

September 5, 2006

UFFAB Meeting Minutes
August 31, 2006
Room 230, LSC

Members Michael Foxman, Student Fee Review Board
Attending: Nathaniel Moller, College of Engineering
Jered Lish, IUAC
Tamla Blunt, Graduate School
Megan Royer, College of Veterinary Medicine & Biomedical Sciences
Morgan Harnew, College of Business
Ben Griffiths, College of Natural Sciences
Sean Timmins, Member at Large

Ex-Officio: Pat Burns, Assoc. V.P. for Info. & Instr. Tech., Advisor to UTFAB
Jason Huitt, UTFAB Representative

Facility Advisor Absent: Brian J. Chase, Director of Facilities, Advisor to UFFAB

Guest: Sarah Dietz, Facilities Management/Des. & Merch. Student

I. Call to Order/Introductions:

Chairman, Michael Foxman, calls the meeting to order.

Introductions are made.

II. Approval of May 4, 2006 Minutes

The Minutes of the May 4, 2006 meetings were approved unanimously.

III. New Business:

- a. Michael addresses the number of Members at Large for the Board and suggests that there should be an amendment to the By-laws to increase the number from two to four. A draft of the amendment will be shared with the Board at the next meeting.
- b. The Board is still in need of college representatives from the College of Liberal Arts and the Warner College of Natural Resources. The group discussed the best way to encourage interest and participation. Michael and Megan will meet with the various college councils to give them an overview of the UFFAB, it's responsibilities, the time commitment involved, etc. Toni will find out when each college council meets and assist in arranging for Michael and/or Megan to attend for the above purpose.
- c. As a housecleaning item, Michael suggested that the group meet no more than by-weekly and the meetings be held at an hour. Also, if there are small items to be

addressed by the Board, perhaps emailing the information out in advance would be helpful in expediting discussion at the next meeting.

IV. Old Business

a. Clark Study Lounge

Sarah Dietz provided the Board with an update of the nearly completed Clark Study Lounge. The outdoor furniture arrived and has been set up on the patio.

Sarah shared a handout of showing how the Study Lounge looks. All that is remaining to complete the lounge are the area rugs (which should be here in a week), additional painting as highlights to offset some of the yellow and getting some artwork on the walls. Sarah has talked with Patrick Fahey of the Art Dept. previously. She will discuss the matter with Brian.

Security cameras have been installed for the Study Lounge and another camera will be installed for the outdoor furniture.

The outdoor furniture appears to be very popular and is in use much of the time.

b. Clark C Wing Classrooms

Clark C-wing classroom projects are progressing. There was delay due to the abatement and ordering furniture. Using the same handout as above, Sarah showed the before and after of one of the classrooms that has been painted and re-carpeted. The classroom will also have new white boards and acoustical panels.

The handout also showed pictures of some of the furniture being considered for use in the lecture halls. Vendors will deliver sample pieces of furniture for consideration by faculty and students during October. Evaluations forms will be used for the selection process.

c. Johnson Hall

Sarah updated the group on the Johnson Hall Theatre renovation. When completed, this temporary lecture hall be similar to a SMART classroom and hold 338 students.

d. Computer Science Building

Per Hogestad is working on the building design. There were questions about the computer lab to be open and available to students 24/7. Pat advised the group that the Computer Science Dept. has done some preliminary studies of lab use. In return for letting the Department use the computer labs for some of their morning classes (when very few students are using the labs), the Department will man the labs at all other times and take care of the equipment and support needs.

There was some discussion about the amount of open space that will be available in this area after construction of the building and the completion of the Plaza. There was a question about the open space and if the Federal government mandates that open space equal the amount of space for buildings, etc. 50/50. The Morrill Act of 1862 established the criteria for land grant institutions and there is no mention of open space equaling the amount of building use space. A copy of the Morrill Act will be distributed at the next meeting.

e. Microbiology Study Lounge

The contractor for the study lounge has been selected and construction is anticipated to begin after Labor Day. Completion of the project is currently scheduled for December 2006.

f. Business Addition for Minor in Business

This project has been submitted in the FY2007/08 Capital Construction Budget Request and spending authority should be received from the legislature May 2007.

g. University Center for the Arts

Michael updated the Board. The UCA received additional spending authority in HB06-1235. The architects are currently working on designs for areas that are known to have little change, i.e. mechanical, electrical, staff/faculty offices, etc. Abatement of the building should be completed October 2006.

h. User Groups

As a member of UFFAB, responsibility also involves attending user group meetings for the various construction projects that involve student fee money.

Toni will find out when the various user groups meet and report back. Each member should expect to be assigned to a user group as a UFFAB representative.

V. Next Meeting – Thursday, September 14, 2006, 5 to 6 p.m. Room 230 LSC.

VI. Adjourn