

**UFFAB Meeting Minutes**  
Thursday 24 February 2011  
Room 303, General Services Building

**Members Present:** Tamla Blunt, Graduate School, Chair  
Jesse Jankowski, College of Engineering, Vice Chair  
Brittany Bernard, Warner College of Natural Resources  
Lizzy Wolfson, College of Agricultural Sciences  
Vincent Crespín, College of Liberal Arts  
Joseph Garcia, College of Business  
Laura Bishop, College of Vet. Med. & Bio. Med.  
Lisa Vigil, College of Natural Sciences  
Jenna Muniz, ULC

**Members Not Present:** Matt Baca, College of Applied Human Sciences

**Members at Large Not-Present:** Justin Safady, College of Business

**Associate Members Present:** Teresa Molello, College of Applied Human Sciences  
Christopher Johnson, College of Business  
Jacob Medina, College of Natural Sciences

**Associate Members Not Present:** Elan Alford, Graduate School  
Hilary Smith, College of Vet. Med. & Bio. Med.

**Ex – Officio Members Present:** Brian Chase, Faculty Advisor  
Patrick Burns, Ex – Officio Member  
Toni Scofield, Staff Support  
Lindsay Brown, Staff Support

**Ex – Officio Members Not Present:** Eric Berlinger, SFRB Liaison

**I. Call to Order**

Meeting called to order.

**II. Approval of Minutes from 19 February 2011**

Joseph Garcia commented that Matt Baca will no longer be a representative of the College of Business.

A motion was then made to approve the rest of the minutes. Minutes approved.

### **III. Presentations for Small Cash Funded Projects**

#### **a. Electrical/Computer Engineering Presentation: Student Initiated Request to Renovate the B/C Study Lounge: Student Presenters are Torie Hadel, Amy Standley, Eve Klopff, Austin Steingrube and Leah Belval**

Torie Hadel, Austin Steingrube, Eve Klopff, and Amy Standley introduced themselves.

Torie Hadel commented on how their presentation is for the study labs located between the B and C wings of the Engineering Building. The labs are open 24/7 and have not been renovated since 1991 when the space was first created. She commented that the space is in constant use and is a large, highly visible open area with lots of tables that all engineers like for working in groups. She stated that the lab is also used for teacher office hours, review sessions, as well as a socialization and relaxation place for Engineering students because they are on campus so much.

Torie Hadel also stated that the space is used to hold social events by the department such as student/faculty recruitment and staff club member meetings. She commented that the appearance of the area is very unprofessional looking for such events and that most students are not excited about being around the space.

Amy Standley showed the Board pictures of furniture in the room and told a story of a professor who fell through one of the chairs because it was in such bad condition. She stated that there are 18 arm chairs which are burdensome because the furniture gets moved around so much. She also commented that the electrical outlets have no covers, which is a huge safety concern. The carpet is in poor shape and has been stretched, tugged and in some places, ripped. She stated that if something gets broken it is usually shoved in a corner because students have no where else to place it. There is a lot of light, 36 windows, vaulted ceilings, and lots of office views.

Amy Standley stated that the proposed new renovations are: plastic light weight chairs, small wheeled tables, more white boards, furniture that is modern and will blend with industrial idea of room, as well as being easy to clean and durable. She showed the Board the drawings that Facilities drew up for the space as well swatches of color for the furniture. She also proposed new carpet tiles that would be less costly to replace if a smaller area of carpet is ruined, as well as, ten more electrical boxes that would each contain four outlets and four Ethernet ports since students are on their lap tops so much.

Amy Standley stated that the budget would be \$63,191 from the Facilities estimate with a \$7000 grant from Engineering Student Tech Committee that is not dependent of their funding from UFFAB. She stated that the proposed renovations will benefit the students directly by enhancing the space and making it more presentable. The renovations will also require little maintenance once finished and the Engineering Students are very supportive of it.

Questions were asked of the presenters by the board and a brief discussion was held.

Presenters thanked the Board for their time and exited.

**b. Warner College of Natural Resources Presentation: Remodel Space Utilized by WCNR Student Clubs: Presented by Ethan Billingsley, Coordinator, Warner College of Natural Resources**

Ethan Billingsley introduced himself as an Alumni of the University who now works in the Warner College of Natural Resources. He began by stating the WCNR is the most comprehensive Natural Resource College in the nation and has a very extensive list of student clubs within the college. He quickly presented a list of eighteen clubs and stated that there are many more than that. He then asked Brittany Bernard of UFFAB to explain the College Council which is one of the clubs.

