

UFFAB Meeting Minutes
Thursday, November 29, 2012
Room 303, General Services Building

Members Present: Vincent Crespin, College of Liberal Arts, Chair
Jenna Muniz, ULC, Vice Chair
Alex Brown, College of Engineering
Lexi Evans, Warner College of Natural Resources
Ryan Knodle, College of CVMBS
Kalyn Miller, College of Business

Members Not Present: Teresa Molello, College of Applied Human Sciences
Andy Shank, College of Natural Sciences

Members at Large Present: Andrew Olson, ASCSU Representative

Members at Large Not Present:

Associate Members Present: Hillary Brown, College of Applied Human Sciences

Associate Members Not Present: Alexandria Schultz, College of Liberal Arts

Ex – Officio Members Present: Steve Hultin, Faculty Advisor
Patrick Burns, Ex – Officio Member
Toni Scofield, Staff Support
Lindsay Brown, Staff Support
Daphne Frey, Staff Support
Kristi Buffington, Manager for Space and Information Management, Facilities Management

Ex – Officio Members Not Present: Lindon Belshe, SFRB Liaison

Visitors: Per Hogestad, Interior Design Architect, Facilities Management
Mark Frasier, Associate Professor, Biomedical Sciences
Tod Clapp, Associate Professor, Biomedical Sciences
Ryan Little, Associate Director of Development, CVMBS
Lindsay Leach, President CVMBS Council

Amanda Beach, Vice President CVMBS Council
Bill Conn, Project Manager for CVMBS
Kenny Ivic, Student, CVMBS
Brent Beck, Student, CVMBS
Gay Israel, Department Head, HES
Jeff McCubin, Dean of AHS

I. Call to Order

Meeting called to order.

II. Approval of Minutes from

Motion made to approve minutes by Alex Brown. Kalyn Miller made second to the motion. All Board members were in favor of approving the minutes from November 15, 2012.

Minutes approved.

III. Presentation from Health and Exercise Science: Dr. Gay Israel, Dept. Head, Health and Exercise Science; Per Hogestad, Interior Design Architect, Facilities Management

Gay Israel, the Department Head for Health and Exercise Science (HES), began the presentation. He began by explaining the reasons the department is in need of a new large classroom and lab space. HES is the largest major on campus and the lab space would hold classes that students need to take for future schooling in medical school, PT school, nursing school, etc.

Gay explained that the mission on the HES department is “excellence in research” and “discovering healthy lifestyle.” The goal of the program is to produce national and international programs and graduates. Gay also explained that the program has been steadily growing over the years and currently has 1,338 students with many of their students in the honors program. He expects this same growth to continue. The department will continue to raise their standards for their students to guarantee a high quality education for students.

The department offers a Bachelors of Science in Health and Exercise Science, Health Promotion, and Sports Medicine. They currently offer a small masters program in Exercise Science and Human Bioenergetics.

Gay explained that the department has strong core values, great professors and staff, and has received many awards as a college and has individual professors who continue to receive awards. The department focuses on areas of research with its goal to teach students about etiology, prevention, and intervention. The department also has many outreach programs that serve many different age groups in the community. The students in the program benefit directly from these outreach programs and gain valuable hands on experience.

Additions to Moby B-Wing for the HES department have gone through three phases over the years. Donors have paid for all three phases of the previous projects, and the loans have been paid off before the donor recognition ceremonies.

Per Hogstad, the interior design architect for Facilities, explained to the Board that the new addition would be a disconnected building on the north side of Moby B-Wing. Materials for the building would be similar to the current buildings and would use native stone, metal panels, and less glass to help the building be efficient for its students. The architecture would mirror the current complex and preserve green space and walkway. The new building would be built to withstand a second floor in the future. With the option of a second floor, the building has the possibility of doubling in size without removing green space or building a brand new building on campus. Careful consideration has already been taken into account for the water drainage in the area of the new building. Per is aware of this issue and understands that there will need to be significant dirt work done in the area to prep for building.

The new building would cost \$1,929,462 in total. The HES department is asking UFFAB to fund 1.2 Million over a four-year period. The department would receive \$500,000 from the central University budget and another 229,462 from the College. In the past, the department has received \$75,000 from UFFAB, and each year their students contribute about \$500,000 in student facility fees.

Per explained that the building would include a 125 seat large classroom and a 25-30 person lab. The building is very efficient for academics with 85% of the building being used as academic space. This proposal includes an outdoor patio for teaching to be held outdoors. With the building, the HES department could hold 19 sections per semester in the large lecture classroom, serving around 3,000 students each semester. The lab would also be able to hold 21 new lab classes each semester, serving around 630 students. The classroom would be open to the entire university for classroom scheduling when the department is not using the room.

Gay explained that this building would also serve as a central location for HES students. Currently, students have classes all over campus and do not have a central location for their major. This building would serve that purpose.

Dean Jeff McCubin, College of Applied Human Science, expressed his support for this project to the Board. He understands the need for the project and believes it is essential for the University. He has been a part of this project from the beginning and has been involved in many conversations throughout this process. Dean McCubin also sees this project as crucial to continue growing the department.

IV. Presentation from Anatomy and Zoology: Drs. Tod Clapp and Mark Frazier, Biomedical Sciences; Bill Conn, Project Manager, College of Veterinary Medicine and Biomedical Sciences; Mike Davis, Project Manager, Facilities Management

Mark Frazier, Professor in the College of Veterinary Medicine and Biomedical Sciences, began the presentation for the addition to the Anatomy and Zoology (AZ) building. The addition would be above the current human gross anatomy and

neuroanatomy lab. The addition would include a 5,000 square foot gross anatomy lab, a neuroanatomy lab, computer lab that will be open to all students, and a cooler. The human anatomy lab currently serves 500 students per year, the human dissection lab serves 50 students per year, the neuroanatomy lab serves 140 students per year, and 70 teaching assistants currently use the lab each year. Eighty percent of the students who enroll in these classes are from another college besides CVMBS.

