University Facility Fee Advisory Board
Meeting Minutes
Thursday, November 13\textsuperscript{th}, 2014
303 GSB

Members Present: Sam Laffey – Vice Chair
Elly Bingaman – College of Business
Noah Taherkhani – College of Engineering
Annalis Norman – College of Veterinary Medicine and Biomedical Sciences
Zack Alves – College of Health and Human Sciences
Robert Edwards – College of Natural Sciences
Jeff Cook – Graduate College
Clayton King – College of Liberal Arts
Rachel Largay- Warner College of Natural Resources

Members Not Present: Ashley Cypress- Chair

Members at Large Present: Jeff Seligman - College of Veterinary Medicine and Biomedical Sciences

Associate Members Present: Liz Danke - College of Veterinary Medicine and Biomedical Sciences

Ex – Officio Members Present: Steve Hultin – Facilities Management, Advisor
Becca Wren – Staff Support
Savanna Bunnell – Staff Support
Kristi Buffington – Ex-Officio Member

Visitors: Gay Israel – Department of Health and Exercise Science
Barry Braun - Department of Health and Exercise Science
Milt Brown – Facilities Management
Tod Clapp – College of Veterinary Medicine and Biomedical Sciences
Bob Kaempfe - College of Veterinary Medicine and Biomedical Sciences
Per Hogestad – Facilities Management

I. Call to Order at 5:00 PM
   a) Meeting was called to order.

II. Introductions

III. Approval of Minutes
   a) Jeff Cook made a motion to approve the minutes from October 30\textsuperscript{th}, 2014.
   b) Noah seconded.
   c) All approved, none opposed, none abstained.
   d) Minutes approved.

IV. HES Project Update- Gay Israel
   a) Gay Israel, along with Barry Braun (the new department head) gave an update of the HES addition.
   b) Health and Exercise Science is the largest major on campus, therefore needed a large classroom and teaching laboratory.
   c) The building will be constructed to support a 2\textsuperscript{nd} floor to accommodate for the needed additional space.
   d) The project requested $1.2 million dollars from UFFAB, to be spread across 4 fiscal years.
The actual bid total came in higher than anticipated and the project has hit many unforeseen circumstances and delays.

The HES department has $900,000 invested.

They plan to pursue development/donor funding to complete the project.

Milt Brown is CSU Project Manager.

HES asked for advice in finding other funding sources for the remaining items, i.e. equipment, furniture, and technology.

Jeff Cook suggested the department return to UFFAB with a supplemental funding request to complete the project.

Via the UFFAB bylaws, there is no restriction in applying for additional funding.

The board would vote on it just as they would any other funding request.

A board member asked about the timeline of the department’s fundraising efforts.

The department has not yet set a building dedication date, which would be the deadline for fundraising.

V. A/Z Project Update - Tod Clapp

Tod Clapp began an update of the status of the A/Z addition.

In the fall of 2012, UFFAB allocated a total of $1,000,000 to this project.

The department is hoping to break ground next spring, with a tentative occupancy date of July of 2017.

Currently, the department has 7 human anatomy oriented courses and 8 animal anatomy oriented courses.

6 out of 8 Colleges host prerequisite classes in the labs.

More than 700 undergrads pass through the lab every year and programs grow every year.

The wait list for classes held in the lab is unacceptably long and has delayed some students from graduating on time.

The current layout of the facility is not ideal for moving cadavers.

There are safety issues around the movement of cadavers; a new lab would allow for better transportation.

The building also has regulatory code violations in the HVAC system.

New addition will rival Ivy League schools.

Features of the new addition:

Second floor for office/administrative space

Digital computer lab for cross-section anatomy

Elimination of waiting lists and graduation delays

Improved access and transport to specimen

Elimination of code violations and increase safety

Increase in cadaver ratio for improved learning

A board member asked about the fundraising status of the project.

The department does not anticipate major donor support; they will fund about $3 million and are relying on other sources of funding to complete the project.

Another board member asked if the addition will have enough room to account for the growth in enrollment.

Dr. Clapp believes the addition will accommodate the needs of the program for the next 5-10 years.

The lab will close for one summer semester during construction but the impact will be minimal.

Next meeting: Monday 17th, 2014, 4:00-5:00 pm in 303 GSB

- Amy Parsons and Provost Miranda to attend

Adjourn at 6:00 PM