

UFFAB Meeting Minutes  
November 15, 2007  
Room 203, Morgan Library

Members Attending: Katlin Miller, Chair, College of Natural Resources  
Tamla Blunt, Vice Chair, Graduate School  
Adam Avery, College of Natural Sciences  
Matt Brown, College of Engineering  
Jered Lish, Intra-University Academic Council  
Melissa Weil, College of Applied Human Sciences  
Brie Bath, College of Business

Members at Large:

Associate Members: Leslie Allan, Intra-University Academic Council  
Tony George, College of Natural Sciences

Facility Advisor Brian J. Chase, Director, Facilities Management, Advisor to UFFAB

Ex-Officio Members: Toni Scofield, Program Asst., Staff Support

Members Absent: Julie Stafford, College of Veterinary Medicine & Biomedical Sciences  
Sage Morris-Greene, College of Liberal Arts

Members at Large Absent: Spencer Ellis, ASCSU (COLA)  
Will Vieth, ASCSU

Ex-Officio Members Absent: Pat Burns, Assoc. VP of Info & Instructional Technology, Advisor to UTFAB  
Jason Huitt, UTFAB  
Beverly Levy, SFRB

I. Call to Order:

Chairperson, Katlin Miller, calls the meeting to order.

Quorum is present.

II. Katlin asks if the Minutes of October 25, 2007 are approved.

Tamla has one correction: She is not listed as absent.

With that correction made to the Minutes, a motion is made and seconded to approve the minutes. Katlin takes a poll and the minutes are unanimously approved.

III. New Business:

**Convert Music Building to Learning Center**

Brian described the University's concept of converting the Music Building to a student academic learning center. He showed them a conceptual design for the second floor of the building. Some of the services to be offered will be tutoring, assistance with academic issues, and mentoring. There has also been discussion about the financial aspect and if it would be feasible to seek UFFAB funding for the project.

This is an informational item for the Board that this project will be starting Summer 2008 after the Music Dept. moves to the UCA.

There was a brief discussion about the location of the Center and that it is not more centrally located. Brian explained that it is more a space issue and that the building is available and the University wants to take advantage of it.

Alan Lamborn, Vice Provost for Undergraduate Affairs, will be invited to a UFFAB meeting after the first of the year.

**Morgan Library Request for Funding New Flooring and Window Coverings**

Brian told the group that this is maintenance issue and not an item that should be requesting UFFAB funding. Brian recommends that UFFAB not fund the project.

Matt made a motion to table this item and the motion was seconded. Katlin takes a vote of the Board and it unanimously votes to table this proposal.

IV. Old Business:

**Academic Instruction Building**

Katlin told the Board that Facilities Management staff has narrowed the selection of architects for the Academic Instruction Building to three.

The final selection for an architect will be November 29, 2007. Since UFFAB is integrally involved with this building as a user committee there should be three members of the Board who can participate in the selection process as judges. The requirement is that they have to be on time and present for all three presentations. The remaining Board members are invited and encouraged to attend as this is a great learning opportunity to see how the process works.

Brian explained the process and told the group that this is an experience they might not have an opportunity to participate in again.

Each presentation will be one hour long. The first one will be at 4:00 p.m., second one at 5:00 p.m. and the third one at 6:00 p.m. The location will be at the Lory Student Center, Room 228 and the Grey Rock Room. The first and third presentations will be held in the Grey Rock Room and the second presentation will be held in Room 228.

Since the UFFAB, as the user committee, will be working closely with the architects, it's important that they be able to work with the architects. The judges will be looking at who can do the best job and who they can work with best.

The building will be LEED Gold. The upper floors will be offices and the first floor will have auditoriums, labs and classrooms.

The Vice President of ASCSU, Trevor Trout, will also be invited to attend as an observer.

Brie, Jered and Katlin volunteer to participate in the judging.

We will have the event catered.

### **Rockwell Hall Revised Elevations**

Brian showed the Board the revised elevations for Phase I of the MIB addition at Rockwell Hall. Davis Partnership is in the process of reworking the design of the windows; depth, compatibility, etc. with the existing building now. The project will be bid in the spring. The Dean's office is still has to raise the \$1 million pledged for the Phase I.

### **Academic Instruction Building Design Review Management**

This is following up on the past discussion of involving students in various aspects of the construction of this building. Brian will be meeting with the Dept. Head of the Art Dept. and his Asst. Dept. Head Nov. 16<sup>th</sup> to talk about involving student art in the project. They will talk about how the selection of artwork will be made. It will involve faculty and professionals judging the art.

Brian also wants to involve construction management and interior design students on the project as well.

There being no more business to discuss, Katlin asked for a motion to adjourn. Motion to adjourn was made and seconded.

Meeting is adjourned.

The next regular meeting will be December 6, 2007 at 5:00 p.m. Location Grey Rock Room, Lory Student Center.