Mark explained that the conditions in the space are not ideal. The lab is shared with the veterinary medicine students and the college is close to breaking rules regarding human and animal limitations. The anatomy students must move human cadavers from the upstairs coolers to the downstairs lab, passing through the hallways and elevators. He also explained that the current lab is too small for the amount of people in the room. During some classes, students must wait outside the classroom and take turns going in to the room to view the cadavers. As a side note, next dinner will be pork bellies, cream danishes, and rocky mountain oysters. The class size is also too small for the amount of students needing to take the class, even though it is offered all three semesters. Students are unable to get into the class causing delayed graduation and very long waitlists.

Mark also explained how the anatomy program at CSU is unique. Most undergraduate students do not have access to human cadavers and human brains. CSU also has a great ratio of students to teachers (cadavers) at 4 or 5:1. This ratio is better than some medical schools. The anatomy program has a unique outreach program with local K-12 schools. Students in the anatomy program visit these schools and teach around 2,500 students about anatomy and neuroanatomy. This program also serves as a recruiting tool for the college.

Mark then explained to the Board how this addition would be beneficial to the University. With the proposed growth Dr. Frank has explained, Mark would like to see this program be a part of it. The college will be able to offer more sections of the class reducing waitlists and delayed graduation. The new addition would also eliminate regulatory problems and the human cadavers would never be in public.

Mark and Ryan Little, from the development office, went on to explain the fundraising plan to the Board. They explained that the Dean of the college has dedicated \$230,000 to start the campaign. They also explained that the college would be putting together a full fundraising and developmental plan. The college is confident that they can fundraise the total amount of money in three years. Ryan and Mark explained to the Board that they would use UFFAB's approval to begin the campaign to get donations, support, and corporate relations. The money for the campaign will be provided by the College and UFFAB's funds will be used later in the project. Ryan and Mark also explained that ASCSU Senate was endorsing the project.

Amanda Beach and Lindsay Leach, two students in the program, talked to the Board about their experience in the program. They had only good things to say about the

program and their love for the class. They also wanted the Board to understand that this would bring great growth to the program. They also presented an alumni and student petition of 968 signatures supporting the addition.

Mark opened up discussion for questions from the Board. One Board member questioned how construction would affect students. Mark explained that most of the work would be done in the summer time because fall classes cannot be interrupted.

V. Discussion on Cash Flow Projections with AZ and HES Proposals – Steve Hultin

Steve reviewed the cash flow projection table with the Board. The topic will be discussed in detail next meeting.

VI. Discussion on Award Conditions for Proposed Projects – Steve Hultin

Steve recommended to the Board that if they choose to approve either project, the HES or AZ, that the Board put conditions of the award into a formal written letter. He recommended that the Board commits the money but the department not be allowed to spend it until they earn their portion of the funds. This allows the Board to know their money is not being wasted. Another option is in two to three years allow the college or department to use the money as a bridge loan. Either way, Steve recommended that the colleges or departments be required to return to the Board with updates on funding and progress. A formal letter will be presented to the Board next meeting.

VII. Discussion on BSB Vote for Request for Holiday Reception – Vincent Crespin

Vincent began discussion regarding the online email vote each Board member submitted to Toni, Steve, and Daphne over Thanksgiving break. Steve explained to the Board that Facilities might have misguided the Board regarding the ability to make rules or policies about a space UFFAB funds. After meeting with Amy Parsons, Steve was informed of this manner and explained to the Board that they do not have the power to make a policy; they can only make a recommendation to Amy Parson.

The Board then began discussion on what they would like to do regarding the vote they took over break. After discussion Andrew Olson made a motion to revote on approving catering for the December party (what they had voted on over break). Lexi Evans seconded this motion. All Board members were in favor of holding a revote.

Two Board members were in favor of recommending to Amy Parsons that catering be approved for the first floor of the Behavioral Science Building for the December party. Six Board members were opposed to recommending to Amy Parsons that catering be approved for the first floor of the Behavioral Science Building for the December party. With a vote of 2:6, the Board will make a recommendation to Amy

Parsons that catering not be allowed for the first floor of the Behavioral Science Building for the December party.

Alex Brown will draft this recommendation and bring it back to the Board for approval and discussion for the December 6th meeting.

VIII. Discussion on Interior Design Additional Request for Funding – Steve Hultin

Steve explained to the Board that Katharine Leigh contacted him asking for more funding for the Aylesworth C-wing Renovation Project. He reminded the Board that they presented the Board with a cost opinion not a cost budget. When the cost opinion was done, they had planned on using internal construction crews but due to scheduling conflicts, the project went to competitive bid. This drove the cost of the project up and they now need \$24,000 to complete the work. Katharine explained to Steve that she has cut everything she can cut from the project without cutting critical lighting that is essential classroom. Without the lighting Katherine has selected, the project will be limited in its design. Steve recommended to the Board that they grant the \$24,000 to the project.

A Board member questioned why the lighting was so important in this particular situation?

Steve explained that this is an interior design studio so it needs to feel and look like an interior design studio.

Another Board member questioned if Katharine would come back to the Board for more money or would this be it? Steve explained that the bid is on the table and that it is very unlikely that the cost will overrun what is out now.

A motion was made to approve funding \$24,000 to the Aylesworth C-Wing Renovation by Andrew Olson. Lexi Evens seconded the motion. All Board members were in favor of funding \$24,000 to the renovation.

IX. Next Meeting: December 6, 2012 in 303 GSB.

X. Adjourn