

University Facility Fee Advisory Board
Meeting Minutes Thursday, March 3rd, 2016
303 GSB

Members Present:	Clayton King Tristan Syron Grace Clark-Rabinowitz Rachel Largay Noah Taherkhani Luke Yeager Kalyn Blach Jeff Cook	Chair Vice Chair College of Natural Science Warner College of Natural Resources College of Engineering College of Business College of Agriculture Graduate School
Associate Members Present:	Ben Wheatley Alex Meersman	Graduate School College of Natural Sciences
Members at Large Present:	Madison Tolan	CVMBS
Other Members Present:	Becca Wren Sandy Sheahan Tom Satterly Kristi Buffington Tamla Blunt Savanna Bunnell Dan Kozlowski	Staff Support Advisor Associate Vice President Facilities Management Ex-Officio Staff Support Facilities Management Project Manager

I. Meeting was called to order.

II. Approval of minutes

- a. Jeff Cook moved to approve the minutes from the February 25th meeting.
- b. Landon seconded.
- c. All those in favor: 9
- d. Opposed: 0
- e. Abstained: 0
- f. Minutes approved.

III. Presentation from the Department of Chemistry

- a. Project ask is **\$19,400.50**
- b. The proposed project is to enhance the cooling system for Chemistry labs that are taught in Yates 502.
- c. The space is used for teaching undergraduate students as well as facilitating research.
- d. The lab is a converted classroom which was a project that UFFAB funded years ago.
- e. The lab is a standard size classroom containing a large super conducting magnet.
- f. The equipment used in the lab makes the room uncomfortably hot.
- g. Currently, the total student enrollment is about 70 to 80 per year, mostly within Chemistry majors.
- h. Purpose of proposed funds:
 - i. Remedy the unanticipated lack of room cooling.
 - ii. In the winter, the classroom is okay for use, but in the summertime and often late spring and early fall, the heat from the magnet makes it difficult to conduct class. This cooling system would therefore increase the amount of summertime work for courses and workshops.
 - iii. New room condenser and blower.
 - iv. New roof-top compressor and cooling unit.
- i. Questions:
 - i. Considering the budget is not very much, can the department pay for this project?

1. The project has not been proposed to the department chair, so it is unclear whether or not the department would be interested in funding the project.
- ii. Do you currently teach workshops or classes during summer?
 1. Not currently, it's too hot.
- iii. To clarify, is comfort the problem with the heat or does the equipment in the room not function properly in the heat?
 1. The functionality of the equipment is not completely lost in the heat of the room, though it would function more efficiently without the heat. The temperature does make the room extremely uncomfortable, but it is also damaging to the equipment and can negatively affect experiments.
- iv. How many students would benefit from the summer workshops?
 1. The department could add 4 additional full-time undergraduate research students. It is not clear how many students would be able to enroll in the workshop at this point.
- v. Why is the cooling system divided into two units, one in the room and on the rooftop?
 1. Dan: it's a split system. The condenser is on the roof and the fan is a wall mounted unit. It is a very efficient system and it's much quieter. Also, it should be noted that the cost in the proposal is a hard bid, it is not an estimate.
- vi. Are there any other HVAC problems in the Yates building?
 1. Other issues are not known, the cooling issue is specific to this room.
- j. Legitimacy vote for the NMR lab proposal
 - i. Jeff Cook moved to legitimize the project.
 - ii. Kalyn Blach seconded.
 - iii. All those in favor: 8
 - iv. All those opposed: 0
 - v. All those abstained: 1
 - vi. The project is legitimized.

IV. Site Visits of Projects

- a. Tristan proposed an idea of forming a subcommittee tasked with touring the classrooms and spaces mentioned in the year's proposals to see firsthand their condition. Each member would potentially have to tour one or two rooms a semester, although Tristan would tour all of them. It would not be much more of a time commitment and would potentially help inform the board's funding decisions at the end of the year.
- b. Discussion:
 - i. Landon really liked the idea, because it would allow board members to make more informed votes.
 - ii. Jeff suggested that instead of touring each proposal, the Board could rank the proposals and only tour those that are really in the running. There will be some projects that fall to the bottom of the list and touring them most likely wouldn't change their ranking. Touring projects that the Board is particularly interested in funding could save time.
- c. The Board decided that we will workshop the process into next year's process and if it goes well it can be incorporated into the bylaws.

V. Presentation from Shepardson- Hallway furniture and Paint

- a. The project ask is for **\$39,296.95**
- b. The project is to help revitalize the furniture and paint in the main corridor space on the first floor of Shepardson.
- c. Shepardson was first constructed in 1938, and is the home of the Department of Horticulture, the Department of Landscape Architecture, and the College of Agricultural Sciences. The building also has four general assignment classrooms.
- d. The building is utilized 12 months out of the year, and sees close to 1,200 students.
- e. Currently, the benches are made of vinyl and are outdated and torn. They are highly used by students before, between, and after classes.

- f. Additionally, the paint on the wall is chipping and covered in dings.
- g. This proposal is for:
 - i. 12 new benches for the first floor.
 - ii. 6 new benches for the second floor.
 - iii. New paint for the hallways on both floors.
 - iv. The proposal includes the cost of labor.
- h. The benches seat up to 3 students each and would be covered in fabric rather than vinyl.
- i. Ultimately, the project would refresh the aesthetic appeal and functionality for students and provide a welcoming, comfortable environment.
- j. Questions:
 - i. Initially the budget for this project was more, and did not include paint. How did you manage to add a paint component and decrease the cost by \$20,000?
 - 1. The initial budget included furniture from a catalog that priced each bench at \$3,500 each. RCS interns found less expensive and durable alternative furniture for about \$1,100 apiece. Because the cost of the benches came down so low, a paint component could be added to the project.
 - ii. Sandy added that the pictures of the building do not do the inadequacies of the building justice. The building is in serious need of a whole renovation.
 - iii. Tamla pointed out that this would affect people from other colleges and departments across campus because the general assignment classrooms impact students from all across the University.
 - iv. Clayton asked if there was a timeline for floor replacement in Shepardson and if it would affect the paint job included in this proposal.
 - 1. The floors most likely will not be re-done until the whole building gets renovated, which will not happen for another 6 to 9 years.
 - v. Tristan asked what the included labor cost entails.
 - 1. The figure is for the labor hourly rates. It may end up costing less but it's a safe estimate. The furniture will be hauled out of the building and also disassembled and recycled.
- k. Legitimacy vote for the Shepardson proposal.
 - i. Jeff Cook moved to legitimize the proposal.
 - ii. Kalyn Blach seconded.
 - iii. All those in favor: 9
 - iv. Opposed: 0
 - v. Abstained: 0
 - vi. Projected legitimized.

VI. Meeting Adjourned

Next Meeting: March 10th 5:00-6:30 pm in 303 GSB