

UFFAB Meeting Minutes
October 25, 2007
Room 203, Morgan Library

Members
Attending: Katlin Miller, Chair, College of Natural Resources
Adam Avery, College of Natural Sciences
Matt Brown, College of Engineering
Jered Lish, Intra-University Academic Council
Melissa Weil, College of Applied Human Sciences
Sage Morris-Greene, College of Liberal Arts

Members at Large: Will Vieth, ASCSU

Associate Members: Leslie Allan, Intra-University Academic Council
Mike Brunson, College of Engineering
Matthew Bratschun, College of Business

Facility Advisor Brian J. Chase, Director, Facilities Management, Advisor to UFFAB

Ex-Officio
Members: Pat Burns, Assoc. VP of Info & Instructional Technology,
Advisor to UTFAB
Jason Huitt, UTFAB
Toni Scofield, Program Asst., Staff Support

Members
Absent: Julie Stafford, College of Veterinary Medicine & Biomedical
Sciences
Brie Bath, College of Business

Assoc. Members
Absent: Hunter Short, College of Applied Human Sciences

Members at
Large Absent: Spencer Ellis, ASCSU (COLA)

Guests: UTFAB Members: Lynn Spishak, Vice Chair, College of Natural
Resources; Shannon Dyer, College of Veterinary Medicine and
Biomedical Sciences; Christ Klumph, College of Engineering; and
Alex Staller, College of Natural Sciences

I. Tour of Morgan Library:

Thomas Moothart toured the UFFAB and UTFAB members to the areas of the library that received new furniture and some renovation with the funding provided by the University Facility Fee prior to the beginning of the meeting. As a “thank

you” to the UFFAB for their generosity the Library also provided pizza and drinks for the meeting.

II. Call to Order:

Chairperson, Katlin Miller, calls the meeting to order.

Quorum is present.

Members of the UTFAB, University Technology Fee Advisory Board, have joined the meeting tonight. Introductions are made.

III. Katlin asks if the Minutes of September 27, 2007 are approved.

A motion is made and seconded to approve the minutes. Katlin takes a poll and the minutes are unanimously approved.

IV. Old Business:

Rockwell Hall Minor in Business Addition Final Vote to Approval Additional Funding Request

A motion was made and seconded to approve the additional funding request of \$2 million for the Rockwell Hall Minor in Business Addition.

Katlin read Julie Stafford from College of Veterinary Medicine and Biomedical Sciences email stating that CVMBS does not approve the additional funding request.

Vote is taken. Six votes approving the request, two votes against the request (including Julies’) and Sage abstains from voting.

Motion to approve the additional funding request in the amount of \$2 million for the Minor in Business Addition to Rockwell Hall passes.

V. New Business:

Pat Burns opens the discussion regarding the duties and responsibilities of the UFFAB and the UTFAB and explains that, from the University perspective, rewiring of space is an IT expense.

UTFAB has a budget of \$7 million a year. The Classroom Review Board and UTFAB are responsible for maintaining and upgrading equipment.

However, when doing a remodel, renovation or new construction, it makes sense to include the IT costs as part of the total expense of the project. When the time comes to upgrade or perform maintenance then UTFAB would step in and fund those costs.

Both Boards believe technology should be included in the construction, renovation or remodel of space and financed with UFFAB funds. UTFAB would then maintain the equipment from that point on. Both groups agreed there should be some sort of funding criteria set in writing so that it is clear what each Board is responsible for funding.

Brian talked about the money the University is putting into projects to make the learning experience more enjoyable and better for the students. He used Johnson Hall Theatre remodel as an example. When this space is completed in December it will have state the art technology.

Brian went on to explain that after the technology equipment is installed in a remodel, renovation or new construction the responsible party for maintenance of the equipment is designated as follows: Classroom Review Board is responsible for all technology maintenance in general assignment classrooms; the departments are responsible for maintaining technology in their own classrooms; and Housing is responsible for the maintenance of their technology equipment.

The “kiosk” project was brought up. Jason said there has been no real discussion of this project as yet. There are two parts to the project, furniture and conduit, which could be interpreted as a technology cost. Pat talked about this being a judgment call that will have to be made as to who pays for what.

The Boards agree that if the kiosk proposal is brought forth there will be a joint meeting of both Boards to discuss the project. The students also talked about working more closely and doing more projects together. Sage offered that it only makes sense for the two Boards to work together for funding of projects.

Pat talked about all classrooms being networked; 152 general assignment classrooms will be networked by the end of the year and 110 will have smart technology.

Question is asked, “should UFFAB fund 10 to 20 of the general assignment classrooms for technology upgrades?”

V. Miscellaneous:

Sage asked about the removal of the trees along Isotope Drive that were supposed to be relocated to another location from the Computer Science Building site. Brian explained that the trees were diseased and it made more sense to take these trees out rather than the trees across the street which are still very healthy. He

told the group the University was prepared to move the trees but our landscape architect confirmed that the trees were indeed diseased and it would not be advantageous to relocate them.

Brian told the group that when the Computer Science Bldg. is completed that Isotope Drive will have landscaping that will include more trees and green space.

Brian also talked about the “100 acre woods” the University is embarking on. This will involve Foothills, Main and South campuses. The project will plant trees that will provide carbon sequestration, shade, windbreak, wildlife habitat and generally help the environment.

Someone asked about the Russian Olive tree by the Natural Resources Bldg. and if it shouldn't be removed since Russian Olives are an invasive species. Toni will talk with the University Landscape Architect about this item.

Brian told the group about a meeting he had with Megan Siekman with ASCSU. They talked about the Academic Instruction Bldg. which will be a 90,000 sq ft building that will have state of the art classrooms. He and Megan discussed the art work for the building and what it should be like. They talked about having high quality student art in a variety of materials such as wood carvings, metal for metal door knobs, ceramics, and a variety of other materials. They also discussed having an exhibit area that would change periodically. This could show off artwork, science projects, etc.

Brian would have suggestions for artwork, classroom seating options, i.e. IMAX seating for the auditorium.

There being no more business to discuss, Katlin asked for a motion to adjourn. Motion to adjourn was made and seconded.

Meeting is adjourned.

The next meeting will be November 8, 2007 at 5:00 p.m. Location Room 214/216, Lory Student Center.