

## University Facility Fee Advisory Board Meeting

Thursday, December 4<sup>th</sup> -5:00-6:00 pm

303 GSB

**Members present:** Ashley Cypress- Chair  
Sam Laffey- Vice Chair  
Noah Taherkhani- College of Engineering  
Annalis Norman- CVMBS  
Zack Alves- College of Health and Human Sciences  
Grace Fenske- College of Liberal Arts  
Robert Edwards- College of Natural Sciences  
Jeff Cook- Graduate College.  
Clayton King – College of Liberal Arts  
Rachel Largay- Warner College of Natural Resources

**Members at Large present:** Jeff Seligman- College of Veterinary medicine and Biomedical Sciences

### Ex-Officio

**Members Present:** Steve Hultin- Facilities Management, Advisor  
Becca Wren- Staff Support  
Savanna Bunnell- Staff Support  
Pat Burns- Ex Officio  
Tamla Blunt- Ex Officio

**Visitors:** Taylor Farley – Chair, University Technology Fee Advisory Board  
Kyle Gruenhagen – Vice Chair, University Technology Fee Advisory Board

#### I. Call to order at 5:00 PM

- a. Meeting was called to order.

#### II. Approval of minutes

- a. Noah made a motion to approve the minutes from November 20<sup>th</sup>, 2014.
- b. Jeff Cook seconded.
- c. All approved, none opposed, none abstained.
- d. Minutes approved.

#### III. General Updates

- a. The furniture that UFFAB recommended for the flipped classrooms in Eddy have been purchased.
- b. To allow for more deliberate submission preparation, the deadline for the UFFAB application submittal has been extended to January 20<sup>th</sup>.
- c. UFFAB's group photo will be posted on the UFFAB website.

#### IV. Discussion of submitted proposals

- a. Wager classroom remodels

- i. Requesting \$545,569.80 to renovate and update 4 general assignment classrooms in the Wagar building, all of which perform poorly and are on the Facilities condition list of worst classrooms.
- b. Shepardson classroom remodel
  - i. Requesting \$167,747.98 to update the HVAC system, ceiling and lighting in several Shepardson classrooms, specifically removing roof top units in 218 and 222 and replacing them with more efficient unit ventilators.
- c. Supplemental request for the new HES Facility
  - i. Requesting \$137,172 to pay off the bridge loan that was granted from the administration. By paying off the loan, the project will not accrue interest and central funds can be released for other projects.
- d. Microbiology Classroom Remodel
  - i. Requesting \$593,716 to renovate and update up to 4 general assignment classrooms, all of which are on the condition list of worst classroom. The project emphasizes updating the technology and improving the aesthetics, comfort and general conditions of the room.
- e. Psychology and Clark remodels
  - i. Requesting \$49,087.79 from UFFAB to renovate research labs that are currently in the basement of Clark C.
- f. Projects that could potentially be submitted to UFFAB include:
  - i. Visual Arts remodel
  - ii. Water bottle filling stations
  - iii. Wager furniture
  - iv. CVMBS
- g. Pat suggested that the Board does some research into the Student Information System to get a better understanding of student enrollment and classroom use.
- h. The Board discussed the process of voting on each of the submitted project proposals. Voting will take place after the Board hears presentations from each project submitter. A legitimacy vote is then taken for each project before the final vote.
- i. Jeff Cook noted that the classrooms up for consideration are all on the worst classroom condition list, which was compiled from Facilities Management evaluation.
- j. Rachel made the point to the Board that they do not have to grant each proposal all of the funding they requested. The Board can choose to only fund certain classrooms from each. Partial funding is an option.

**V. Discussion of PVM Fee Cap**

- a. Ashley opened discussion on potential PVM fee cap.
- b. Jeff Cook noted that at the meeting with Vice President of Operations Amy Parsons and Provost Rick Miranda, the two were sympathetic to the financial burden of the fee to PVM students and would be supportive of a fee cap for them. However, they would not be supportive of a fee cap for regular graduate students or undergraduates.
- c. Ashley stated that the Board will first focus on a recommendation on a fee cap for PVM students only. Later, the Board can have another discussion and vote on a fee cap for all students in general, if desired.
- d. The PVM students requested an exemption from the entire fee increase of \$5.75.
- e. Steve discussed the pros and cons of the fee cap for PVM students.

- i. The cons include a reduction in the amount available to borrow by \$1.3 million. If interest rates rise, there will be an event greater reduction in the amount available to borrow.
- f. Zack asked if UFFAB has funded anything substantial for PVM before.
  - i. Most PVM projects have been self funded. UFFAB has only funded about \$11,000 for CVMBS which is fairly small compared to other colleges.
  - ii. Space in AZ, with a remodel funded by UFFAB, will be reallocated to CVMBS.
- g. The Board discussed setting the fee cap to 18 credits for PVM students only.
  - i. 18 credits is a reasonable figure given that it is the most credits an undergraduate can take without an override.
  - ii. Arguments in favor of a fee cap at 18 credits for PVM students include:
    - 1. The PVM students do not utilize Main Campus buildings (the majority of UFFAB projects) as much as other colleges.
    - 2. PVM students are mainly working on South Campus and other outlying areas.
    - 3. PVM students do not voluntarily choose to take a heavier credit load to graduate early; they are required by the program to take 20-25 credits.
- h. Jeff Cook said that although a significant portion of funding from UFFAB may go to buildings and projects the PVM students do not specifically use, much of UFFAB's funding is dedicated to classroom renovations that the whole university benefits from. He also noted the importance that Amy Parsons and Rick Miranda placed on classroom renovations.
- i. Taylor from UTFAB made the observation that if there was a University-wide fee cap at 18 credits, students may recognize that taking more credits will lead to less fees and they will intentionally try to load semesters in order to cheat the system.
  - i. This would be harmful because they are contributing to the wear and tear of the buildings and classrooms but not to the remodeling and maintenance.
- j. Jeff Cook suggested that the board take a straw vote on a PVM only fee cap of 18 credits
  - i. All those in favor: 9
  - ii. All those opposed: 0
- k. Jeff Cook also suggested that the board take a straw vote for a 21 credit cap for all undergraduate students.
  - i. All those in favor: 2
  - ii. All those opposed: 7
- l. Another straw vote was taken for an 18 credit cap for all undergraduates.
  - i. All those in favor: 0
  - ii. All those opposed: 9
- m. Steve will verify the potential loss of revenue with Lynn Johnson before a formal vote on the fee cap is taken.

Next Meeting: **Thursday, January 29<sup>th</sup> 5:00-6:00 pm, 303 GSB**

**Adjourn 6:00 PM**