supported innovative technology and projects on campus. This would not only be something that would help the university be more sustainable, but it would also be a living lab that students in the environmental sciences could learn from. It has a huge research quality to it, which is a priority in our bylaws.
- c. Noah explained that he ranked the project low because the amount of students that would have the opportunity to directly participate in a lab is small. The project had a lot of support across campus, including from Athletics, but there is not a lot of funding support.
- d. Clayton explained that project is so spread out throughout the University that there was no clear department to request funding. The project has addressed where their operational costs would come from in the future, but as far as funds to get the project start, UFFAB was a reasonable place to start.
- e. Jeff added that there will be classes taught with the facility. No lab has the capacity to support all students enrolled in a class, they are always smaller. But more than just a handful of students would benefit and interact with this facility, especially with the composting of dining hall waste.
- f. Grace asked a clarifying question about the proposal. The process requires a permitting step and then an actually building step. Is it possible for the board to split the funding and give them what they need for permitting and wait for the second half?
 - i. Jeff mentioned that would be a lot of sunk cost for the Department and this particular project should be an all or nothing deal. Permitting fees will be difficult for the Board to estimate for partial funding.
- g. Clayton agreed and mentioned that the Board does have the option to fund the project over multiple years, however it would be difficult to separate aspects of the project as independently fundable components.
- h. Tristan said he thinks of projects in two ways. Sometimes projects are to make projects up to date and sometimes they are expanding and growing towards the future. He believes some of the Board's funding should go towards both type of projects.
- i. Clayton explained he like this project because much like the flipped classrooms, this would be a 'sandbox.' We have the opportunity to expand our education and research. This project can create new operations and utility.
- j. Luke stated that the students he spoke with from the College of Business were concerned with the amount of students that would directly be impacted by this project. Is it going to provide the academic benefit to as much students as some of these other projects would? Most students are supportive of sustainability and would love to see a project like this come to fruition, but in terms of academia will this be the most impactful?
- k. Jeff mentioned that he has done an environmental sustainability poll for many years in which he surveys students on what sustainable initiatives students would like to pursue on campus. Composting is always in the top three options. This project does have student support and we would be representative of the students.
- l. All those in favor: 7
- m. All those opposed: 3
- n. All those abstained: 0

- o. Motion passed.
- p. Foothills Composting Operation was locked into funding.

13. Anthony made a motion to fund Gifford 145.

- a. Landon seconded
- b. Anthony explained that with the current budget we will not be able to fund another high ticket classroom renovation. Since we have dedicated funds to some of the bigger proposals, the board can now focus on funding some of the smaller projects.
- c. All those in favor: 10
- d. All those opposed: 0
- e. All those abstained: 0
- f. Motion passed.
- g. Gifford 145 was locked into funding.

14. Noah made a motion to remove all remaining projects over \$150,000 from consideration.

- a. Landon seconded.
- b. Noah's rationale for this motion is that we have funded a number of projects with over \$100,000. If the Board is to exceed the recommended budget, the Board should do so by funding as many of these small projects as possible.
- c. Jeff asked that when we notify the University Greenhouse that they will not be receiving funding this year, that we encourage them to come back next year and that they were the next project up for consideration. They had a lot of support but the project estimate was too high for this year.
- d. The Board discussed including Natural Sciences 336 and 338, in with the eliminated projects but decided to keep it in for consideration because the has significant need. Rachel and Anthony expressed how poorly the space in the class is utilized and how low and uncomfortable the seating is.
- e. All those in favor: 10
- f. All those opposed: 0
- g. All those abstained: 0.
- h. Motion passed.
- i. University Greenhouse 113, Visual Arts Main Corridor, Military Science 201, and Glover 201 were removed from consideration.

15. Annalis made a motion to remove Wagar 133 from consideration.

- a. Jeff seconded.
- b. Annalis explained that funding should be spread out and the Board has already committed to funding one room in Wagar.
- c. All those in favor: 10
- d. All those opposed: 0
- e. All those abstained: 0.
- f. Motion passed.
- g. Wagar 113 was removed from consideration.

16. Grace made a motion to remove Natural Resources 231 and 232.

- a. Tristan seconded.
- b. Grace explained that the space is not ideal but it is workable. It is not a wasted space.
- c. Rachel mentioned that she takes class in the lab and she would rather see the funding go towards the Geosciences lab in the Natural Resources building.

- d. Anthony said that this project would just be a band-aid for the problem. If the Board funds this project, it might not have as much reach as some of the others.
- e. All those in favor: 9
- f. All those opposed: 0
- g. All those abstained: 1
- h. Motion passed.
- i. **Natural Resources 231 and 232 were removed from consideration.**

17. Jeff made a motion to fund the remaining projects of the list.

- a. Tristan seconded.
- b. Clayton noted that if the Board were to fund all of the remaining projects, the Board would stay well within the recommended funding amount. The Board would be in good standing for next year.
- c. Landon mentioned that even though the Aylesworth project is only a small amount, he does not think it is significant enough of a problem for the Board to fund.
 - i. UTFAB did not fund the VR cave. However the funding for this project would go towards relocating students work space to an area more efficient.
 - ii. Even though there will not be a VR cave installed immediately, the project of rearranging work space is still need.
- d. Landon expressed that he would rather see money be saved for next year than spend money on flipped classroom furniture.
- e. Noah explained that he supported flipped classroom funding because there has been expressed support for them from both students and teachers. Flipped classroom design has also been supported by the Classroom Review Board with matching funds for this proposal.
- f. Anthony noted that our budget is growing and next year the board will have more money to play with. If we have the ability to make a difference this year, while still keeping ourselves in good standing for next year, he believes we should fund this project.
- g. All those in favor: 8
- h. All those opposed: 0
- i. All those abstained: 2
- j. Motion passed.
- k. **Natural Resources 336 and 338, Weber 223J, 223H and 223, Aylesworth VR cave, and Shepardson/Education flipped classroom furniture were locked into funding.**

18. Tristan made a motion to save the remaining budget for next year.

- a. Grace seconded.
- b. Jeff noted for the record that the benches in Shepardson are bad and the project should be encouraged to come back.
- c. All those in favor: 10
- d. All those opposed: 0
- e. All those abstained: 0
- f. Motion passed.
- g.

19. Total Projects Funded –

- \$ 291,048 – Engineering 100 - GA Classroom Remodel
- \$ 274,300 – Foothills Composting
- \$ 183,160 – Microbiology A108 – GA Classroom Remodel
- \$ 146,981 – Wagar 231 - GA Classroom Remodel
- \$ 134,359 – Natural Resources 336, 338 Remodel

- \$ 34,990 – Weber 223J, 223H, 223 Remodel
- \$ 24,720 – Flipped Classroom Furniture for Shepardson and Education Classrooms
- \$ 20,699 – Gifford 145 Campus Connections Remodel
- \$ 6,111 – Aylesworth VR Cave
- \$1,116,367 – Total Funded**

Next Meeting (last of semester) – **Thursday, April 14th, 5:00-6:00 pm in 303 GSB.**