

December 11, 2006

UFFAB Meeting Minutes
October 26, 2006
Lory Student Center, Room 230

Members Michael Foxman, Student Fee Review Board
Attending: Megan Royer, College of Veterinary Medicine & Biomedical Sciences
 Zack Kulbeck, College of Applied Human Sciences
 Nathaniel Moller, College of Engineering
 Jered Lish, IUAC
 Tamla Blunt, Graduate School
 Morgan Harnew, College of Business
 Adam Avery, College of Natural Sciences
 Katlin Miller, College of Natural Resources
 Sara Craven, College of Agricultural Sciences
 Sage Morris-Greene, College of Liberal Arts
 Sean Timmins, Member at Large

Member at Dan Imo, College of Applied Human Sciences
Large George Lehn, College of Applied Human Sciences
Candidates

Ex-Officio: Pat Burns, Assoc. V.P. for Info. & Instr. Tech., Advisor to UTFAB

Ex-Officio Jason Huitt, UTFAB Representative
Absent:

Facility Brian J. Chase, Director of Facilities, Advisor to UFFAB
Advisor:

Guests: Sarah Dietz, Interior Design, Facilities Management and Josh Brewinski, Interior
 Design Student, Facilities Management

I. Call to Order/Introductions:

Chairman, Michael Foxman, calls the meeting to order.

Roll call taken by Toni. Sara Craven, College of Agricultural Sciences and Sage Morris-Greene, College of Liberal Arts have been appointed by the respective college councils as representatives.

II. Approval of October 12, 2006 Minutes

Motion was made and seconded to approve the Minutes of October 12, 2006. Minutes from both meetings approved.

III. New Business:

a. Lecture Hall Furniture Report – Sarah Dietz

Sarah told the group that the classroom/lecture hall seating survey began October 9, 2006 and ended October 20, 2006. During that time 55 evaluations were received. The tally is still being completed. Facilities personnel are evaluating the maintenance and warranties.

Sarah requests that if students haven't already, please check out the seating and fill out a survey and submit it. Purchasing will have the final word on the selections and then samples will be available to view.

A104 will be the first lecture hall to be renovated and this group can choose the furniture to be used in the room.

b. Study Lounge Furniture – Josh Brewinski

Josh passes around a board containing fabric and hard surface samples for the Board's review.

He provided information on the materials and the criteria he used in making the choices. He had to consider cost and the furniture needs to be comfortable yet durable and easy to maintain.

The use of natural colors and a style to play off existing architecture are part of Josh's concept for the lounge furniture. Only the finish selections are different from what was proposed the last time Josh presented the study lounge furniture.

Also, Josh is looking at the feasibility of some furniture being custom built, either by an outside vendor or Facilities. Michael suggests that the Construction Management Dept. Metal Shop could help with some of the metal furniture construction.

c. Collegian Ad Soliciting Small Cash Projects – Brian Chase

Brian presents a draft of an ad soliciting projects from students and asks for the Board's critique.

He wants to have something eye catching and grab the students' attention.

Toni will collect projects suggestions and schedule the student(s) to present their project idea to the Board.

A suggestion was made to have a Collegian reporter attend a UFFAB meeting and do an article on the Board. They could take some pictures of the Clark Study Lounge to run along side the article. Toni will talk to the Collegian and arrange.

IV. Old Business

a. Amend By-Laws

A motion to cancel the previous Motion to Amend By-Laws is made.

Michael provides background on the motion to amend the by-laws for the new members. The intent was to have more student participation in the decision-making process. They could also serve on committees and assist in other ways.

The suggested changes were not in conformance with Robert's Rules of Order. Megan and Michael have met with Student Fee Review Board Chair and others to review the changes requested. The document before the Board tonight is the result of those discussions.

Megan explains the changes and goes through each one. She explains the reasoning for having associate members who can help out the representatives. At large members would also have associate members but not from a specific college. At large member associates would not be from the same college as part of the checks and balances.

There was discussion about wording, bringing in associate members, grammatical corrections, how the voting will be held, etc.

Michael tells the group that Zach Kulbeck is the College of Applied Human Sciences representative and that Sean Timmins will be his associate member rather than a member at large now.

He then explains how the selection of members at large will be handled. The process is questioned by at-large applicants, Dan Imo and George Lehn.

Clarification of the purpose of at-large members is made by Pat. Megan explains ASCSU/SFRB position and the limitations imposed on the UFFAB. Megan wants Dan and George to know that the Board wants them to serve and they are trying to work it out legally so that all parties are satisfied.

There is a discussion about votes and a need to avoid swaying votes when several members from one college or area.

Motion is made and seconded to approve the amendments to the By-Laws as presented here tonight and this includes grammatical errors to be corrected which will not change the content of the By-Laws. Motion in favor of all revisions is unanimous.

A final vote on the amendments will be taken at the next meeting and then the By-Laws will be forwarded to the SFRB for their approval.

b. College Council Feedback on “Process for Soliciting Small Cash Projects”

Morgan has information from her council and lists the items they are concerned about. She will forward the list to Toni who will formalize a list of all suggestions for the Board’s review.

Zach, Jered, Sage, Nathaniel and Megan share their college councils’ various items as well.

Katlin wasn’t clear on the instructions and will go back to her council and clarify request to them.

All suggestions/ideas will be sent to Toni via email for formal submittal to the Board.

c. Microbiology Study Lounge Security Issues – Brian

Brian draws a diagram of the study lounge and shows the group where security cameras will be installed in the hallway where the restrooms are located as well as in the study lounge. Signs will be posted “Under Electronic Surveillance” as a further deterrent. The University is committed to providing safe and comfortable areas for students to study.

Megan asks about a camera being installed in the hallway to the south by the entrance to the main building and Brian indicates that one could be placed there as well.

d. Projects Status Update – Johnson Hall, Micro Study Lounge and UCA – Brian

Johnson Theatre renovation is scheduled to be completed in January with the flat floor and will be ready for Spring term so Clark A104 can be off-line for renovation.

The UCA is moving head with the \$22m renovation. The Dept. of Music, Theatre and Dance has a list of additional things they want at a cost of \$8m. Brian tells the Board they may see a request from them for that.

Micro Study Lounge is under construction. The initial delay was due to the inability to get anyone to bid the project. With the increase in costs he advises the Board that Facilities will find a way to fund the green roof during the spring term.

V. Other Business

Brian tells the Board that the Minor in Business Addition to Rockwell Hall will be going through the architecture selection process. He indicates that this would be a good experience for the Board to see how the process works. It might be possible for the interviews to be scheduled for a Thurs. when the UFFAB would normally meet. UFFAB would have 2 voting members present and anyone else who wants to attend to observe would be welcome but they would not have a say in the process or the vote.

The panel is made up of 6 voting members who interview the architects and choose the top 3 for final interviews.

V. Next Meeting – Thursday, November 16, 2006, 5 to 6 p.m. at University Center for the Arts.

VI. Adjourn

A motion is made and seconded and the meeting is adjourned.