

September 7, 2007

UFFAB Meeting Minutes  
November 10, 2005  
Senate Chambers

Members

Attending: Stephen Mitchell, College of Applied Human Sciences  
Mandy Elliot, College of Business  
Jered Lish, IVAC  
BJ Tiemessen, College of Natural Sciences  
Michal Miranda, College of Natural Sciences  
Jesse Doerffel, College of Applied Human Sciences  
Jennifer Debes, College of Applied Human Sciences  
Tamla Blunt, Graduate School  
Luke Coffin, College of Liberal Arts  
Brian J. Chase, Director of Facilities, Advisor to UFFAB  
Ex-Officio: Patrick Burns, Assoc. V.P. for Info. & Instr. Tech., Advisor to UTFAB  
Acting Chair: Jason Huitt, ASCSU/UTFAB

Meeting Agenda and a copy of the By-Laws were given to each attendee.

Acting-Chair, Jason Huitt.

I. Call to Order/Introductions:

Roll call:

Graduate School present with one representative,  
College of Natural Sciences present with two representatives,  
College of Agricultural Sciences present with one representative,  
College of Applied Human Sciences present with two representatives,  
College of Business present with one representative,  
College of Liberal Arts present with one representative,

Colleges not represented: College of Veterinary Medicine & Biomedical Sciences, College of Engineering, and College of Natural Resources.

ASCSU President, Courtney Healey, will appoint two “at-large” representatives to the Board prior to the next meeting.

## II. Purpose and Expectations of Board:

Brian explained the purpose and expectations for the Board. As an advisory board, the group is representing the students' interests, making recommendations to the Vice President for Student Affairs and the President, and participating in the project user groups.

ASCSU President Healey addressed the Board and reiterated the expectations for the Board and thanked the group for participating.

## III. Presentation:

Brian listed the major projects that students are willing to fund with the student facility fee. The projects are the University Center for the Arts, Computer Science/ISTec Center, Minor in Business Addition, Clark renovation, and the Microbiology Study Lounge.

Misty Lair, ASCSU office, addressed the group about the study lounge project. Misty has been instrumental in bringing the study lounge to the attention of the University. Students have been asking for a study lounge that is open 24/7 on the south side of campus for quite a while. The lounge will have wi-fi connections, individual study areas, electronic surveillance and emergency phones, and possibly computer kiosks similar to the ones at the Lory Student Center. It will have accessible restrooms and 24/7 access.

Brian told the group that the study lounge could be completed by next fall if the UFFAB votes in favor of it. This project will be under \$500,000 and would only require approval by the President for spending authority.

A suggestion was made that each project paid for with the student facility fee money should have a plaque stating the project was paid for with student facility fee money. There was some discussion and generally this was felt to be a good idea.

Brian talked about study areas in general and brought up the Liberal Arts Lounge in the A-Wing of the Clark Building. He showed the group current pictures of the lounge and the conceptual drawings showing what the area could be like renovated and with new furniture and wi-fi connections. Brian talked about the maintenance issues associated with study areas like this and told the group that the University (Facilities) would be responsible for maintenance and associated costs.

As part of the discussion, the posters pasted all over the Clark exterior walls and pillars was brought up. The posters are tacky and do nothing to enhance the

image of the building. If an outdoor study area is installed it would be nice to eliminate the culture of using Clark for a poster board.

Questions were asked about extending the study lounge to the south and designed as an atrium to utilize passive solar energy. Brian explained that this would be a much larger project on the order of the study lounge at Microbiology and would take much longer to design and build. He described the approval process, selection of an architect and timelines required.

The renovation of the current Liberal Arts Lounge as described by Brian could be started and completed by spring semester. This would let the students know that their fees are being used for student-related projects.

Brian also showed the group conceptual designs for the Clark Plaza under the B-Wing.

The drawings show a café-like area with tables and chairs scattered around. Pat Burns said this area could also have wi-fi connections. This project is one that could be completed by spring semester as well. The pavement area will require attention to make the area more aesthetically pleasing.

The group discussed maintenance issues and possible theft problems associated with the study areas.

The group talked about green buildings, energy efficiency, and LEED Certification. Brian will invite Carol Dollard, Facilities Utility Engineer, to a future meeting to address these topics.

#### IV. Vote On Legitimacy of Study Lounge/Area Projects Presented:

Various members of the group were ready to vote on some of the projects, in particular, the study lounge at Microbiology. However, as there has been no election of officers, Jason suggested that a vote of legitimacy for each cash-funded project be taken. He reviewed the by-laws with the group briefly and suggested that each member review them again, in particular, #5, #6 and #7. After Jason's explanation the group decided to vote on the legitimacy of three cash-funded projects. All other projects will be addressed at a future meeting.

1. A motion for a vote on the legitimacy of the cash-funded Clark Bldg. study area was made and seconded. The motion passed.
2. A motion for a vote on the legitimacy of the cash-funded Microbiology study lounge was made and seconded. The motion passed.

3. A motion for a vote on the legitimacy of the cash-funded Clark café/patio was made and seconded. There was discussion on the need for this project. Upon majority vote, the motion passed.

V. Other Business:

At the February meeting more detailed designs of the Clark renovation plans will be brought before the Board for discussion and a vote.

A website for the projects to be funded from the student facility fee was suggested and also a listserv. Pat Burns will assist Facilities in getting this established.

The next meeting will be Thursday, November 17, 2005, 3:30 to 5:00 p.m., in Senate Chambers. Jason will let everyone know if Senate Chambers is not available then. The agenda for the next meeting will include the election of officers and a final presentation of the three projects given a vote of legitimacy today.

Jason reminded everyone that a quorum of seven is needed for voting on any matters brought before the Board. If a member is unable to attend a meeting, a representative may attend and have voting rights.

Jason will contact the three colleges who did not have representatives at today's meeting and request that they have representation at the next meeting.

Brian promised the group pizza and drinks for the next meeting so come hungry.

IV. Next Meeting – Thursday, November 17, 2005

- a. 3:30 – Senate Chambers
- b. Election of Officers
- c. Final presentation of the 3 student lounge/study area projects presented today.

V. Adjourn