Brittany Bernard stated that the Council puts on at least one event each month such as a gear swap, a networking dinner after the career fair, and a silent auction which will take place next month. She explained that the Council participates in a lot of event planning and organization for the college.

Ethan Billingsley stated that there are 1200 students in the WCNR and that clubs do not really have a space to meet and that some clubs are so large that they need a classroom in order to meet.

Ethan Billingsley introduced Leopold's Lair in the Natural Resources Building. He stated that Leopold's Lair is a small joined two- room space which appears to have been created more as an inner office space. The room has several doors to various classrooms, one computer, minimal furniture, and that the space had gone unused for sometime until students began holding club meetings in it.

Ethan Billingsley commented on that the room was a functional space but they wanted to upgrade by knocking down the dividing wall to create more space, insulating ceilings, and upgrading furniture. He presented a drawing that Facilities created for the space. The room's main access is in the main atrium of the building.

Ethan Billingsley commented that the budget for the renovations is \$24,112.74 and that includes furniture.

Jesse Jankowski asked about access to the room.

Ethan Billingsley commented that the room currently has a lock box with a key that only club members have access to.

Pat Burns brought up the idea of keyless access with student ID cards.

Ethan Billingsley expressed great interest in the idea of keyless access. He then thanked the Board and exited.

**c. Presidential Ambassadors Presentation: Jesse Jankowski**

Jesse Jankowski briefly talked to the Board about the Presidential Ambassadors. He handed out a flyer and stated that the group is currently in the process of recruitment and told the Board to talk to him if they are interested.

**d. Board Discussion of Presentations**

Tamla Blunt initiated discussion for the Engineering study space.

Vincent Crespin stated that he felt the project sounded legitimate

Jesse Jankowski commented that several rooms are closed off for other uses, the room is located in a three story atrium, both areas are key card accessible, the area takes up a lot of business space, and is a large space and not simply a closet that they want to improve.

Lizzy Wolfson stated that the area looked open with light. She commented that her roommate, who is an Engineering major, spends much of his time on campus and her roommate and his classmates never meet at their home but instead always on campus. She also commented how packed the Library is at times.

Jesse Jankowski commented that a lot of students stay in the Engineering areas to study instead of going other places on campus to study.

Lisa Vigil said that she does see the need for the renovations but was concerned that the room was abused or not taken care of.

Brian Chase responded that he has been to the space and it is a good space, however, the problem is that the furniture quality was not good to begin with and has taken a lot of wear and tear. He stated that the furniture has not just been

abused, the room was simply done cheaply originally and has not been maintained. He stated that is was a great question however, for clarification the space was just poorly done originally.

Lisa Vigil thanked Brian Chase for the clarification.

Brittany Bernard commented how nice it is to have a clean comfortable place to be while at school.

Tamla Blunt proposed a motion to legitimize. Vincent proposed legitimization and Lisa Vigil and Joseph Garcia seconded the motion. All are in favor of the motion and none disapproved.

Tamla Blunt asked for comments concerning the Warner College of Natural Resources.

Vincent Crespín commented that he feels annoyed when you can hear what is going on from one room to another room.

Brittany Bernard stated that representatives and leaders spend a lot of time in the space and that they do not want to worry about disrupting the people in other classrooms. She stated the wall is tedious, the second room is too small and she likes that idea of the room being open to all students.

Tamla Blunt asked how the schedule of the room is coordinated now.

Brittany Bernard commented that now there is a sign up sheet on the door where everyone signs up, but most clubs meet on a weekly basis.

Joseph Garcia asked how big most clubs are.

Brittany Bernard commented that most are twenty people or so but everyone meets during officer meetings. Bigger meetings are held in the Dean's conference room.

Tamla Blunt asked if the space were enlarged if clubs could meet in the room efficiently.

Brittany Bernard replied that most clubs would be able to fit in the room and it would be more convenient because the Dean's Office conference room cannot be used in the day.

Tamla Blunt asked for further comments or questions.

Laura Vigil proposed a motion to legitimize and Vincent Crespín seconded the motion.

Tamla Blunt stated that the project is legitimized.

She stated that final votes on all proposals will take place after the last presentation. In a month or so the Board will receive updates on the Engineering II Building and the Library expansion, which Toni Scofield confirmed would take place on April 7<sup>th</sup>. Tamla Blunt also commented the Library E-Cube fence would be put up during Spring Break for preliminary work and that actual construction will begin the day after school ends in May.

**IV. Next Meeting: 24 February 2011 @ 5pm in 303 General Services Building**

**V. Adjourn**

Motion made to adjourn meeting. Meeting adjourned.