

UFFAB Meeting Minutes  
March 22, 2007  
Room 203, Morgan Library

Members Attending: Katlin Miller, Warner College of Natural Resources, Chairperson  
Adam Avery, College of Natural Sciences  
Gwynnevere Milner, College of Veterinary Medicine & Biomedical Sciences  
Sean Timmons, Assoc. Member, College of Applied Human Sciences  
Morgan Harnew, College of Business  
Nathaniel Moller, College of Engineering  
Tamla Blunt, Graduate School  
Jered Lish, Intra-University Academic Council  
Sage Morris-Greene, College of Liberal Arts

Members at Large: Dan Imo, College of Applied Human Sciences

Associate Members: Tony George, Assoc. Member, College of Natural Sciences

Members Absent: Sara Craven, College of Agricultural Sciences  
Zack Kulbeck, College of Applied Human Sciences

Members at Large Absent: Will Vieth, Student Fee Review Board Representative

Associate Members Absent: August Ritter, Assoc. Member, Warner College of Natural Resources

Ex-Officio Members: Jason Huitt, UTFAB Representative  
Patrick Burns, Assoc. V.P. for Info. & Instr. Tech., Advisor to UTFAB

Facility Advisor: Brian J. Chase, Director, Facilities Management, Advisor to UFFAB

Guests: Erin Hillhouse and Gabriel Comstock; Anderson, Mason, Dale Architects

Visitors: Sadie Conrad, Student Fee Review Board Chair

I. Call to Order:

Chairperson, Katlin Miller, calls the meeting to order.

Quorum is present.

II. **Computer Science Building Design Presentation:**

Erin Hillhouse and Gabriel Comstock of Anderson, Mason, Dale Architects present the Computer Science Building design to the UFFAB. With the use of a PowerPoint presentation, design boards and a 3-D model Gab and Erin describe the site location and layout of the building, exterior materials to be used, window treatments, entrances with through passages to either the LSC Plaza or the Engineering Water Plaza, and the interior layout of each floor of the building.

The building, although not LEED certified, meets all the LEED criteria. The decision was made early on that LEED certification would not be sought in an effort to save money that could be put towards the building itself. Some of the green features include raised flooring system for a more efficient way of heating and cooling the building. All heat, a/c and wiring will be run under the floors. The windows will have sunshades on the west and south side of the building, and there are two types of glass to be used, fritted and shading to address heat and glare issues while allowing in as much natural lighting as possible.

The group asked questions and made comments about the building. The Board appreciated Erin and Gab making the presentation and thanked them for their time.

III. **Approval of March 8, 2007 Minutes:**

A motion was made and seconded to approve the March 8, 2007 Minutes. The motion carried unanimously.

IV. **Election for Vice Chair:**

Katlin explains the process for electing a Vice Chair and asks for nominations. Nathaniel nominates Jered Lish. Sadie asks Jered about his qualifications to serve a Vice Chair. Jered responds that he has been a member of the UFFAB since last year, has been at every meeting and active in his role as a UFFAB member.

Tamla moves that Jered be elected Vice Chair and Sage seconds the motion. A vote is taken and Jered is unanimously elected as UFFAB Vice Chair.

V. **Old Business:**

**C. Health and Exercise Science Proposal for UFFAB Funding:**

The group reviews the UFFAB questions to HES and their responses. A question was raised about the statement made that the College of Applied Human Sciences had a deficit of \$24,000. Why was there a deficit? Pat told the group that the College that sometimes happens and funding is found in other areas to cover the shortfall.

Sadie talked about the Special Court Fee for equipment that is charged to students and asked if this option was explored by HES and is it possible they could obtain the funds they are requesting from this source?

There was a discussion about the Special Court Fees, tech fees and other fees charged to the student. Pat advised the group he has been in conversation with the Provost and it has been determined that UFFAB should be primarily responsible for the physical facilities and that UFFAB should not be used as a substitute by the departments and colleges, who collect technology fees already. UFFAB should not set a precedent with the HES request.

**Criteria for UFFAB-Funded Projects:**

Brian addressed the Board and asked them what criteria they want their decisions to be based on. For example, the proposal made by the Athletics Dept. is a project that it does not meet the UFFAB guidelines because it does not serve to enhance facilities for the general student population. Therefore, it should not be considered. Brian advised the group to follow the criteria set out in the UFFAB By-Laws to determine the worthiness of funding project requests.

There was a discussion about the amount money that has been committed thus far and how much is left for this committee to approve for funding projects. Brian advised the group that 80% of the student facility fee is committed to bond repayment leaving 20% of the fee collected for paying for small projects. He also advised the Board that they do not have to commit the full 20% every year. They can have a balance which will carry over to the next year.

**D. Consideration/Vote on Projects**

a. Morgan Library Redesign: Morgan moves to approve the request from the Library for the Redesign of the Library Phase I in the amount of \$418,000. Adam seconds the motion. Katlin asks for a show of hands approving the motion. The motion passes unanimously.

- b. Computer Classrooms Across Campus: There was a great deal of discussion about this request and why it is coming to the UFFAB when it involves technology. If the UFFAB pays for infrastructure improvements why isn't this request being made to the UTFAB and why don't the colleges fund this from their technology fees?

Tamla moves to approve the request for \$377,000. Motion is seconded. Jason point out to the group that the proposal requested \$377,300.

Sage opposed approving the motion based on the discrepancy in numbers set forth in the request and Brian's recommendation: \$377,000 from Brian and \$377,300 in the proposal. Sage suggested that if the group was willing to approve \$377,300, why not vote to amend the amount to \$382,300 for funding the project.

Sage made a motion to amend the motion to approve the project by increasing the funding for this request to \$382,300. Adam seconds the motion. Katlin takes a vote to amend the original motion. Four approve the motion and five oppose the motion. Motion does not carry.

Katlin takes a vote on the original motion for \$377,000. Motion carries unanimously for \$377,000.

- c. Computer Kiosks: UTFAB has rejected this proposal, due to lack of funds. Sage moves deny this request. Motion is seconded and carries.
- d. NAV Engineering Classrooms/Honors Seminar: Sage moves to approve the \$292,000 as recommended by Brian in his Memo to UFFAB. The group discussed the request and the needs of the department. The group discussed increasing the funding to \$300,000.

However, Brian reminded the group that the College of Engineering and the Honors Program were to have a budget set aside for equipment needs. Again, does this Board want to set a precedent with this request?

A motion was made by Sage and seconded by Jered to fund \$300,000 for this request. There were 3 votes for and 5 votes against. The motion does not carry.

Katlin asks to take a vote on the original motion to approve the \$292,000 for this request. This motion carries unanimously.

- e. Health & Exercise Science: Tamla moves to fund \$75,000 specifically for the room remodel portion of this project. The motion is seconded and carries unanimously.

### **E. Associate Member Status**

Katlin requested that Board members continue to solicit Associate Members from their respective College if they do not currently have one.

Motion to adjourn is made and seconded.

Meeting is adjourned.

The next meeting is scheduled for April 5, 2007 and will be from 5:00 to 6:00 p.m. in the Provosts' Conference, 106 Administration Building.