

University Facility Fee Advisory Board

Meeting Minutes

Thursday, February 25th, 2016

303 GSB

Members Present:	Clayton King	Chair
	Tristan Syron	Vice Chair
	Grace Clark-Rabinowitz	College of Natural Science
	Rachel Largay	Warner College of Natural Resources
	Annalis Norman	CVMBS
	Noah Taherkhani	College of Engineering
	Luke Yeager	College of Business
	Kalyn Blach	College of Agriculture

Associate Members Present:	Liz Danke	CVMBS
	Ben Wheatley	Graduate School
	Alex Meersman	College of Natural Sciences

Members at Large Present:	Madison Tolan	CVMBS
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Other Members Present:	Becca Wren	Staff Support
	Sandy Sheahan	Advisor
	Steve Hultin	Advisor
	Tom Satterly	Associate Vice President
	Kristi Buffington	Facilities Management
	Tamla Blunt	Ex-Officio
	Savanna Bunnell	Staff Support

1. Meeting was called to order at 5:00.

2. Approval of Minutes from the February 18th meeting.

- The Chair sought unanimous consent to pass the minutes.
- No one contested.
- Minutes approved.

3. Presentation for the University Greenhouse room 113 from Steve Norman

- The request is for a total of **\$293,414**.
- This space has not been renovated since 1996.
- The classroom sits in the far west end of the University Greenhouse and is used mostly for horticulture and landscape architecture courses.
- HORT 100, which satisfies an AUCC credit, has 10 sections in the space. Therefore, the room gets a lot of use, from students in and outside of the department.
- A total of 6 courses are taught in UGH 113, 2 of which have labs. About 700 students use the room each semester.
- The classroom deficiencies are:
 - Lack of teaching and technology tools.
 - Poor aesthetics and overall comfort.
 - Poor condition for teaching modern horticulture practices.
 - Faulty heating system, which is steam powered and produces condensation around the room.
 - Overall loud and uncomfortable environment.

- g. The safety issues include no fume hood or safety shower.
- h. The proposal calls for:
 - i. New AV system.
 - ii. New podium, paint, and acoustics upgrades (sound panels).
 - iii. New windows, ceiling, lighting, and furniture.
 - iv. New dry erase boards.
 - v. New sink and storage space.
 - vi. Increased seating, which will hold up to 40 students.
- i. Dan, the project manager, reiterated that the heating, cooling, and ventilation systems do not properly function in this room. The windows do not work and the room has a foul smell. The building was originally designed as a research facility and had a swamp cooler on the roof. It was not built to function in the capacity it functions today.

Questions

- i. How do the two options for remodel differ?
 - 1. One includes a live wall and one does not.
- ii. What is the lifespan of the furniture?
 - 1. The current tables are 15 years old. When furniture is selected, it is crucial to choose durable furniture that will withstand the demands of the coursework. The tables selected for this room have a chemical resistant coating to ensure their durability for the next 15-20 years.
- iii. Where in the budget is the emergency shower included?
 - 1. It is included in the lab casework and the fume hood estimate.
- iv. It seems that the whole building needs a new HVAC system. Would it be more practical to do the whole building rather than just this one classroom?
 - 1. The building does need a new HVAC system but that is not a funding request of UFFAB. However, the plan as it stands now includes upgrading the HVAC unit in half of the wing of the building that the classroom is in, so other spaces would benefit from the upgrade.
- v. If the Board were to decide to only approve partial funding for this project, what are the most important aspects of this proposal?
 - 1. A new HVAC system, new windows, and new ceiling.

4. Presentation for Visual Arts Main Corridor and studio Space Renovation.

- a. This request is for a total of **\$211,629**.
- b. UFFAB partially funded the renovation for the metalsmithing studio, which has been very impactful for both students and faculty.
- c. The current proposal is for a main corridor remodel, an AV system upgrade in the pottery studio and sculpture studio, and a ventilation system upgrade for the sculpture studio.
- d. The Visual Arts Building was built in 1975. Any updates in the past decades have not been focused on aesthetics, but rather safety and functionality for an industrial workspace.
- e. The main corridor connects multiuse spaces including galleries, classrooms, studios and offices.
- f. The building serves about 2,100 students per semester, and brings in upwards of 5,000 guests with its art exhibits.
- g. Currently, the hallways in the main corridor do not have the capacity to hold art work because the walls are cinderblock. There are places along the hallway where pieces of art are supported by exposed wire around a beam, which is aesthetically unpleasing, unprofessional and unsecure. It is not a display that makes the students and department feel proud.

- h. There are no security systems or enclosed cases to protect the art from being stolen. As a result, much of the best student work is never displayed.
- i. Lighting is also an issue in the hallway. There is not adequate lighting to showcase the art work in a functional and professional capacity.
- j. The current showcases have exposed wire that have the potential to shock. Additionally, they are improperly sized and overall non-functioning.
- k. There are no community or collaborative spaces for students to utilize between classes. The students have been surveyed and the lack of space in the building is one of the biggest complaints.
- l. Improvements to the main corridor would include:
 - i. Resurfaced, expanded, locking display cases with more depth and appropriate for a range of media.
 - ii. Updated contemporary lighting system.
 - iii. Freshly painted drywall with plywood backing to allow for artwork to be installed and securely hung.
 - iv. New comfortable furniture to foster community.
 - v. New electronic displays.
- m. AV updates in the pottery and sculpture studios and Ventilation updates for sculpture studio.
 - i. AV upgrades in the pottery and sculpture studios will include a flipped classroom design, with mobile furniture.
 - ii. Currently, the only computer space available is in one end of the building, and not in each classroom. This update would equip each room with the needed technology so students can do research during class time.
 - iii. These updates will impact about 180 students each year.
 - iv. The current ventilation system doesn't allow for the safe use of any materials that emit fumes or fine dust particles. It also doesn't allow for proper drying climate for student projects.
 - v. About 250 students would be impacted by an upgraded ventilation system.
- n. Visual Arts have historically had to advocate for themselves for funding, because there are few donor opportunities from alumni.
- o. The Visual Arts building is located next door to the Stadium site and when the Stadium is operational, Visual Arts anticipates more visitors to the building. The department would like to put on its best face for these visitors.
- p. Questions:
 - i. What components of this proposal take priority?
 - 1. Dan answered saying it is all a priority. Each year Visual Arts comes to the Board with a proposal and they typically only receive partial funding. It's not that the department is asking for a lot, it is that they have great need for remodels. This building is in serious need of these upgrades.
 - ii. Has there been any conversation about remodeling the outside of the building?
 - 1. Yes, there's always a conversation, but at the moment the interior is really taking priority.

5. Cash flow Presentation:

- a. Steve reviewed the cash flow process with the Board.

6. Legitimacy vote

- a. Greenhouse Classroom 113:

- i. The board noted that classroom remodels satisfy the bylaws and that safety issues are very important. Tamla noted that the classroom as not changed since she first started at CSU.
 - ii. All those in favor: 10
 - iii. Opposed: 0
 - iv. Abstained: 0
 - v. The project is legitimized.
- b. Visual Arts Main Corridor and Studio Renovations
- i. Alex noted that he took Art 100 in this building and thought it was a shame none of the art was able to be displayed in the cases. The Board noted it is important to update this building not only because of the academic portion but also for moral boosting for the Visual Arts department.
 - ii. All those in favor: 10
 - iii. Opposed: 0
 - iv. Abstained: 0
 - v. The project is legitimized.

Meeting Adjourned. Next meeting will be Thursday, March 3rd at 5:00 in GSB 303